

October 24, 2016

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, October 24, 2016, at 7:00 p.m. in the Board Room of the Vincennes Community School Corporation Administration Center. Those present were President Karla Smith, Vice President Barbara Toole, Secretary Lynne Bobe, Treasurer Aaron Bauer, Member Pat Hutchison and Superintendent Greg Parsley.

Mrs. Smith led the audience in the recitation of the Pledge of Allegiance to the American Flag. She then asked if anyone in the audience wished to address the board with questions, concerns, comments, etc. There being none, the meeting continued.

Greg Parsley recognized Chris Roberts, Lance Gassert and Rochelle Gardner from Garmong Construction, who were here to give an update on the Elementary Renovation Project. Mr. Parsley reported Andy Myszak from Myszak + Palmer Associates sent his regrets, as he was unable to attend this evening. Mr. Parsley then turned the meeting over to Mr. Roberts.

Mr. Roberts reported things were moving right along with Riley Elementary, that all of the carpeting, hallway flooring, interior doors, casework, etc. are in place. Plumbing fixtures are being put in now and they will start on bathroom accessories next week. Finishing up the HVAC will start tomorrow, and they are looking to have the punch list ready on November 15<sup>th</sup>.

Mr. Parsley reported the furniture has been ordered for Riley and we are tentatively looking at having an "Open House" some time in mid-December once majority of furniture is in. Students will return to the building in January.

With regards to Vigo Elementary, Mr. Roberts reported the paving is complete on the bus loop as well as additional parking added. Fencing around the property is being done now, the exterior doors are finished and card readers active. He advised that Wabash Utilities would be out to start on the landscaping and getting sod in place. He reported they will soon be getting rid of the construction trailer and the building will look more like a school than a construction zone.

Mr. Roberts reported roofing is now going on the Sacred Heart building for Tecumseh-Harrison Elementary and next week they would be doing the gymnasium areas and should be completed by the first week of November. Vectren Energy will be working to relocate the main gas lines from Eberwine Street to Reel Avenue, Day Street and then back to Eberwine. Then we will be bringing Kerns Excavating back the first part of next week for the underground work.

At Franklin Elementary Mr. Roberts reported they have the binder surface down for all the parking areas and the pick-up/drop-off points and tomorrow the students would be picked up and dropped off from the new bus loop. Exterior doors are 90% completed and sidewalks, landscaping and sod placement will be done starting next week, which should be completed around mid-November, when concrete can be put in. They are finishing up the work around the site before this final concrete work is done.

Jono Connor, Principal of Tecumseh-Harrison Elementary School, was pleased to announce that the certified *Employee of the Month* from their building is Grade 5 Teacher Mrs. Stacie Tabler. Mr. Connor stated Stacie has been in their building for six years and that she is someone he goes to quite frequently and that she is the cornerstone for the Language Arts area for the upper grades. Jono stated she is always willing to do anything, but is not afraid to say "no" when she needs to. Both her students and their parents love her.

Comments from her fellow teachers were that Stacie cares about all her students, is willing to help in any way, she is a positive mentor for new teachers and is an amazing teacher who goes above and beyond to help all her students. They stated Stacie is a true professional and is genuine and authentic.

Parent comments stated Stacie is an excellent member of the "THE" staff, she is very structured and organized, and is willing to help the kids and the parents, and you can tell she genuinely loves her job.

Student comments stated Mrs. Tabler is smart and inspired her to become a teacher; that Mrs. Tabler is the reason she joined Spell Bowl; Mrs. Tabler is fun and imaginative and will show her gratitude by listening to what she says; that Mrs. Tabler is the best reading teacher ever and asked "what's it like to be the best?"; and that Mrs. Tabler is the sweetest and kindest teacher she knows, stating she will always do what she can for all her students, and since she would miss her next year because she would be going into sixth grade, she said she wished Mrs. Tabler worked at Clark Middle School.

Stacie stated she bleeds green, that she went all through school in Vincennes, and grade school at Vigo Elementary, which she loved and where she decided she wanted to be a teacher. She thought she would be teaching at Vigo, but ended up at Tecumseh-Harrison and loves it there. She loves her job and is doing something she has always wanted to do. She stated it was an honor for her to be recognized and thanked everyone.

Melissa Pancake, Principal of Franklin Elementary School, announced that Jennifer Rall, a second grade teaching assistant, had been selected as the non-certified *Employee of the Month* for their building. Mrs. Pancake stated that Jennifer started at Franklin on November 30, 2015. Even though she has only been there a short time, Mrs. Pancake stated Jennifer is amazing and has become a part of their "family".

Mrs. Pancake stated that Jennifer is there early and stays late; she enjoys working with the students; and the teachers fight over whose classroom she gets to go into that day. Jennifer always has a smile for those around her; she has a positive attitude, along with being patient, kind and hard working. If Jennifer has been given a task to do you know it will be done promptly and correct. Mrs. Pancake congratulated Jennifer and thanked her for all she does.

Jennifer thanked everyone for this honor, stating we should be the ones being thanked as the teachers and the students have taught her so much. She stated everyone is always smiling and happy, and if you come to work in a bad mood you would soon be happy.

By a unanimous 5-0 vote, upon proper Motion and Second, the board approved Mr. Parsley's recommendation of the following Consent Agenda items. Mr. Parsley pointed out that one of the Personnel items included the retirement of Mrs. Debbie Snapp, Vigo School Secretary. He stated that Debbie has 19½ years with the VCSC and while we are sad to lose her, we are happy for her and that she will be greatly missed.

- A. Minutes of September 19, 2016 Meeting
- B. Claims 27102 – 27315
- C. Financial Statements
- D. Personnel

**Retirements:**

Deborah "Debbie" Snapp

Vigo School Secretary – eff 12/16/16

**Resignations:**

Malinda Crane-Pavitt	Franklin Title 1 Aide – eff 10/14/16
Lexi Woolard	Franklin Day Care Aide – eff 9/27/16
Heather Kaiser	Riley Day Care Coordinator – eff 10/11/16
Tony Neal	LHS Football Volunteer – eff 9/29/16

**Terminations:**

Derek Gaines	KCSEC Secretary – eff 10/18/16
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**Transfers:**

Cecilia Kahre	Riley Day Care Aide to Riley Day Care Coordinator – eff 10/17/16 – to replace H. Kaiser
Caryn Yochum	LHS Volleyball 2 <sup>nd</sup> Assistant Coach to LHS Volleyball 1 <sup>st</sup> Assistant Coach—retro effective to start of 2016 Season

**Recommendations:**

Jono Connor	Homebound Instructor for Franklin Special Ed student – to be paid via timecards at \$55.66 per hr – eff 9/14/16
LHS Receptionist Position	Contract expanded from 181 to 185 days – eff beginning of 2017-2018 School Year
Nathan “Levi” Gilbert	VCSC Elementary Success Academy Aide – at Tec-Harrison – eff 9/27/17 – 5¼ hrs per day
Shannon Lynn Justen	Franklin Kdgn Aide – eff 10/4/16 – 5½ hrs per day
Wendy Reni Sinclair	Franklin Kdgn Aide – eff 10/10/16 – 5½ hrs per day
Brooke R. Stangle	Franklin Day Care Aide- eff 10/27/16—replace L. Worland
Ann Lucille West-Sutton	Vehicle Driver to transport Blind and/or Deaf Students to/from Indianapolis – eff 10/14/16
Jill Hanson	Riley Kindergarten After-School Tutoring *
Lori Norrick	Riley Kindergarten After-School Tutoring *
Morgan Kitzman	Riley Grade 1 After-School Tutoring *
Kellee Worland	Riley Grade 2 After-School Tutoring *
Amber Hein	Riley Grade 3 After-School Tutoring *
Michelle Hedges	Riley Grade 4 After-School Tutoring *
Josh Frederick	Riley Grade 5 After-School Tutoring *
Emily Bahr	Franklin Kindergarten After-School Tutoring **
Casey Kotter	Franklin Grade 1 After-School Tutoring **
Ashley O’Connor	Franklin Grade 2 After-School Tutoring **
Andrea Turner	Franklin Grade 3 After-School Tutoring **
Amber Soderling	Franklin Grade 3 After-School Tutoring **
Caitlin Beaman	Franklin Grade 4 After-School Tutoring **
Ann Donovan	Franklin Grade 5 After-School Tutoring **
Stacie Tabler	Tecumseh-Harrison Grade 5 After-School Tutoring **
Bryan Quarterman	Tecumseh-Harrison Grade 3 After-School Tutoring **
Shelby Quarterman	Tecumseh-Harrison Grade 3 After-School Tutoring **
Sabrina McGill	Vigo Kindergarten After-School Tutoring *
Lauren Hinz	Vigo Grade 1 After-School Tutoring *
Kale Barmes	Vigo Grade 2 After-School Tutoring *
Amy Boberg	Vigo Grade 3 After-School Tutoring *
Amy Stoelting	Vigo Grade 4 After-School Tutoring *
Kelly Gardner	Vigo Grade 4 After-School Tutoring *
Jason Neeley	Vigo Grade 5 After-School Tutoring *

\* To start November 2016 and be paid via Timecards from United Way Grant until funds exhausted, then from Duke Energy Grant Donation

\*\* To start October 25, 2016 and be paid via Timecards from United Way Grant until funds exhausted, then from Duke Energy Grant Donation

**Leaves:**

Andrea Hess CMS Math Teacher requests Maternity Leave from approximately 12/5/16 through approximately 2/20/17  
Jennifer Greentree Franklin Grade 2 Teacher requests Maternity Leave from approximately 1/29/17 through approximately 4/14/17  
Valerie Barmes Franklin Grade 1 Teacher requests Maternity Leave from approximately 2/28/17 through approximately 5/25/17

All other Leave Requests were approved as submitted

**E. Donations + Grant & Competitive Awards**

Brian Kramer	5 Student Backpacks	For LHS students
Duke Energy	\$2,500.00	Tutoring Grant Award for Grades K-5 students
Duke Energy	\$21,930.00	Reading/Tutoring Grant Award for Grades K-5 students

Mr. Parsley also wanted to bring everyone’s attention to the almost \$25,000 donation from Duke Energy for Reading and Tutoring for our Grades K-5 students. We are also awaiting another \$5,000 donation from them. He wanted to thank them for supporting VCSC and allowing us to use these monies to help educate our children.

**F. Fundraiser Requests**

Amy Lane and the LHS National Art Honor Society Club requests permission to conduct a *“Face Painting Fundraiser”* on Friday, September 23<sup>rd</sup>, prior to and during the 2016 Homecoming Football Game. All proceeds will go to a local animal rescue entity.

The CMS Boys’ Basketball Team requests permission to conduct a *“Free Throw-athon Fundraiser”* from Wednesday, October 26<sup>th</sup>, through Monday, November 7<sup>th</sup>, by soliciting pledges. Proceeds will be used to offset costs of shoes and other basketball equipment.

The CMS Boys’ Basketball Team requests permission to conduct a *“Key Chains Sale Fundraiser”* from Wednesday, October 26<sup>th</sup>, through Monday, November 7<sup>th</sup>, by selling key chains made by Mr. Stone’s LHS technology class students. Proceeds will be used to offset costs of shoes and other basketball equipment.

Amy Lane and the LHS National Art Honor Society Club members request permission to conduct a *“Candle Sale Fundraiser”* during the month of November 2016. Proceeds will be used to help with field trip expenses.

LHS Tri-M Club requests permission to conduct a *“Christmas Gift Wrapping Fundraiser”* on Saturday, December 10<sup>th</sup>. Proceeds will be used to fund Scholarships and donating to the Music Departments in the Elementary Schools.

Amy Lane and the LHS National Art Honor Society Club members request permission to conduct a *“Face Painting Fundraiser”* on Friday, January 6, 2017, prior to and during the LHS vs. Jasper Basketball Game. All proceeds will go to a local pet rescue entity.

Amy Lane and the LHS National Art Honor Society Club members request permission to conduct a *“Hand Painted Umbrella Fundraiser”* during April 2017. All proceeds will be used to help with field trip expenses and donations for animal rescues.

G. Use of Facilities Requests

Clark Academic Boosters (CAB) request permission to use CMS Gymnasium, Cafeteria, Main Hallway, Concession Stand and Restrooms for six (6) hours on Saturday, October 29<sup>th</sup>, for a "CMS Halloween Dance".

Vincennes Basketball Association, via Treasurer Greg Cardinal, requests permission to use LHS and CMS Gymnasiums for "Future Stars" team practices. Practices would run from 3:00 to 8:00 p.m. on Sundays beginning November 13, 2016 and ending on Sunday, March 12, 2017. As per schedule from Jeff Hein, exceptions are for Sundays February 19 and 26, 2017.

Greg Parsley went over the proposed 2017 Budget that is to be adopted this evening. He is recommending the following:

<u>FUND</u>	<u>BUDGET ESTIMATE</u>	<u>MAXIMUM EST. FUNDS</u>	<u>TAX RATE</u>
General	\$19,950,567		
Debt Service	\$ 4,721,205	\$ 4,995,578	0.7993
Retirement/Severance	\$ 234,672	\$ 349,413	0.0559
Capital Projects	\$ 3,277,111	\$ 4,759,448	0.7615
Transportation	\$ 1,593,790	\$ 2,163,478	0.3462
Bus Replacement	\$ 555,000	\$ 615,044	0.0984
Rainy Day	\$ 2,500,000		
<b>TOTALS</b>	<b>\$32,832,345</b>	<b>\$12,882,961</b>	<b>2.0613</b>

As the 2017 Tax Rate is being advertised at an exorbitantly high number, the following indicates what a more realistic tax rate or schedule will likely look like, especially for the CPF:

**REALISTIC TAX RATE FOR FUNDS**

<u>FUND</u>	<u>TAX RATE</u>
Debt Fund	0.8000
Pension Fund	Neutralized
Capital Projects Fund	0.27
Transportation Fund	0.165
Bus Replacement Fund	0.0185
<b>TOTAL</b>	<b>1.2535</b>

By unanimous 5-0 vote, after proper Motion and Second, the board approved the following Resolution for the 2017 Budget:

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

Be it ordained/resolved by the Vincennes Community School Corporation that for the expenses of Vincennes Community School Corporation for the year ending December 31, 2017 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of Vincennes Community School Corporation the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and

submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance shall be in full force and effect from and after its passage and approval by the Vincennes Community School Corporation

\$12,891,120.81                      2.0626

<b>Name of Adopting Entity</b>	<b>Select Type of Fiscal Body</b>	<b>Date of Adoption</b>
Vincennes Community School Corporation		October 24, 2016

**DLGF-Reviewed Funds**

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	General	\$19,950,567		
0021	Referendum Fund-Exempt Operating	\$0		
0180	Debt Service	\$4,729,365	\$5,003,738	0.7993
0188	Exempt Debt-Lake & St. Joseph Counties Only	\$0		
0186	School Pension Debt	\$234,672	\$349,413	0.0559
0189	Exempt Pension Debt-Lake & St. Joseph Co.	\$0		
0187	Referendum Debt Fund-Exempt Capital	\$0		
1214	Capital Projects	\$3,277,111	\$4,759,448	0.7615
6301	Transportation	\$1,593,790	\$2,163,478	0.3462
6302	Bus Replacement	\$555,000	\$615,044	0.0984
0061	Rainy Day	\$2,500,000		
0104	Repair & Replacement	\$0		
0203	Self Insurance	\$0		
0022	Referendum Fund - Exempt Operating - Post 2009	\$0		
0287	Referendum Debt Fund-Exempt Capital-Post 2009	\$0		
0021	Referendum Fund - Exempt Operating			

Name		Signature
Karla A. Smith	Aye ___ Nay ___ Abstain ___	_____
Barbara L. Toole	Aye ___ Nay ___ Abstain ___	_____
Lynne M. Bobe	Aye ___ Nay ___ Abstain ___	_____
Aaron M. Bauer	Aye ___ Nay ___ Abstain ___	_____
Patrick P. Hutchison	Aye ___ Nay ___ Abstain ___	_____

**ATTEST:**

Name	Title	Signature
Mrs. Lynne M. Bobe	Board Secretary	_____

**MAYOR ACTION (For City use only)**

Name	Signature
Approve ___ Veto ___	_____

By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's recommendation for the following Resolution:

**RESOLUTION TO ADOPT THE YEAR 2017 BUS REPLACEMENT PLAN**

This resolution is adopted by the Board of Trustees of Vincennes Community School Corporation of Knox County, Indiana.

WHEREAS, A School Bus Replacement Plan has been established; and

WHEREAS, the Board of Trustees is required under IC 20-46-5 to adopt a plan with respect to a School Bus Replacement Plan; and

WHEREAS, the Board of Trustees held a public hearing on the plan on the 19<sup>th</sup> day of September 2016, at Vincennes Community School Corporation Administration Building, 1712 S. Quail Run Road, Vincennes, IN

THEREFORE, BE IT RESOLVED, by the Board of Trustees that the plan entitled School Bus Replacement Plan for the years 2017 through 2028, is hereby incorporated by reference into this resolution, and is adopted as the Board of Trustees' Plan with respect to the School Bus Replacement Plan.

BE IT FURTHER RESOLVED, that the Board of Trustees shall submit a certified copy of this resolution (including the adopted plan and the Calculation Worksheet) to the Department of Local Government Finance as required by IC 20-40-7 for approval.

Adopted this 24<sup>th</sup> day of October 2016

AYE

NAY

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By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's recommendation for the following Resolution:

**RESOLUTION TO ADOPT THE 2017 CAPITAL PROJECTS FUND PLAN**

This resolution is adopted by the Board of Trustees of Vincennes Community School Corporation of Knox County, Indiana.

WHEREAS, A School Capital Projects Fund has been established; and

WHEREAS, the Board of Trustees is required under IC 20-46-6-11 to adopt a plan with respect to the capital projects fund; and

WHEREAS, the Board of Trustees held a public hearing on the capital projects plan on the 19<sup>th</sup> day of September 2016 at Vincennes Community School Corporation Administration Building, 1712 S. Quail Run Road, Vincennes, IN

THEREFORE, BE IT RESOLVED, by the Board of Trustees that the plan for Vincennes Community School Corporation for the years 2017 through 2019, is hereby incorporated by reference into this resolution, and is adopted as the Board of Trustees' Plan with respect to the School Capital Projects Fund.

BE IT FURTHER RESOLVED, that the Board of Trustees shall submit a certified copy of this resolution (including the adopted plan) to the Department of Local Government Finance as required by IC 20-40-8-8 for approval.

Adopted this 24<sup>th</sup> day of October 2016

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Attest: \_\_\_\_\_

Secretary of Board of Trustees

By unanimous 5-0 vote, after proper Motion and Second, the board approved the awarding of the following bids for furniture at Riley Elementary School. Mr. Parsley advised that four companies had submitted bids and contracts are being awarded to three of them. Payment for these items will come from the Rainy Day Fund.

Lee Company, Inc. #1:	\$51,189.34	Includes many items, such as office furniture, nurse’s office, library, etc.
Lee Company, Inc. #2:	\$23,268.00	Student desks
Corporate Design:	\$58,141.01	Teacher-requested items such as soft seating, tables, laminate tops, etc.
	+ \$ 877.60	
Hudson Office Solutions #1:	\$15,208.90	Student chairs
Hudson Office Solutions #2:	\$74,39.21	Storage, shelving, etc.

With the purchase of these items, Mr. Parsley advised that Riley students will be returning to their building similar to what the students went into with the new Clark Middle School. He also advised that these items were approved of and desired by Principal Mrs. Marchino and her committee, and will give Riley Elementary that “brand new look”.

When asked about the old equipment in Riley, Mr. Parsley stated that whatever equipment did not personally belong to employees would be declared “surplus property” and would be auctioned off or sold similar to what was done at the downtown buildings.

After proper Motion and Second, the board approved the *Second and Final Reading* of the following recommended Policy and Guidelines revisions and updates with a unanimous 5-0 vote. These revisions are to bring our policies, guidelines and forms current based on new laws and changes in the wording of existing laws. These proposed revisions have been posted on the VCSC website.

The following policy revisions are being proposed as a result of revised *EDGAR (Education Department General Administrative Regulations)* guidelines:

<b><u>POLICY #</u></b>	<b><u>CHANGE TYPE</u></b>	<b><u>COMMENTS</u></b>
0141.1	DELETE	Bylaws “Student Body Representatives” – Not applicable to VCSC
0142.4	DELETE	Bylaws “Board Member Leave of Absence – Military” – Not applicable to VCSC
0144.3	Revision	Bylaws “Conflict of Interest”, form to State Board of Accounts



<u>POLICY #</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
1130	Revision	Administration “Conflict of Interest”, to include corporation employees and agents
3113	Revision	Professional Staff “Conflict of Interest” - same as above
4113	Revision	Support Staff “Conflict of Interest” – same as above
6110	Revision	Finances – “Grant Funds” – to include internal controls
6111	New	Finances – “Internal Control Standards & Procedures”
6112	New	Finances – “Cash Management of Grants”
6114	New	Finances – “Cost Principles – Spending Federal Funds”
6116	New	Finances – “Time and Effort Reporting”
6320	Revised	Finances – “Purchasing” – to establish levels of purchasing
6325	New	Finances – “Procurement – Federal Grants/Funds”
6460	Revised	Finances – “Conflicts of Interest and Vendor Relations”
6550	REJECT	Finances – “Travel Payment & Reimbursement” – Not Applicable to VCSC
7300	Revision	Property – “Disposition of Real Property” – To differentiate those purchased with federal funds
7310	Revision	Property–“Disposition of Surplus Property”–same as above
7450	Revision	Property – “Property Inventory” – to include G.A.A.P. requirements
8500	REJECT	Operations – “Food Services” – submitted in May 2016

The following NEOLA-proposed revisions are those policies and guidelines needing change in verbiage to bring current to comply with state and/or federal laws.

0120	Revision	Bylaws – “Powers and Philosophy” – title change
2271	Revision	Program – “College and University Programs” – to reflect state law concerning “Dual Credit”
2421	Revision	Program – “Career and Technical Education Program” – same as above
2510	Revision	Program – “Adoption of Curricular Materials” – to reflect change in IDOE’s procedures
5200	Revision	Students – “Attendance” – to reflect current VCSC Policy
5460	Revision	Students – “Graduation Requirements” – to reflect change in IDOE and VCSC policies
5461	New	Students – “Credit for Courses Completed Before Students Enter Grade 9”–to reflect IDOE and VCSC policies
5540	Revised	Students – “The Schools and Governmental Agencies” – to reflect change for when student questioned by authorities on VCSC property
5840	Revised	Students – “Organizations and Criminal Organization Activity” – Title change
6111	Revised	Finances – “Internal Control Standards and Procedures” – to include Federal grants and Awards
6152	New	Finances – “Student Fees and Charges” – to include policy to refund fees when applicable
8510	REJECT	Operations – “Wellness” – submitted in May 2016
8531	Revised	Operations – “Free and Reduced Price Meals” – to bring current with state and federal law
8540	Revised	Operations – “Vending Machines” – to conform to state law
8606	New	Operations – “Bus Drivers and Cellular Telephone Use” – to bring current to state law

**ADMINISTRATIVE GUIDELINES:**

<u>GUIDELINE #</u>	<u>ACTION</u>	<u>COMMENTS</u>
2260F	REJECT	Program – “Office Of English Learning and Migrant Education” – not applicable to VCSC

<u>GUIDELINE #</u>	<u>ACTION</u>	<u>COMMENTS</u>
3421	Revised	Professional Staff – “Federal Group Health Continuation (COBRA)” – to bring current to federal law
4421	Revised	Support Staff – “Federal Group Health Continuation (COBRA)” – same as above
5460	Revised	Students – “Graduation Requirements” – to bring current to state law and VCSC policies
5540A	Revised	Students – “Relationship With Governmental Agencies” – to bring current with state law and VCSC policies
5840A	DELETE	Students – “Youth Gangs” – per state law
5840B	DELETE	Students – “Response to Gang-Related Incidents and/or Suspicion of Gang Involvement” – per state law
6155	Revision	Finances – “Food Service Collection” – to bring current to VCSC policies
9270	New	Relations – “Procedure for Educating a Child at Home” – to bring current to state law

**FORMS:**

2510 F1	DELETE	“Textbook Selection” – no longer applicable
8330 F9	DELETE	“Notification to Parents Regarding Student Records” – no longer applicable
8330 F9a	DELETE	“Denial of Permission to Release Student Directory Information to Recruiting Representatives of the Military Services and Military Academies” – no longer applicable

By unanimous 5-0 vote, after proper Motion and Second, the board approved Mr. Parsley’s recommendation to return Mrs. Casey Butler as the teacher representative to the Hoosier Heartland School Trust (HHST) for the VCSC. The VCSC has one administrative appointment, (Mr. Parsley fills this) and one teacher representative appointment. HHST is responsible for administering the health insurance for the VCSC.

By unanimous 5-0 vote, after proper Motion and Second, the board approved Steve Combs’ request to make modifications to the LHS Extracurricular accounts. These monies, totaling \$1,408.19, would be moved into the Student Activities Account, bringing that balance to \$7,436.53. Funds to be moved are as follow:

Student Ambassadors	\$ 95.59	No longer a club
Bookstore	\$643.42	Bookstore no longer open
S.O.S.	\$ 53.12	Club no longer exists
We the People	\$ 75.46	LHS no longer participates
Ventures	\$ 91.46	Club no longer exists
Class of 1999	\$449.14	Donated by class to close

A total of \$1,700.00 would then be used from the Student Activities account to purchase a subscription to Scholastic’s *Upfront* magazine for ISTEP+ Remediation beginning in January 2017.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved a One-Year Renewal with Five-Star Pivot. *Pivot* is a data warehouse that VCSC has used for the past five years and is designed to provide educators a comprehensive solution for facilitating the school improvement process. They will have one place to plan curriculum, assess student understanding, collect assessment results, and assign interventions.

The renewal cost of \$4.00 per student is “grandfathered” in, and results in a total renewal cost of \$10,612 for the year.

Board members expressed their congratulations to Stacie and Jennifer on their recognition and extended “thanks” to Debbie Snapp for her many years of service.

Board members also expressed their satisfaction of driving around town and seeing all the wonderful changes being done on the elementary buildings. They are really shaping up and showing how beautiful they will be. Board Members have all received positive comments from the public, which are never ending, and they express their thanks. They also thanked the construction/renovation team and administrators on keeping within the timeline for the renovations.

Pat Hutchison congratulated the *Pride of the Green* and their upcoming trip to Indianapolis for State Finals. They will be performing at 1:23 p.m. on Saturday, October 29<sup>th</sup>, at Lucas Oil Stadium. Barb Toole stated it is great to see them all come together and put on such a great performance.

Aaron Bauer agreed and stated that we have several great activities coming up with our students, so there are several activities to choose from. It just shows what a great place we live in and we are very supportive of our students.

Barb Toole congratulated the LHS football team and wished them luck on their game this coming Friday night with Sullivan.

Karla Smith commented that after a tour of Riley Elementary today, those students will want to get up in the morning, eager to go to school and they are not going to want to go home. It is turning into a beautiful school they will all be proud of.

Mr. Parsley extended his congratulations to the *Pride of the Green*, to the football team and advised we have the *Mr. Alice* annual pageant coming up. We also have the CMS and VCSC STARS getting ready for their performance of *Annie, the Musical* coming up on November 4<sup>th</sup>, and we have the Franklin Chili Supper on November 5<sup>th</sup>.

By unanimous 5-0 vote, upon proper Motion and Second, the meeting was adjourned at 7:28 p.m.

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Karla A. Smith, President

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Lynne M. Bobe, Secretary