

November 28, 2016

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday evening, November 28, 2016, in the Cafeteria at Lincoln High School. Those present were President Karla Smith, Vice President Barb Toole, Secretary Lynne Bobe, Treasurer Aaron Bauer, Member Pat Hutchison, and Superintendent Greg Parsley.

Mrs. Smith called the meeting to order at 7:01 p.m. and led the audience in the Pledge of Allegiance to the American Flag. She then gave members of the audience the opportunity to address the board with any questions, concerns or comments. Being none, the meeting continued.

Chris Roberts, Garmong Construction Project Manager for the VCSC Elementary Renovation Project, gave an update of these renovations. He reported that Riley Elementary construction activities will be wrapped up this week, with the completion of the architect's punch list and final cleaning of the building. He stated that beginning tomorrow and for the next couple of weeks they would be receiving shipment of the furniture, and this weekend the Facilities Department would be waxing the hallway floors. Mr. Roberts stated everything should be ready for the Open House scheduled in mid-December.

Mr. Roberts reported roofing was continuing at Vigo Elementary and it should be completed by mid-December. He reported the roofing was complete at Tecumseh-Harrison Elementary, that metal coping, guttering and downspouts will be complete by the end of this week. Mr. Roberts reported the gas line relocation is complete and infrastructure work along Eberwine Street has resumed and will be completed by mid-December.

With regards to Franklin Elementary, the paving is complete, and striping of the lots was completed over the holiday weekend, as well as placement of signage. Work continues on the sidewalk and landscaping, and they will begin roofing in mid-December.

Mike Hutchison, Lincoln High School Social Studies Teacher, distributed copies of a Power Point presentation and gave a brief overview of the "LHS/ George Rogers Clark National Historical Park *Youth Advisory Council*". He stated a partnership with the Park and one LHS Social Studies class began two years ago, which was funded with a Grant through the National Parks Foundation. When the Foundation subsequently decided not to fund the grant, LHS and GRC formed a volunteer "*Youth Advisory Council*", which they opened up to any LHS social studies student.

Mr. Hutchison then recognized some of the Grades 9-12 students involved in the project and they gave an update on their latest activities at the Park, what they like about the program and their goals for the future. All of the students expressed their amazement of the historical opportunities available in the community and their passion in helping the younger students realize what all we have locally.

GRC Ranger Jason Collins also gave an overview of past activities and what they hope to do in the future.

Riley Elementary Principal Susan Marchino announced that Grade 3 Teacher Amber Hein had been selected as *Employee of the Month* for their building. Mrs. Marchino stated that Amber is very passionate about her job and strives to help all students. Other teachers commented that Amber goes above and beyond to help her students learn, that she has high expectations of her students and holds them accountable. Mrs. Marchino stated Amber is very dedicated, spending much time collaborating with others to make sure she is meeting the needs of her students. She stated she is very appreciative of Amber and can always depend on her and her positive attitude.

Mrs. Hein thanked everyone for this honor and for making Riley Elementary a fun and rewarding place to work.

Clark Middle School Principal Ryan Clark announced that Instructional Aide Danny Pierson had been selected as *Employee of the Month* for their building. Mr. Clark stated that Danny is extremely dependable and goes above and beyond every day, that he never complains about any task asked of him. Mr. Clark stated he had to go back to Danny's original paperwork when he was hired to remember what position he had been hired for, as he helps out in so many areas. He stated Danny is an asset to Clark Middle School and to the VCSC.

Student comments regarding Danny include his being a nice guy, always helping out, being there for everyone, listens when needed, helps with homework, is slow to anger but always enjoys fun. One student commented they thought it was great when Danny tries to act funny.

Danny thanked everyone for this recognition, stating that when he first came to work at CMS he had to change his perception as to what went on in school. He said everyone at CMS is part of the team and they are a family striving to get the students to do their best.

David Hill, Director of Assessment, State and Federal Reporting, and Technology Facilitator, announced that VCSC had 38 students that received a Perfect Score on the IREAD-3 exam that was administered to 235 students in April 2016. This represents approximately 16% of VCSC students receiving a perfect score on the test. Each student was introduced and received a framed *Certificate of Excellence*. In addition, their names were placed upon a Trophy to be placed in their school's Trophy Case.

The following 21 students from Franklin Elementary received a Perfect Score:

Maddox Bahr	Luke Lindsey
Jonah Bickel	Jaden McCarter
Jazlynn Bland	Emma McGuire
Christopher Boxley	Aidan Phillips
Mattilyn Collins	Charles Rogers
Liberty Fleener	Devyn Sabraw
Jackson Fuller	Joel Sanders
Malachi Hampsch	Lucas Smith
Greer Hardin	Joshua Swan
Zoe Herron	Michael Watry
Brady Kirwer	

The following six (6) Riley Elementary students received this distinguished award:

Ariel Cunningham	Hailey Nelson-Cooper
Abigail Driskill	Larry Webster
Michael Hasler	Kiera Young

The following four (4) Tecumseh-Harrison Elementary students also received the award:

Cheyenne Brown	Macy Hooten
Emma Eddleman	Adrieanna Moore

Finally, the following seven (7) Vigo Elementary students also received the award:

Nathanail Beaman-Baughn	Gavin Mincey
Jaxon Heath	Kaidan Morrison
Macey Jenkins	Tiah Riggs
Logan Lade	

By unanimous 5-0 vote, after proper Motion and Second, the board approved Mr. Parsley's recommendation of the following Consent Agenda items:

- A. Minutes of October 24, 2016 Meeting
- B. Claims 27316 – 27527
- C. Financial Statements
- D. Personnel

Resignations:

Katherine "Katie" Ward	CMS Grade 8 Special Ed Aide – eff 11/7/16
Vickie Neighbors	Franklin Day Care Aide – eff 11/11/16
Destiny McGavic	CMS Dance Team Coach – eff 8/4/16
Darren Hackney	CMS Asst Wrestling Coach – eff 2016-17 school year

Transfers:

Coleen Bennett	VCSC Full Time Admin Secretary to 10% VCSC Admin Secretary, 48% KCSEC Joint Services & 42% Preschool Grant – eff 10/24/16
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Recommendations:

Kimberly Rae Rudolph	Vigo School Secretary – eff 12/8/16–replace D. Snapp *
Rebecca G. "Becky" Weber	Franklin Title 1 Aide – eff 11/8/16 – replace M. Crane
Tiffny L. Berry	Tec-Harr Classroom Aide – eff 11/29/16 – new position
Linda S. Carrico	CMS Gr 8 Sp Ed Aide – eff 11/29/16 – replace K. Ward *
Haley Renae Creamer	Riley Day Care Aide – eff 11/29/16 – replace C. Kahre
Madison Lynn Thorne	Franklin Day Care Aide–eff 11/29/16–replace L. Woolard
Chris Berry	FT Bus Driver–Route #16 & Mechanic–eff begin 2017-18 SY
Jim France	PT Bus Driver – Route #2 – eff begin 2017-18 SY
Pam Jones	PT Bus Driver – Route #4 – eff begin 2017-18 SY
Misty Sullivan	PT Bus Driver – Route #6 – eff begin 2017-18 SY
Chuck Berry	PT Bus Driver – Route #9 – eff begin 2017-18 SY
Ryan Steele	PT Bus Driver – Route #11 – eff begin 2017-18 SY
Harold Lambert	PT Bus Driver – Route #13 – eff begin 2017-18 SY
John Stangle	PT Bus Driver – Route #18 – eff begin 2017-18 SY
Jerry Daffron	CMS Assistant Wrestling Coach – eff 2016-2017 school year *
Emily Howard	LHS Volunteer Assistant Swim Coach – eff 11/29/16 *
Kayla Weyer	Franklin Kindergarten After-School Tutoring – eff 10/25/16 **
Kyle Doggett	Franklin Grade 3 After-School Tutoring – eff 10/25/16**
Shelley Schnepfer	Franklin Grade 3 After-School Tutoring – eff 10/25/16 **
Christin Wyant	Franklin Grade 1 After-School Tutoring – eff 10/25/16 ***

* Contingent upon clear Expanded Background Checks and/or Transcripts

** To be paid via Timecards from United Way Grant until funds exhausted, then from Duke Energy Grant Donation

*** Pending renewal of Indiana Teaching License. To be paid via Timecards from United Way Grant until funds exhausted, then from Duke Energy Grant Donation

Leaves:

Kayla Wilkinson	Vigo Special Ed Resource Teacher requests Maternity Leave from approximately March 6 to approximately April 17, 2016
Emily Pirtle	LHS Math Teacher requests Maternity Leave from approximately March 27 through May 25, 2017

All other Leave Requests were approved as submitted.

E. Fundraiser Requests

CMS Social Studies Department requests permission to collect monetary donations from Monday, November 7, through Friday, November 11, 2016 to purchase a *Veterans' Wreath* to

be placed at the Veteran's Memorial in Vincennes' Memorial Cemetery to honor all Knox County Veterans.

Franklin Elementary School Student Council requests permission to collect items from Monday, November 14, through Friday, December 16, 2016, for the "Build *A* Basket" project for homebound Knox County citizens for Christmas.

Ralph Connor and CMS 6th Grade Basketball Team request permission to hold a "Free Throw-A-Thon" on Thursday, December 1, 2016. Team members will solicit sponsors for number of free throws they make. All proceeds will fund purchase of practice jerseys, shooting shirts, hoodies and sweat pants.

Riley Elementary School PTO requests permission to conduct "Candle Sales" from Tuesday, November 22, through Friday, December 2, 2016. All proceeds will fund student activities, field day and field trips.

Franklin Elementary Student Council requests permission to conduct a "Peanut Butter Drive" from Thursday, December 1st, through Friday, December 9, 2016. All food collected will be donated to "Helping His Hands" to benefit their Food Pantry.

LHS Student Council requests permission to conduct "Santa Gram" sales from Monday, December 5, through Friday, December 9, 2016. Proceeds would be used to fund Homecoming Activities and donations to GSH Foundation.

LHS National Art Honor Society requests permission to sell "Pet a Puppy Day" Passes Monday, December 5, through Friday, December 9, 2016. Students with passes will be able to pet and play with Vincennes Animal Shelter dogs on Monday, December 12, 2016. All proceeds will be donated to the Animal Shelter.

LHS Tri-M Club requests permission to conduct a "Spring Art Festival" on Friday, March 25, 2017. Proceeds will be used to donate to the elementary music programs and for scholarships.

F. Use of Facilities Requests

Clark Academic Boosters request permission to use the gymnasium at Clark Middle School on Saturday, December 10, 2016, from 4:00 to 10:00 p.m. for a *CMS Dance*.

"Brady's Bunch" requests permission to use Tecumseh-Harrison Elementary School's gymnasium and gymnasium restroom on Saturday, April 22, 2017, from 7:00 a.m. to 12:00 noon for their "Miles for Mito 5K".

DISCUSSION ITEMS:

There were no Discussion Items for this meeting.

DECISION ITEMS:

By unanimous 5-0 vote, after proper Motion and Second, the board approved Ryan Clark's request to transfer the following funds, totaling \$6,801.29, from the named inactive accounts to the Student Activities account:

\$2,828.32	Booster Account
\$3,966.05	School-Wide Fundraiser Account
\$ 6.92	Math On-Call Books Account

Included in the approval was the request to move \$1,325.62 from the inactive Intramurals Account into the CMS Athletic Fund Account.

By unanimous 5-0 vote, after proper Motion and Second, the board approved David Hill's request to participate in a grant writing opportunity sponsored by the Eli Lilly Endowment. Mr. Hill will submit a *Planning Grant Proposal* to study and prepare for an *Implementation Grant Proposal*. The first grant proposal will be used to explore how to help students prepare for academic, career and personal success. The second grant proposal would be used to enhance the quality and expand the scope by providing counseling programs in our four elementary schools.

Mr. Hill advised that VCSC could be awarded \$30,000 for the *Planning Grant Proposal* and possibly \$100 per student by being awarded an *Implementation Grant*. The first grant proposal is due by December 15, 2016 and the second is due on May 19, 2017. This grant would run from October 1, 2017 to June 30, 2021.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's request for permission to seek bus bids for the 2017-2018 through the 2020-2021 school years. There will be eight (8) routes being bid with the remaining eight (8) routes being maintained in-house to go along with the three (3) routes already run in-house.

This will result in the need to purchase an additional six (6) buses at a cost of approximately \$500,000, which will be paid from the Rainy Day Fund. Mr. Parsley will bring a resolution for this purpose to the December Board of School Trustees' meeting.

By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's recommendation for the *2017-2018 School Calendar*. This calendar mirrors the current 2016-2017 School Calendar. It maintains the Early Start; gives us two weeks plus for "Christmas/ Winter Break"; it gives us more "Make-Up Days" and Breaks; and allows a more "Balanced Schedule" for Grading Periods.

Organization Day will be Wednesday, August 2nd, as a full day for teachers and other essential personnel, with first full day for students on Thursday, August 3, 2017. There is again an Early Release for Homecoming; Parent/Teacher Conferences continue with a Fall/Spring set-up; there are two full weeks plus two days for Christmas/Winter Break; there are eight (8) built-in Make-Up days; and Professional Development on the first Tuesday of each month. The last day of school would be Thursday, May 24, 2017, with Commencement on Friday, May 25, 2017. (This Friday could be used as an additional Make-Up day if needed due to inclement weather.)

In answer to Pat Hutchison's question concerning possibility of going to "e-Learning" days, Mr. Parsley advised that a corporation north of us had tried this last year, but had abandoned it for this year, indicating they did not feel it was a good use of the practice. He stated many discussions had been held on the matter and it has been decided at this point to table the issue, mainly due to the fact we have so many built-in make-up days in the calendar, and the possibility of new direction coming from the IDOE and the SBOE.

OTHER BUSINESS:

All board members congratulated Mrs. Hein and Mr. Pierson on their recognition and thanked them for their dedication and passion in the teaching of our children. All 38 Perfect Score winners were congratulated and members are looking forward to see how the Class of 2025 turns out. They thanked all the parents, grandparents, and/or family members that came to honor their child.

Board members also encouraged everyone to attend the Open House at Riley Elementary to see the first of our "neighborhood schools" to get a makeover. Mr. Parsley advised that the Open House would be held on Thursday, December 15th, from 5:00 to 7:00 p.m. and urged everyone to come out to see what will be a truly remarkable building.

Mr. Parsley also invited everyone to attend the LHS and VCSC STARS' rendition of C.S. Lewis' classic tale of *"The Lion, The Witch, and The Wardrobe"* Friday, December 2nd, through Sunday, December 4th, at LHS Ader Auditorium. The presentation will warm the hearts of all ages, will kick off the holiday season, as well as support our VCSC theatre students and their talents.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:45 p.m., after proper Motion and Second.

Karla A. Smith, President

Lynne M. Bobe, Secretary