

March 10, 2014

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, March 10, 2014, at 7:01 p.m. at Vigo Elementary School. Those present were President Aaron Bauer, Vice President Pat Hutchison, Secretary Karla Smith, Members Lynne Bobe and Barb Toole, and Superintendent Greg Parsley.

Aaron Bauer led the audience in the Pledge of Allegiance to the American Flag.

Vigo Elementary School Principal Kelley Crowley, highlighted the “Outdoor Garden/Classroom” at their school for the Curriculum Spotlight. Ms. Crowley stated that this project began over a year ago when then PTO President Angie Bartholomew, Ms. Crowley, and School Social Worker Christe Jarvis were trying to think of ways to improve learning at the school. The idea of an outside classroom was born.

Ms. Crowley wanted to recognize the many people that helped with the project. This included members of Vigo’s PTO, as well as last year’s president Bartholomew, who came back to help even though her child moved on to the middle school. She also thanked the many parents, Vigo staff, members of the community and several other individuals instrumental in seeing this project brought to life. Assistance from the Knox County Soil and Water Conservation District was very much appreciated. In addition, they now have the support of the local Lowe’s Home Improvement store with a grant to build a shelter around the garden. This was thanks to a Vigo parent that works at Lowe’s.

Ms. Crowley announced to everyone that they were recently recognized as a “Friend of Conservation” award winner at the 72<sup>nd</sup> Annual Knox County Soil and Water Conservation District meeting that was held a week ago. Ms. Crowley, Food Service Director Mike Szady and past PTO President Angie Bartholomew were present to accept the award. They were the featured speakers and talked about the project and gave a Power Point presentation from start to finish.

Vigo Teachers and students from the 2<sup>nd</sup> Grade classrooms then gave a presentation of the progress of the project and how students are using the garden to incorporate learning in their daily lessons.

Principal Richard Rutherford announced that *Kyle Doggett* had been selected as the *Certified Employee of the Month* from Franklin Elementary School. Mr. Rutherford stated Kyle has been a 5<sup>th</sup> grade and 1<sup>st</sup> grade teacher, and is now a 3<sup>rd</sup> grade teacher. He is a member of their Leadership Team, is on the Schoolwide Planning Committee, helps out with their annual chili supper and is the “Technology Guru” from their building. Kyle creates “Key Notes” in his math class every day, he is a team player, always willing to do anything that is asked of him, has an upbeat personality and is the school’s “rapper” for the ISTEP+ pep session. Kyle has a great rapport with staff, students and parents, and is a devoted teacher, father, and husband with VCSC’s interest at all times.

Principal Jono Connor announced that Media Aide *Susan Meier* had been selected as the *Non-Certified Employee of the Month* from Tecumseh-Harrison Elementary School. Mr. Connor stated that after retiring from Vigo Elementary School after teaching for 37 years, Susan decided to take the opening as Librarian at Tecumseh-Harrison. He said Susan does many things for the school – she is in charge of the book fair, and is always keeping the library up to

date with books and activities. She is very punctual, hard working, works with classroom teachers on stories for students in the various grade levels, and does the Accelerated Reader awards for their building and gets the students all excited about them. Mr. Connor stated Susan also helps with the Math Bowl, the Spell Bowl and Math Pentathlon, keeps him in line, and is a great asset to VCSC and he wanted her to know how much she is appreciated.

Ms. Meier thanked everyone and stated she loves her job and the camaraderie among all the teachers. She loved revamping Vigo's library when she was a teacher there and loves the AR program and reading to students now.

Sandra Lange announced that the Knox County Special Education Cooperative is recognizing two VCSC employees as recipients of the 2014 Good "IDEA" Award. They are VCSC Substitute Nurse *Rebecca Fessel* and *Millissa Duffey*, Special Education Aide at Clark Middle School. The Good "IDEA" Award is in memory of Michael "Mickey" D. Kimberly (August 24, 1979 to December 1, 1994), who was a special education student, and it is intended to recognize those employees who have gone above and beyond the intent of the Individuals with Disabilities Education Act. These individuals demonstrate that kids are kids first and who use creative solutions for working with children. Both these individuals have definitely gone above and beyond for their students and are being recognized for their actions.

By unanimous vote the board approved Greg Parsley's recommendation of the following Consent Agenda:

- A. Minutes of February 17, 2014 Meeting
- B. Claims 20855 – 20996
- C. Financial Statements
- D. Personnel

**Recommendations:**

Col. James "Lee" Baker	LHS/CMS JROTC Senior Instructor eff 6/15/14
1 <sup>st</sup> Sgt. Michael Austin	LHS/CMS JROTC Instructor
Virgil D. Franklin	LHS Asst Drama Director – ½ Stipend 2013-14

The following positions are to be paid from the High Ability Grant:

Kayla Weyer	Franklin Gr K-1 Math Pentathlon Coach at \$389
Amber Soderling	Franklin Gr 2-3 Math Pentathlon Coach at \$740
Lori Norrick	Riley Gr K-1 Math Pentathlon Coach at \$389
Karen Johnson	Tec-Harr Gr K-1 Math Pentathlon Coach at \$389
Leigh Anne Eck	Franklin Gr 4-5 High Ability Facilitator at \$466
Casey Kotter	Franklin Gr 4-5 High Ability Facilitator at \$466
Leigh Anne Eck	Franklin Junior Great Books Coach at \$740
Josh Frederick	Riley Junior Great Books Coach at \$740
Debbie Gries	Vigo Junior Great Books Coach at \$740

**Leave Requests:**

Brooke Reed	Vigo Grade 1 Teacher requests Maternity Leave from Monday, March 31, 2014, to Friday, May 23, 2014
Stephanie VanMeter	Tecumseh-Harrison Kindergarten Teacher requests Maternity Leave from beginning Monday, April 7 <sup>th</sup> , and to return Monday, June 9, 2014

All other Leave Requests were approved as submitted.

E. Donations

David B. Skinner	\$1,000.00	Donation to VCSC Nurses' Fund to assist with student and/or family needs.
First Methodist Church	\$ 944.67	Donation to VCSC Nurses' Fund to assist with student and/or family needs.

F. Fundraiser Requests

LHS Interact Club requests permission to conduct a *Prom Dress Drive* March 26 and March 28, 2014. Students will donate prom dresses to sell and proceeds will go to help the club.

LHS and CMS Athletic Boosters request permission to conduct their annual *Mulch Drive* during March and April 2014. All proceeds will go to the club to help the VCSC Athletic Department and its coaches for uniforms, etc.

LHS Cheerleaders request permission to sell *Slicer's Pizza* tickets April 23 through May 8, 2014. Proceeds will go to help with cheer camp expenses, new cheer uniforms and cheer camp wear.

LHS Cheerleaders request permission to sell tickets May 20 through June 7, 2014 for a *Car Wash*. Proceeds will go to help with cheer camp expenses, new cheer uniforms and cheer camp wear.

G. Use of Facilities Requests

LHS Girls' Basketball Alumni request permission to use CMS Gymnasium on Sundays March 9 through April 27, 2014 to practice for their annual Alumni Basketball Game. They will use LHS Gymnasium on days CMS Gymnasium floor is being redone.

Harvest Bible Chapel requests permission to use LHS Ader Auditorium on Friday, April 18, 2014, from 5:00 to 9:00 p.m. for Good Friday Church Service.

Indiana Wesleyan University/PLS 3<sup>rd</sup> Learning requests permission to use a Classroom at Clark Middle School Monday, June 23, through Friday, June 27, 2014, to present a *Graduate Course for Teachers*.

VCSC Girls Basketball requests permission to use CMS Gymnasium, Locker Rooms, Cardio Room and Restrooms Monday, July 14, through Friday, July 18, 2014, to conduct a *Youth Basketball Clinic*.

Greg Parsley then recognized Steve Combs, Principal of Lincoln High School, who introduced 1<sup>st</sup> Sgt. Michael Austin and Col. James "Lee" Baker, who will be taking over the JROTC program at the high school. Both will be bringing gifts and talents to the VCSC program.

Mr. Combs stated that 1<sup>st</sup> Sgt. Austin comes to us from Muncie where he has served the last 15 years as their Army instructor. He is relocating to Vincennes as Muncie is consolidating their high schools and they are going to focus on their Marine program and dropping the Army program. He comes highly recommended and will be a great asset to the program.

Mr. Combs stated that Col. Baker comes to us from the Indiana National Guard as the Director of Personnel. He is a licensed English teacher, previously serving as a high school teacher in Mississippi, as well as a professor of Military Science at Ball State University.

There were no Discussion Items for this meeting.

By unanimous vote the board approved the recommendation from Steve Combs for the high school to partner with George Rogers Clark National Historic Park for an educational endeavor. This endeavor will help to develop curriculum between Michael Hutchison, social studies teacher at LHS, and the GRC National Historic Park. Grade 11 US History students will partner with GRC Historic Park for this endeavor. Community Service will also become a component in terms of cleaning, evaluation of programming and helping the park to become more "high school" friendly. Park Ranger Jason Collins will be submitting a grant application for this endeavor and if accepted they will partner with LHS.

By unanimous vote the board approved a recommendation from Kelley Crowley to conduct a pre-kindergarten program for two weeks leading up to the start of school in the fall. The program would be held at Vigo Elementary School from July 21 through August 1, 2014, from 8:30 to 11:30 a.m. each day. Four teachers would be hired at the tutoring rate of \$18.00 per hour and Ms. Crowley will serve as administrator for the program.

Students will be invited to the program based on information and assessment results from Kindergarten Registration. Transportation will be provided by the corporation for those students in need.

By unanimous vote the board approved a recommendation from Susan Marchino to have an IREAD-3 Remediation Summer School for Grade 3 students in VCSC that do not pass the test being administered tomorrow. Classes would be held June 2 through June 20, 2014, from 9:00 to 11:00 a.m., at Riley Elementary School, with Mrs. Marchino as administrator for the program, and the need for two teachers, providing there is an average of 15 students per class. On the last day of the session students will retake the exam. The testing would also be available to any student that did not participate in the March assessment. Transportation would be provided to these students, but they will be able to participate in the summer lunch program before being transported home.

By unanimous vote the board approved a recommendation from Steve Combs to provide summer school in the areas of Algebra I, English 9, English 10, Physical Education I & II, and Credit Recovery through Alice Academy. The program would be held from June 2 through June 27, 2014, from 7:30 a.m. to 12:10 p.m. each day. The program would be held at Clark Middle School this year due to the HVAC system being repaired at LHS. Mr. Combs will serve as administrator and based on the numbers from last year we anticipate the need for six teachers.

By unanimous vote the board approved a recommendation from Sandra Lange to enter into an agreement with Evansville Vanderburgh School Corporation for transportation services for VCSC students needing placement at either the Indiana School for the Blind or the Indiana School for the Deaf. The cost of the trip is \$150 per student and per trip. Funds for this are covered through the actual special education grant.

By unanimous vote the board approved a recommendation from Greg Parsley to pay for the following items from the Clark Middle School Contingency Fund:

AME Group	\$14,667.00	Domain Server
Asylum Software	\$ 104.95	Locker Software

In addition to the \$14,771.95 being requested at this time, Mr. Parsley stated he is working with the Bank of New York, which controls the contingency fund, to update some items, in addition to providing a final close out. Based on the figures available at this point, he is also requesting that \$3,815.00 be allocated to having the gym floor sealed. If there is not sufficient amount in the contingency fund any overruns would be paid out of the Capital Projects Fund. Payment of these items should exhaust all funds in this account.

By unanimous vote the board approved a recommendation of a Resolution for Emergency Declaration from the Capital Project Funds for an emergency repair of motor weights and to track properly to the bleachers on the "home" side of Alice Arena:

RESOLUTION FOR EMERGENCY DECLARATION

WHEREAS, the Board of Trustees of the Vincennes Community School Corporation, acting within the authority established by the laws of the State of Indiana, has been informed of the existence of certain conditions affecting the serviceability, protection, security or safety of the continued operation of Vincennes Community School Corporation.

WHEREAS, Capital Project Funds were set aside for the correction of such conditions;

THEN BE IT RESOLVED, that the Board does hereby declare that the emergency conditions continue to exist and authorizes the expenditure of Emergency Capital Projects Funds for the correcting work hereafter described:

Emergency Action Required

Bleacher Emergency Service / Motor weights/ to track properly \$9,700.00

Vendor: Lee Company, Inc.

Passed and adopted by the Board of School Trustees of the Vincennes Community School Corporation this 10<sup>th</sup> day of March 2014.

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Aaron M. Bauer, President

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Patrick P. Hutchison, Vice President

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Karla A. Smith, Secretary

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Lynne M. Bobe, Member

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Barbara L. Toole, Member

ATTEST \_\_\_\_\_  
Secretary, Board of School Trustees  
Vincennes Community School Corporation

By unanimous vote the board approved a request from Greg Parsley to run a Second Claims Docket for the month of March due to the board meeting coming so early this month and not having an additional Board Meeting until April 21, 2014. This will allow Treasurer Debbie Groves to make payments to vendors with which VCSC conducts business.

Mr. Bauer thanked all those that attended tonight's meeting and on behalf of the entire board said they are delighted to see so many people interested in the Vincennes Community School Corporation and showing their support by attending these meetings.

All board members said the outdoor classroom is just amazing, that the kids are excited about the project and what they are learning, and to thank Lowe's for their help in getting a pavilion for the project. They also thanked Christe Jarvis for writing the grant for the outdoor classroom, Mike Szady for all his help with the project, and to Troy Hinkle for all his expertise on the project. We have an awful lot to be thankful for and the many great things going on in the corporation.

All members congratulated Kyle and Susan on their being named Employees of the Month, as well as Rebecca and Millissa. They welcomed Col. Baker and 1<sup>st</sup> Sgt. Austin to the "Alice" family. They also felt the partnership with GRC Memorial was a great thing and hope to see it accomplished.

Mr. Parsley thanked Ms. Crowley and all the staff and parents for hosting this meeting and were congratulated on a job well done.

Mr. Parsley and Mr. Bauer also reported that things are moving along quickly for the demolition of the old Lincoln High/Clark Middle School, so anyone wanting pictures are urged to get their cameras out quick. In addition, work on Adams Coliseum will be under way shortly and that has now been transferred to the Vincennes Education Foundation. Everyone was urged to make a contribution if they see a fundraiser going on for the coliseum.

Mr. Parsley advised that the Vigo Student Council would be available after the meeting to give tours of the building.

Ms. Crowley related activities the Student Council is involved in as well as the fundraiser for the Riley and Vigo choirs to attend and sing at a St. Louis Cardinal game this summer and encouraged everyone to participate.

There being no further business, the meeting was adjourned at 8:09 p.m.

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Aaron Bauer, President

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Karla Smith, Secretary