

February 27, 2017

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, February 27, 2017, in the Gymnasium at Tecumseh-Harrison Elementary School. Those present were President Barb Toole, Vice President Lynne Bobe, Secretary Aaron Bauer, Treasurer Pat Hutchison, Member Karla Smith, and Superintendent Greg Parsley.

Mrs. Toole called the meeting to order at 7:00 p.m. and led the audience in the recitation of the Pledge of Allegiance to the American Flag. She then opened the floor for any comments, concerns, questions, etc. from the public. There being none the meeting continued.

Rochelle Gardner of Garmong Construction gave an update on the *Elementary Renovation Project*. Rochelle reported that since the last meeting almost all of the roofing has been completed, with some small flat areas needing to be completed and this will be done over Spring Break.

Rochelle advised that Franklin Elementary is in the process of seeing metal work completed, and smaller items related to the "punch list" at Riley Elementary continue to be completed.

Rochelle reported that most of the work has shifted to Tecumseh-Harrison Elementary, with bids for this project to be accepted on March 2nd, and scheduled to be awarded at the March 13th Board of School Trustees' meeting.

Principal Kelley McCarty announced that *Christina "Chrissy" Lange* has been selected as the *Employee of the Month* for Vigo Elementary School. Mrs. McCarty advised that this is Chrissy's 16th year of teaching, and her first year at Vigo Elementary. Chrissy has taught kindergarten, second and fourth grades at Franklin Elementary, and is now the Title 1 Lead Teacher at Vigo.

Mrs. McCarty stated that in addition to the daily orchestration of the RTI program at Vigo, Chrissy serves on many committees, including their School Improvement Team and PBIS Team. She has also presented at faculty meetings to share reading instructional strategies with classroom teachers. In addition, Chrissy helps with discipline issues that may arise if Mrs. McCarty is out of the building.

Mrs. McCarty stated that Chrissy's coworkers say Chrissy is a team player, always willing to jump in where she is needed. Some of Chrissy's students state she is a good teacher, is always on track and being active, that she helps them with their work, that she is "funner", and she is different because she is smarter.

Mrs. McCarty stated they are pleased to have such a talented, caring teacher like Chrissy in their building and extended their appreciation to having her in their building.

Chrissy thanked everyone for this honor, saying that she just loves getting to know the children and how they are such fun to work with. She also thanked her fellow teachers at Vigo for being so wonderful and their acceptance of her, that she is very much appreciative of their support.

Principal Steve Combs announced that *Head Custodian Kelly Hawkins* had been selected as the *Employee of the Month* for Lincoln High School. He stated that Kelly has worked for VCSC/Sodexo for 25 years, with the last 10 years at LHS. Mr. Combs stated that Kelly is so good at

what she does that any time a custodian was needed in another building, Kelly was the one that “got the call”. However, Mr. Combs stated that he rarely complains, but when he became principal seven years ago, he asked Sodexo that Kelly not be pulled from LHS when a custodian was needed elsewhere. Sodexo has, Mr. Combs reported, honored that request.

Mr. Combs stated that Kelly is married to Joe and they have two children and four grandchildren. He further stated that teachers and staff at LHS say Kelly goes above and beyond her job description. Teachers and staff say that Kelly is always the first to help out where needed, that she is great with the students, she puts a smile on your face with her positive attitude, both with LHS and with students, she is a ray of sunshine and is “a good woman”.

Mr. Combs further advised that students at LHS state she is “super nice”, she supports LHS activities and fundraisers – by buying them, and helps when and where she can.

Kelly thanked everyone for this honor and all their kind words, saying she just loves her job.

By unanimous 5-0 vote, after proper Motion and Second, Greg Parsley’s recommendation for the following Consent Agenda items was approved:

- A. Minutes of January 23, 2017 Meeting
- B. Claims 27961 – 28137
- C. Financial Statements
- D. Personnel

Resignations:

Jason E. Bradburn	CMS Grade 6 Science Teacher – eff 5/25/17
Ashley M. Parido	Riley Day Care Aide – eff 1/27/17
Cammie L. Smith	Tec-Harrison Classroom Aide – eff 1/30/17
Blake E. Albrecht	Tec-Harrison Kdgn Aide – eff 2/9/17
Kathy Doane	LHS Varsity Volleyball Head Coach – eff 2/6/17

Terminations:

Kelly S. Winburn	Tec-Harrison Kdgn Aide – eff 1/30/17
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Transfers:

Sharryl “Sharri” R. Barton	LHS Part-Time Behavior Instructional Asst. to LHS Full-time Job Coach-eff 2/28/17, 7½ hrs per day, \$10.44 hr
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Recommendations:

Ryan Clark	iCoaches Leader - \$2,500 stipend–Pd from Title 2 Grant
Jeff Couchenour	LHS Homebound Instructor for Hearing Impaired Student-Retro to beginning of 2016-2017 school year
Kayla Weyer	Franklin After-School Tutoring *
Daniel Ashby	Franklin After-School Tutoring *

* Effective 2/17, to be paid via Timecards from United Way Grant until funds exhausted, then from Duke Energy Grant Donation

Derek A. Daniels	VCSC Computer Technician – eff 2/6/17
Coleen Bennett	VCSC/KSCEC Secretary – pay percentages changes eff 2/3/17 payroll: VCSC=20%; JSS=52%; PreK=28%
Amanda Jane Williams	Tec-Harr Kdgn Aide – eff 2/28/17 – replace B. Albrecht
Amy M. Stovall **	Tec-Harr Aide – eff 2/28/17 – replace C. Smith
Meagan Leigh Luckenbill **	Tec-Harr Kdgn Aide – eff 2/28/17 – replace K. Winburn
Jordan Richard Plahn **	LHS Behavior Instr Asst. eff 2/28/17 – replace S. Barton

Jayme Warmuth	Riley Kindergarten Aide – eff 3/2/17 – new position
Amy M. Stovall **	Tec-Harrison After-School Tutoring *
Shelby Smith	Tec-Harrison After-School Tutoring *
Joie R. Gadberry	LHS Volunteer Asst. Softball Coach
Hayden Kyle Connor ***	LHS Volunteer Boys' & Girls' Assistant Track Coach

** Contingent upon receipt of clear background check and ALL required documentation

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Leaves:

Amy M. Shoemaker	LHS English Teacher requests revised Maternity Leave from 2/13/17 until approximately 3/6 or 3/13/17, when released by doctor
Mary Ann Bible	VCSC Admin Assistant requests Medical Leave of Absence from 2/22/17 to approximately 3/27/17
Chaz Hendrix	LHS Science Teacher requests a Medical Leave of Absence from 2/28/17 until up to three months

All other Leave Requests were approved as submitted.

E. Donations + Grant & Competition Awards:

Farbest Foods, Inc.	\$1,000.00	LHS Athletics/Inman Field Improvements
In Memory of Wayne Ader	\$1,205.00	LHS Ader Auditorium Maintenance/Upkeep

From following:

Ader Family	Willis & Jean and Opal	\$75.00
Anonymous		\$20.00
Benjamin	Susan S.	\$50.00
Bible	Jim & Mary Ann	\$50.00
Bouchie	Kirk & Becky	\$100.00
Cannon	Stephen & Barbara	\$50.00
Connor	Ralph & Vicki	\$40.00
DeLong	Phillip & Deborah	\$50.00
Doty	James & Susan	\$25.00
Dust & Family	Tracy & Jane	\$50.00
Foncannon	Horace	\$25.00
Garringer	Don	\$30.00
Harden	Martha E.	\$25.00
Hidde	John & Judy	\$50.00
Hill	Mark & Marigay	\$20.00
Hutchison	Pat & Theresa	\$25.00
Lane	Thomas & Ladonna	\$50.00
Lockhart	Michael & Debra	\$50.00
Parsley	Greg	\$50.00
Phillips, Dotty & Steve Free	& Mary Phillips	\$50.00
Stevenson	Carolyn A.	\$100.00
Thais	Bryan	\$20.00
Vandeventer	Jerrill & Jill	\$50.00
Vieck	Charles & Mary Lou	\$50.00
Vincennes Rotary Club		\$100.00

F. Fundraiser Requests

CMS Functional Skills Class requests permission to conduct *Krispy Kreme Doughnuts Sales* from Tuesday, February 28th, through Wednesday, March 15, 2017. All proceeds will be used to fund "Play Day" at Holiday World on May 10th.

Franklin Elementary School requests permission to conduct a "*Penny Drive/Coin Collection*" from Tuesday, February 28th, through Friday, March 17, 2017, to raise money for FES student Dale Howser. All monies collected will be given to Dale's parents to help cover medical costs and travel expenses, etc., while Dale is hospitalized and awaiting a heart transplant.

LHS Art Teacher Amy Lane and LHS National Art Honor Society request permission to conduct a "*Festival of the Arts*" day with Tri-M on Saturday, March 25, 2017. There will be an exhibition of artwork, with a \$5.00 admission fee, from all VCSC schools, with some of the artwork being sold. All proceeds will be used to help fund field trip expenses and to cover cost of the exhibition ribbons/awards.

The Student Council of Franklin Elementary School requests permission to conduct a "*Vincennes Animal Shelter Pet Food Drive*" from Monday, March 27 through Friday, March 31, 2017. All collected pet food will be donated to the Vincennes Animal Shelter.

LHS Community Service Class and the RAK (Random Acts of Kindness) Club request permission to conduct a "*Bingo Night*" one night in March or April 2017. All proceeds will be added to the "Ring of Hope" for locals with medical expenses. The next planned recipients are a firefighter with Stage 4 cancer and LHS Math Teacher Janis Hert with breast cancer.

LHS Student Council and the Interact Club request permission to conduct a "*Prom Dress Drive*" on Sunday, April 2, 2017. Proceeds will be used to support club activities.

LHS Tri-M Club requests permission to conduct an *Easter Egg Hunt* on Thursday, April 13, 2017. Funds will be used for scholarships and donations.

LHS Art Teacher Amy Lane and LHS National Art Honor Society request permission to conduct a "*Cups for a Cause*" event on Saturday, April 29, 2017. Students will sell their glazed ceramics and donating proceeds to the local animal shelters.

Franklin Elementary Student Council requests permission to conduct a "*Canned Food Drive*" Friday, May 5th, through Friday, May 12, 2017. All canned food will be donated to our local Food Bank.

LHS Tri-M Club requests permission to conduct a *Vincennes City Clean-Up* on Saturday, May 6, 2017. Proceeds will be used to fund scholarships and donations.

G. Use of Facilities Requests

Youth Leadership of Knox County is requesting permission to use LHS Inman Field on Saturday, March 18, 2017, from 10:00 a.m. to 3:00 p.m. for a "*Youth Leadership Project*". In case of rain on that date, they are requesting to use LHS Alice Arena on Sunday, April 9, 2017, from 2:00 to 6:00 p.m.

LHS Army JROTC is requesting permission to use LHS Track, Gyms, Locker Room, and Restrooms in Gym area, on Saturday, May 6, 2017, from 7:00 a.m. to 7:00 p.m. to conduct "*Army JROTC Raider Team Competition*".

DistinXion, Inc., a Zeller Family Program, requests permission to use LHS Gymnasium on Monday and Tuesday, July 10 and 11, 2017, from 8:00 a.m. to 5:00 p.m. each day for a *Basketball Camp*.

DISCUSSION ITEMS:

There are no Discussion Items for this meeting.

DECISION ITEMS:

By unanimous 5-0 vote, after proper Motion and Second, the board approved David Hill's request to submit an *Early Literacy Grant Application* in the amount of \$14,520.39 to the Indiana Department of Education. These funds will be used for literacy intervention, focusing on grades one and two, for the purchase of materials, assessment tools, and professional development for the 2017-2018 school year.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved David Hill's request to use a \$30,000 planning grant received from the Lilly Foundation to purchase curriculum, researching and preparing a *Lilly Foundation Counselor Implementation Grant* to be submitted by May 19, 2017.

Mr. Hill explained that the long-term initiative of the VCSC, if successful, will look towards staffing in the VCSC elementary schools as related to counseling. He stated this is a competitive grant totaling approximately \$20-\$21M. Recipients of this grant would receive approximately \$100 per student over a five-year period. He stated that with the state pushing for college and career readiness, it behooves VCSC as a corporation to address guidance at the elementary level.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's recommendation to sign a *Memorandum of Understanding on Alternate Care Sites* with Good Samaritan Hospital. This is a yearly understanding that VCSC would provide GSH use of VCSC facilities in the event of a natural disaster, disease outbreak or terrorist attack.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's recommendation to sign a *Memorandum of Understanding on School Bus Usage* with Good Samaritan Hospital. This is a yearly understanding that VCSC would provide GSH use of VCSC school buses in the event of a natural disaster, disease outbreak or terrorist attack.

By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's recommendation for Lunch Prices for the 2017-2018 school year. He stated Mike Szady had completed the "equity tool" required prior to making any adjustments, and by making the necessary changes we will be at the required \$2.77 weighted price.

Lunch prices at the Elementary Schools will be increased \$.05 from \$2.45 to \$2.50 per meal, and Lunch prices for Grades 6-12 will increase \$.10 from \$2.55 to \$2.65 per meal.

All board members extended their congratulations to Chrissy and Kelly and to thank them for making a difference in our students' lives, and that students know they mean something to them and are able to approach them should the need arise.

Pat Hutchison wished luck to Dave Hill on our attempt for a portion of the Lilly Grant.

Greg Parsley also extended congratulations to Chrissy and Kelly, and reminded everyone that ISTEP+ testing would be conducted this coming week. He also stated there was a notation in his Detailed Press Release that the ADM for February 1st was at 2675, which is exactly the same as it was for the fall count.

Also included in his Press Release was the actual amount of our budget that was approved compared to what we advertised. He stated we received close to what we asked.

Mr. Parsley also wanted to thank everyone that attended the VEF fundraiser this past Saturday night. He said it was a tremendous success, with great attendance, great food – provided by Lynne & Brett Bobe – and lots of money was raised.

There being no further business and by unanimous 5-0 vote, upon proper Motion and Second, the meeting was adjourned at 7:23 p.m.

Barbara L. Toole, President

Aaron M. Bauer, Secretary