

November 17, 2014

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation met on Monday evening, November 17, 2014, at Tecumseh-Harrison Elementary School. Those present were President Aaron Bauer, Vice President Pat Hutchison, Secretary Karla Smith, Members Lynne Bobe and Barbara Toole, and Superintendent Greg Parsley.

Aaron Bauer led the audience in reciting the Pledge of Allegiance to the American Flag.

Susan Marchino was recognized and she announced that Katherine McCammon, Grade 1 teacher, has been chosen as Riley Elementary School's *Certified Staff Member of the Month*. Susan stated that Katherine joined Riley Elementary when Washington Elementary School closed in 2010. Susan stated Katherine is a great person, a great person to work with, but above all she is such a team player. She does what she can to help every student in the building, not just those in her classroom. She is always willing to step up to help out wherever she is needed. Susan is very appreciative for the help Katherine gives her, but most importantly to their students, where she really makes a difference.

Katherine thanked Susan for the honor and stated she loves working with everyone in the building, and with Susan as their "captain of the ship".

Ryan Clark was recognized and he announced that Michelle Fleck, the Alternative to Suspension Aide, has been chosen Clark Middle School's *Non-Certified Teacher of the Month*. Ryan stated that Michelle is invaluable with the tracking and preparing weekly discipline reports, and tracks incidents and enters them into Power School, that she is always smiling, she is always kind to every student she comes in contact with, writes letters to parents when needed, helps students when she can, obtains their missing assignments when needed, and loves sorting and counting the Star Tickets to be distributed. Ryan stated it is a pleasure to have Michelle at Clark Middle School.

Jono Connor was recognized and introduced Jennifer Vickers and four of her Grade 2 students who gave a presentation on "*Augmented Reality*". "AR" is a live direct or indirect view of a physical, real-world environment whose elements are *augmented* (or supplemented) by computer-generated sensory input such as sound, video, graphics, or GPS data. Mrs. Vickers uses AR in her classroom in a variety of ways. Targets are created on classroom materials to bring up short video clips of her instructing students without needing to be there. Students are also able to record themselves giving presentations that others can view at another time using AR. She has created short video clips of questions to go along with leveled readers that students use as they are reading to themselves. Students then demonstrated how a project is done and showcased the results.

By unanimous vote the board approved Mr. Parsley's recommendation of the following Consent Agenda items:

- A. Minutes of October 20, 2014 Meeting
- B. Claims 22301 – 22618
- C. Financial Statements

D. Personnel

Resignations:

Nina L. Navejar	VCSC Bus Aide – eff 10/31/14
Kara Acino	LHS Dance Team Co-Coach – eff 10/16/14
T.J. Frederick	LHS Varsity Assistant Football Coach – eff 10/28/14
Bailey Hacker	LHS Girl's Assistant Swim Coach – eff 11/13/14

Terminations:

Mary Levitt	VCSC Functional Skills Aide & Bus Driver – eff 11/11/14
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Recommendations:

Morgan L. Kitzman	Riley Kdgn Teacher – eff 11/18/14 (replace J. Jackson)
Marcia Combs	Tec-Harrison Title 1 Academic Specialist – eff 12/1/14 (replace M. Kitzman)
Madison Bailey	Speech/Language Assistant – eff 11/10/14 – two half days per week for remainder of 2014-2015 school year at \$10.20 per hour
Kale Adam Barmes	Vigo Classroom Aide – eff 12/15/2014 at 5.5 hrs per day
Kelli Grissom	VCSC Functional Skills Aide & Bus Driver – eff 11/17/14
Emeline Clark	CMS 8 th Gr Special Ed Aide – eff 11/18/14 – 5¼ hrs per day
Bryce Buchanan	LHS Girl's Assistant Swim Coach – eff 11/13/14
Adryanne Noble	LHS Dance Team Coach – eff 10/17/14 – from co-coach to solo coach
Kirk Bouchie	LHS General Athletics – Winter
Brandi Callahan	LHS General Athletics – Winter
Doris Fellows	LHS General Athletics – Winter
Michelle Fleck	LHS General Athletics – Winter
Mary Beth Gavney	LHS General Athletics – Winter
Gary Hackney	LHS General Athletics – Winter
Nancy Hendrickson	LHS General Athletics – Winter
Zach Horrall	LHS General Athletics – Winter
Karen Livers	LHS General Athletics – Winter
Joyce McCarter	LHS General Athletics – Winter
Troy McCrary	LHS General Athletics – Winter
Karen Query	LHS General Athletics – Winter
Sara Schutz	LHS General Athletics – Winter
Kenny Yochum	LHS General Athletics – Winter

All Leave Requests were approved as submitted

Susan Marchino introduced Morgan Kitzman, their new Kindergarten teacher replacing Ginger Jackson. Morgan was most recently an Academic Specialist at Tecumseh-Harrison Elementary School and comes highly recommended.

Jono Connor introduced Marcia Combs, their new Title 1 Academic Specialist to replace Morgan Kitzman. Marcia was formerly an aide at Franklin Elementary School, but left to take a position in a parochial school at the beginning of the year. They are very happy to have Marcia back at VCSC.

E. Donations

Francis Vigo Chapter DAR	\$710.00	Books for LHS Media Center
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Katie Heiden
(Hair Affair)

\$ 70.00

Elementary Secret Alice Fund
(10% of proceeds from recent
"Princess Day" event)

F. Fundraiser Requests

LHS RAK (Random Acts of Kindness) Club requests permission to conduct *Monical's Pizza Sales* from November 18 through December 5, 2014. Proceeds of \$5.00 per pizza sold will be donated to two LHS students battling cancer.

CMS Athletics is requesting permission to conduct a *CMS Basketball Free Throw Marathon* on Sunday November 30, 2014. Proceeds will be used to offset costs of shoes and practice jerseys for Grades 6-8 Boys and Girls Basketball Teams with additional monies going into the CMS Athletic Fund.

LHS RAK Club requests permission to conduct *Taylor Strong Wristbands Sales* from November 18 through December 31, 2014. Proceeds of approximately \$2.50 per wristband will be donated to LHS student Taylor Pinkstaff, who is battling cancer.

CMS Student Council requests permission to conduct a *Shop With A Cop* fundraiser December 1 through December 5, 2014. Proceeds will be donated to the Vincennes "Shop With a Cop" Program.

LHS RAK Club requests permission to conduct *Custom Designed Christmas Ornament Sales* December 1 through December 19, 2014. Proceeds will be donated to a fund to be determined.

LHS RAK Club requests permission to conduct a *Hat Day at LHS* on Friday, December 12, 2014. Proceeds of \$1.00 per hat will be donated to a fund to be determined.

LHS French and German Clubs request permission to conduct *Valentine Candy Grams Sales* February 2 through February 10, 2015, with delivery date of February 13, 2015. Proceeds will be used to aid students with expenses on Sister Cities Exchanges.

Vigo PTO requests permission to conduct their *Spring Fundraiser* with Paragon Promotions February 23 through February 27, 2015. Proceeds will be used to fund approved purchases through PTO requests.

Vigo PTO requests permission to conduct their *Spring Carnival Fundraiser* on Thursday, April 16, 2015. Proceeds will be used to fund approved purchases through PTO requests.

G. Use of Facilities Requests

CMS Dance Team requests permission to use CMS Gymnasium on Saturday, December 13, 2014 from 5:00 to 9:00 p.m. to hold a Middle School Dance.

Harvest Bible Chapel requests permission to use LHS Ader Auditorium on Friday, December 19, 2014, from 4:30 to 9:30 p.m. for a *Special Church Service*.

CMS 6th Grade Softball Club requests permission to use Franklin Elementary School Gymnasium one day per week beginning in January 2015 through April 2015 for LHS Softball Program *Fast Pitch Development*.

Discussion Items:

LHS Principal Steve Combs was recognized and he introduced Project Lead the Way Instructor Kim Breitweiser to give an update on the Early College partnership between VCSC and Vincennes University and the program that is scheduled to begin in August 2015.

Kim explained that she has been working closely with other VU representatives and VCSC administration and guidance personnel at LHS to ensure success at all stages of the process. Documents have been prepared for the necessary approval of faculty and the submission process to appropriate VU Departments. At this time there are 18 faculty pending approval to teach courses in the program. There will be a variety of subject areas from which students will be able to choose, such as Math, English, Literature, Foreign Language, Science, Physical Education, History, and Computer Science.

Kim stated that once faculty are approved, six of which are already approved as they are currently teaching dual credit classes, and the exact courses are chosen, several advising “tracks” will be set up to help guide student choices, and ensure they plan accordingly. The goal for every student enrolled in the program will be a General Education Certificate of 30 credit hours. In addition, students can choose to earn up to 25 additional credits on a more focused track based on the postsecondary plans, and/or their academic strengths in the following areas: Math & Science, Liberal Arts, General Studies, and Technology.

Informational sessions will be planned at the high school level to interested students, and the program will be presented to students and parents starting with the Eighth Grade Parent Night. The program will have its own area on the VCSC website and which will contain basic information about the program, cost savings to parents, as well as contact information to help keep students and parents informed.

Kim and Steve are very excited to be able to bring this opportunity to the students at Lincoln High School.

Greg Parsley presented for First Reading the following proposed Policy and Guideline revisions. These are the current proposed updates from NEOLA, whom VCSC utilizes to keep all policies, procedures and guidelines in agreement with state laws, etc. These proposed revisions are posted on the VCSC website for public review. Most of these changes are simply a matter of generalization of verbiage of a particular policy to reflect current law or an addition to comply with law.

<u>POLICY #</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
0131.1 thru 0133	Update	“Bylaws and Policies” – to update current policy with new legal verbiage and local policy
1220	Update	“Employment of the Superintendent” – to update with new legal verbiage and local policy
1240	Revision	“Evaluation of the Superintendent” – to revise with current legal statute and verbiage
1241	New	“Non-Reemployment of the Superintendent” – to add policy
1543	Revision	“Non-Renewal of Administrative Contracts” – to bring current with legal statute and verbiage
2221	Revision	“Mandatory Curriculum” – to revise with current legal statute and verbiage

<u>POLICY #</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
2461	Reject	"Suspension and Expulsion of Disabled Students" – renumbered to 5605 – will retain current VCSC policy
2700	Revision	"Annual Performance Report" – to bring current with legal statute and verbiage
3124	Reject	"Employment Contracts with Professional Employees" - will retain current VCSC policy
3131	Revision	"Reduction in Staff" – to bring current with master contract with education association and VCSC
5114	Revision	"Foreign and Foreign Exchange Students" to "Nonimmigrant Students and Foreign Exchange Programs" – to comply with current legal statute
5320	Revision	"Immunization" – to comply with current legal statute and requirements
5605	Reject	"Suspension and Expulsion of Students with Disabilities" – will retain current VCSC policy
5830	Revision	"Student Fund-Raising" – to comply with current law
8311	New	"Public Access to Employee Contracts" – to comply with current law
8432	Revision	"Pest Control and Use of Pesticides" – to comply with current law
8500	Revision	"Food Services" – to comply with current law
8510	Revision	"Wellness on Physical Activity and Nutrition" - to comply with current law and VCSC policy
8540	Revision	"Vending Machines" – to comply with current law
9210	Reject	"Parent Organizations" – duplication of several items
9211	Reject	"Corporation-Support Organizations" – duplication of several items
9270	Revision	"Equivalent Instruction for Compulsory Attendance Compliance Purposes (Home Schooling and Non-Accredited Schools)" – revision of policy name and verbiage

ADMINISTRATIVE

<u>GUIDELINE</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
2461A	Delete	"Disciplining Special Education Students" – renumbered to 5605A
2461B	Reject	"Disciplining a 504 Student" – duplication of item
5114	Revision	"Foreign Exchange Students" – renamed "Student and Exchange Visitor Program" – to comply with current law and verbiage
5320	Revision	"Immunization of Students in School" – to comply with current legal statute and requirements
5605A	Reject	"Disciplining Special Education Students" – do not need
5605B	Reject	"Disciplining a Section 504 Student" – do not need
9211	Reject	"Corporation Support Organizations" – duplication of several items

Decision Items:

By unanimous vote the board approved Barry Stone's request to submit the VCSC High Ability Grant in the amount of \$37,890.00, up from \$35,600 received last year. This grant will be used to offer again this summer the "SPARK Camp", to work with Title 1 students that may need some enrichment activities, and to purchase books and materials to support the High Ability program.

By unanimous vote the board approved Greg Parsley's recommendation of the appointment of Jeff Cunningham to the Area Planning Commission (APC). The three Knox County public school superintendents have one appointment to the APC and after a discussion among these three, it was unanimously agreed to recommend Mr. Cunningham. His term will start on January 1, 2015 and he will replace Mr. Bill Ringer, who requested not to be reappointed. We would like to thank Mr. Ringer for his many years of service on the APC.

By unanimous vote the board approved Greg Parsley's recommendation to declare the following items as surplus property and to offer these items for sale:

- KC Special Ed Dept: HP ScanJet 3300se Scanner
 2 – Visioneer Scan Manager Pros
 Plustek Optic Book 3600

- Transportation Dept: 3 – 2000 International Amtran 72 Passenger Buses
 (VIN # 1HVBBAAN6YH283613 – 105,381 miles
 1HVBBAAN6YH283614 – 98,664 miles
 1HVBBAAN6YH283616 – 108,259 miles)

All board members extended their congratulations to Katherine and Michelle as *Staff Members of the Month*, welcomed Morgan and Marcia to an extraordinary school corporation, thanked Jennifer Vickers and her students on a wonderful presentation, extended high praise for the tremendous opportunity with the new Early College Program, and thanked Mr. Connor for hosting tonight's meeting.

Karla Smith also extended kudos to al the schools on their letter grades.

Greg Parsley stated that all six schools in the VCSC would hold public celebration of these letter grades in December and urged everyone to attend.

He also extended good luck wishes to Steve Combs and Susan Marchino in their participation in the State Principals of the Year, Steve for secondary and Susan for elementary. As District Recipients, they will be honored at the IASP banquet to be held on Sunday, November 23rd, in Indianapolis, at which time the overall state winners will be announced.

There being no further business the meeting was adjourned at 7:47 p.m.

Aaron Bauer, President

Karla Smith, Secretary