

April 15, 2013

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation met at 7:00 p.m. on Monday, April 15, 2013, in the Administration Board Room. Those present were President Lynne Bobe, Vice President Aaron Bauer, Secretary Pat Hutchison, Members Karla Smith and Barb Toole, and Superintendent Greg Parsley.

President Bobe called the meeting to order and led the audience in the Pledge of Allegiance to the American Flag.

Curriculum Director Barry Stone recognized Clark Middle School Social Studies Teacher Travis Connor for the Curriculum Focus/Spotlight. Mr. Connor advised that some of his 8<sup>th</sup> Grade Current Events students would give a Power Point Picture Show on what they do in his class. Students giving the presentation were: Jessica Donovan, Lindsey Flory, Abigail Fredrick, Alyssa Graves, Taylor Hambrick, Abbie Lunsford, Dustin Newland and Macey Tighe.

The students showed different events they do for the class ranging from academics to sports to daily activities and news around Clark Middle School. They showed how they put together their "Morning Show", with students reporting that Mrs. Jill Lopez and Mrs. Beth Lindsey report on "Monday Matters", which include lessons and activities on Character Education and Goal Setting. Mr. Clark and Mr. Jono Connor will also give timely reports, i.e. ISTEP+ readiness or any other matters of importance. They then showed a sample of one of their morning shows.

Ryan Clark, Principal of Clark Middle School, announced that the *Certified Employee of the Month* was Marsha Miller, a 6<sup>th</sup> Grade Language Arts teacher. Mrs. Miller started her teaching career in Webster County, Kentucky in 1974 teaching 6<sup>th</sup> grade for one year. She then returned to Knox County and spent one year substitute teaching. She then worked 6½ years at Vincennes Catholic Schools, then came to Vincennes Community School Corporation in 1984, teaching 5<sup>th</sup> grade at LaSalle Elementary School. She has spent 39 years as a dedicated teacher and a role model for her students. Ryan then had Marsha's Explorer's Team speak for her. All team members expressed Marsha's passion for the students, as well as her passion for reading, how wonderful she is to work alongside of, and her dedication to the education of her students. She has been a great teacher to the teachers, they have learned so much from her and she will always give her honest opinion without offending anyone. Ryan further stated that although Marsha will be retiring at the end of the school year, she will not retire until the end. She will continue to give her best for the remainder of the year.

Mrs. Miller thanked everyone for their kind words, acknowledging those in the audience she had as students. Marsha stated that she hadn't always been passionate about reading, but it has grown from when Paul Couchenour told her that is what she would be teaching when she moved to the middle school. She says it has not always been that someone could teach what they were passionate about, but for her the last 25 years has been something she has become passionate about. She thanked the board, the administrators she has worked with, and her Explorer Team, saying she could not have done what she has without their support.

At Mr. Parsley's suggestion, Marsha introduced her husband and her granddaughter, saying that is one of the reasons she will be retiring, with two others living in Louisville, Kentucky, with whom she will now be able to spend more time.

Susan Marchino, Principal of Riley Elementary School, announced that the *Non-Certified Employee of the Month* for their building is Media Aide Sandy Noble. Susan stated Sandy had come to them three or four years ago and has proven herself to be a great asset to their building. She said Sandy works well with the teachers, getting suggestions from them on new books to get for the library that works with their curriculum or what books the students are excited about. She is always looking for new ways to get books for the students. She is the “what do you want me to do” person in the building. She has done literacy groups, has helped with the intervention groups and classroom teachers. Susan stated Sandy came to her earlier in the year asking if there was some way they could have the library open after school hours, where they could set up homework tables, and students could have a quiet place to complete their homework. They were able to do that and they now have several students that stay and have benefited from her actions. Susan said Sandy is not out in the portable by herself, that she is part of their team, part of their family and they are very proud to have her.

Sandy thanked everyone, saying this was not something she was expecting, that she just wanted to help the students.

Kelley Crowley, Principal of Vigo Elementary School, announced that Valerie Kelley had been named this years WTHI TV-10 “*Golden Apple Award*” winner. Kelley stated there are a lot reasons Valerie was awarded this honor. She stated Valerie loves her job. The love for her school and her students comes through in everything she does. She not only focuses on the students in her 5<sup>th</sup> grade classroom, but all the students at Vigo Elementary by serving as a coach for their Spell Bowl Team, their Math Bowl Team, as well as having been their PBIS Coach for several years now.

Kelley stated Valerie also serves on numerous committees, again showing that she is committed to the success of their school, as well as the school corporation. She is part of the PR Committee, serves on the Technology Committee, as well as others.

Kelley further stated that Valerie always accepts a challenge, turning it into an opportunity to grow and to learn and to move them forward as a team. She stated that Valerie has a great personality and is one of those people, that if you give her a lemon she will make lemonade.

Valerie stated she loves her job and would do it without pay. She stated she did her cadet and student teaching at Washington Elementary School and that she did her initial experience on Tuesday and Thursday mornings under supervising teacher Susan Grider. However, she did not have a class on Fridays, and she often spent that day at the school. She was in the school one Friday when it was a payday and she thought, “oh my gosh, I can get paid for this”. She stated she loved her students and especially the challenging ones.

Valerie stated it is the neatest honor to her to get this award and to have been a product of Vincennes Community School Corporation and to be able to give back. She said there would be more *Golden Apples* because there are some great teachers around and she appreciated everyone sticking with her, that they have a great staff at Vigo, and appreciated the support she has received from the Board.

By unanimous vote the board approved the following Consent Agenda presented by Greg Parsley. Greg did note that included in the recommendations is one for Jono Connor as Principal of Tecumseh-Harrison Elementary School beginning with the 2013-2014 school year.

A. Minutes of March 18, 2013 Meeting

- B. Claims 18749 – 18901
- C. Financial Statements
- D. Personnel

**Resignations:**

Michael L. Devine, Jr.	Franklin Special Ed Resource Teacher, eff 4/5/13
Lindsey Paige Hennon	Tecumseh-Harrison K-1 Classroom Aide, eff 4/12/13

**Recommendations:**

Jonathan W. Connor	Tecumseh-Harrison Principal, eff 7/25/13
Melanie Kocher	Clark Middle School Business Teacher from Part-Time to Full Time effective 8/8/13
To Be Posted	Lincoln High School - Add Language Arts teacher to replace Katie McClung for elective offerings at LHS effective beginning 2013-2014 school year
To Be Posted	CMS Dean of Students to replace Assistant Principal position
Constance Slowik	Tecumseh-Harrison K-1 Classroom Aide, eff 5/8/13
Morgan Kitzman	Vigo Gr 3-5 Interventionist at \$65 per day Title 1 Funds
Debbie Gries	Vigo After School Tutor at \$18 per hour Title 1 Funds
Amy Utt	Vigo After School Tutor at \$18 per hour Title 1 Funds
Valerie Kelly	Vigo After School Tutor at \$18 per hour Title 1 Funds
Jason Neeley	Vigo After School Tutor at \$18 per hour Title 1 Funds
Tyler Richter	Vigo After School Tutor at \$18 per hour Title 1 Funds
Kristy N. Courtney	CMS Girls Assistant Track Coach
Timothy L. Courtney	LHS Boys Head Cross Country Coach
Joyce McCarter	CMS General Athletics – Spring
Nathan McClung	LHS General Athletics – Spring
Katie McClung	LHS General Athletics – Spring
Sara Schutz	LHS General Athletics – Spring
Mary Beth Gavney	LHS General Athletics – Spring
Debbie Snapp	LHS General Athletics – Spring
Joanne Bahr	LHS General Athletics – Spring
Carly Tibbs	LHS General Athletics – Spring
Tammy Cox	LHS General Athletics – Spring
Mary Litherland	LHS General Athletics – Spring
Joyce McCarter	LHS General Athletics – Spring
Dave Dawson	LHS General Athletics – Spring
Candace Beard	LHS General Athletics – Spring
Doris Fellows	LHS General Athletics – Spring
Candace Beard	General Athletics

**Leaves:**

Darcie J. Bahr	CMS Special Ed Teacher requests Maternity Leave from 2/28 through April 30, 2013
Eric M. Mikiska	LHS Math/Science Teacher requests Military Leave from 4/15 through 5/3/13
Lisa K. Coffman	Franklin Classroom Aide requests Medical Leave from 4/1/13 to indefinitely

All other leave requests were approved as submitted.

- E. Donations

Toyota Motor Engineering & Manufacturing North America, Inc.	\$1,500.00	Donation for Summer 2013 <i>Camp Invent</i> program
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#### F. Field Trip Requests

1. JROTC Major Timothy Knigge requests permission to take JROTC students on a *Venturing Summer Camp* at Old Ben Scout Reservation in Winslow, Indiana from Sunday, May 26 through Thursday, May 30, 2013.
2. JROTC Major Timothy Knigge requests permission to take JROTC students on a *Cadet Leadership Camp* at Camp Atterbury, Indiana from Monday, July 8 through Saturday, July 13, 2013.

#### G. Fundraiser Requests

1. Tanya Stoll and Joanne Bahr of LHS's RAK (Random Acts of Kindness) Club requests permission to conduct *Collection of Items* for people impacted by disaster Tuesday and Wednesday, April 16 and 17, 2013. They will be working with VU's Student Activities to collect these items to be donated and assisting in putting packets together.
2. Donna Kramer and Karen Query of LHS's German and French Clubs request permission to conduct *Concession Sales* at the Girls Tennis and Track Meets from April 16 through April 30, 2013. Proceeds will be used to help pay for trips in 2014 to Vincennes Sister Cities in Germany and France.
3. Holly Hatfield and LHS Cheerleading Squad requests permission to sell tickets for an *All You Can Eat Pizza* fundraiser from April 16 through May 9, 2013. The event will take place on May 9, 2013 at Slicer's Restaurant. Proceeds will be used to help pay for Cheer Camp and cheer clothing.
4. LHS Volleyball Parent Booster Group requests permission to send out an "*Alumni & Friends Letter*" July 1 – July 21, 2013 requesting donations to assist in purchasing equipment and meals for the team.
5. LHS Volleyball Parent Booster Group requests permission to conduct a *Car Wash* on July 27, 2013 to raise funds for the Volleyball Program to assist in purchasing equipment and meals for team.
6. LHS Volleyball Team requests permission to conduct a *Playing for a Purpose* community service fundraiser on September 3, 2013. All funds go to an established account at Good Samaritan Hospital to assist cancer patients.

#### H. Use of Facilities Requests

1. Sigma Pi requests permission to use LHS Softball Field and Outdoor Basketball Court from 7:00 p.m. on Saturday through 7:00 p.m. Sunday, April 20 and 21, 2013, for a *March of Dimes Charity Event*.
2. LHS Class of 2014 requests permission to use LHS Cafeteria, FACS Room, and Hart Street Doors and Entrance on Saturday, May 4, 2013, from 5:00 p.m. until 1:00 a.m. May 5, 2013, for the Junior Class Prom. They will be setting up the areas after lunch on Friday, May 3<sup>rd</sup> until approximately 5:00 p.m.
3. CASA and the Indy Karting Series request permission to use the Inman Field Parking Lot from 6:00 a.m. until 5:00 p.m. on Saturday and Sunday, May 4 and 5, 2013. This is for public parking for the Vincennes Grand Prix that will be taking place at Gregg Park on those two days.
4. Good Samaritan Hospital requests permission to use the side parking lot between LHS and Hart Street Road, and the restrooms on the north side of LHS on Saturday, May 11, 2013, from 7:45 until approximately 11:30 a.m. They will be conducting a "*Run-4A Nurse 5K*" sponsored by the Professional Development Council. Proceeds will benefit GSH Nursing Education.
5. Parent Boosters from LHS Class of 2013 request permission to use Adam's Coliseum from 11:00 p.m. Friday, May 24, 2013 until approximately 2:30 p.m. Saturday, May 25, 2013 for Grad Night. They are also requesting access on May 22 and/or May 23, 2013 to decorate.

6. Keep Vincennes Rolling requests permission to use LHS Cafeteria and Restrooms on Saturday, July 20, 2013 from 7:30 a.m. until approximately 2:00 p.m. while they conduct a *Bicycle Ride*.

Mr. Parsley congratulated Jono Connor on the approval of the recommendation to Principal at Tecumseh-Harrison Elementary School

Mr. Connor asked for permission to speak to the Board whereby he thanked Mr. Parsley and the Board for having the confidence in him, with the last six years as being an administrator and assistant at the middle school. He stated this is exciting for him for a number of reasons, and that he has a lot of respect for Mrs. Gurchiek and wishes her well in her retirement. He stated he started his teaching career in elementary and is looking forward to working with elementary students again. At the same time, just watching the video tonight of what all the middle school students can do is a little sad in that he will be missing that. He is looking forward to collaborating with Mrs. Marchino, Ms. Crowley and Mr. Rutherford and is excited about the opportunity to work with them. He also wanted to thank Mr. Clark for his guidance and leadership while working with him these past three years.

Greg Parsley advised that during the last couple of years we have had several people go through Lincoln High School to look at the HVAC and lighting systems. Greg stated that the building would be paid off in December 2015 and that there are a lot of things that are original to that building that we will need to look at going forward to take care of the building.

Greg stated that Performance Services has a lot of history with the building and he has been most impressed with their services on the analysis of the building. He stated that Dr. Jerry Hawkins and Mr. Rich Warner were present and would give a presentation of their findings.

Dr. Hawkins stated that he is a consultant with Performance Services and a retired school superintendent of ten years and thanked the board for allowing them to make their presentation. He then turned the presentation over to Rich Warner, an Energy Engineer with Performance Services, and 23 years experience, to present their findings.

The Board was presented with Performance Services "*Preliminary Facility Analysis*" detailing the condition of the following:

Central Heating:	Boilers in poor condition, tubes within are leaking and require replacement.
Central Air:	Chillers are relatively new, in good condition, with significant service life remaining.
Pumping System:	One heating water pump recently replaced and in good condition. Three are in poor condition. Chilled water pumps in good condition.
Hot Water System:	Replaced in 2006 & 2007 and in good condition.
Hot Water Piping:	Frequent leaks and problems, needs new piping.
Water Softener:	System in marginal condition and near its expected life.
Gymnasium Cooling:	Served by two air-handling units in fair condition. No mechanical cooling, which is needed in the summer.
Band/Music Area:	Served by air-handling unit in fair condition.
Fluorescent Lighting:	Served by inefficient lamps and magnetic ballasts with marginal light levels in some areas.
Fire Alarm System:	Recently replaced and in good condition.
Classroom Areas:	Have had problems maintaining temperature during winter months

	and box fans undersized.
Administration Area:	Original equipment past effective life.
Computer Labs:	Converted classrooms not designed for increased heating load created by multiple PCs and areas being too warm.
Auditorium Area:	Served by two original units past effective life.
Locker Room:	Served by two original units past effective life. No mechanical cooling in area.
Shop Area:	Served by four original units past effective life. No mechanical cooling in this area.
Cafeteria/Commons:	Served by original unit past effective life.
Miscellaneous:	Terminal Heating Equipment/Exhaust Systems original to building and past effective life. Some Variable Speed Drives are original to building and not reliable. Control Systems operating with obsolete pneumatic and digital controls and air compressors require ongoing maintenance and you get no feedback.
Exterior Lighting:	Parking lot lights original to building, in poor condition and outdated bulbs. Light levels less than desirable.

Mr. Warner advised that to make all the upgrades that systems would require would run between \$4.2 and \$4.6 million dollars. This could be done all at one time, but it would require the high school to basically shut down for the summer. It could also be done in phases – i.e. heating system done in summer and cooling system done in winter.

Mr. Warner also advised that they would provide vendor training via video on any new equipment to ensure maximum life expectancy and preventive maintenance.

At Mr. Bauer's request, Mr. Warner will provide Mr. Parsley with recommendations on other projects they have done using same recommended equipment that are at least five years old to see how the equipment is working out for them.

The Board will review their recommendations to decide how they want to proceed.

Mr. Parsley presented for First Reading the following Proposed New Policies and Policy Updates that need to be updated to bring our Bylaws & Policies up to current statute. These revisions will be presented for Second Reading and Board approval at the May 20<sup>th</sup> meeting.

**GROUP ONE**

<b><u>POLICY #</u></b>	<b><u>CHANGE TYPE</u></b>	<b><u>COMMENTS</u></b>
2623	Revision	Add wording to "Student Assessment" to include end of course exams and I-READ testing.
2623.01	New	Add Policy on "Test Security Provisions for Statewide Assessments" to comply with IDOE requirements.
5120	Revision	Revise "Assignment Within the Corporation" to "Assignment of Students to Schools and Programs Within the School Corporation" with verbiage to comply with requirements of Indiana Constitution and Legal Settlement Statute.
5130	Revision	Revise "Withdrawal From School" to include verbiage on "exit interview" to satisfy "reason for withdrawal" statute.

5340.01	New	Add Policy on "Student Concussions" to comply with statute.
5410	Revision	Revise "Promotion, Placement and Retention" to include verbiage regarding passing of I-READ assessment.
5464	Revision	Revise "Early Graduation" to add verbiage on student qualifying for early graduation by end of Grade 11.
6520	Revision	Revise "Payroll Deductions" to include all applicable deductions allowed by corporation.
7530.01	New	"Staff Use of Wireless Communication Devices – to add policy.
7540.03	Revision	Revise "Student Network and Internet Acceptable Use and Safety" policy to include unauthorized disclosure, etc. of personal information regarding minors and monitoring of online activities of students while in school.
7540.04	Revision	Revise "Staff Network and Internet Acceptable Use and Safety" policy to include unauthorized disclosure, etc. of personal information regarding minors and monitoring of online activities.
8310	Revision	"Public Records" being revised to include verbiage to comply with recently enacted new law with regard to Indiana Access to Public Records Act (APRA).
8330	Revision	"Student Records" being revised to include current language with regard to APRA, The Family Educational Rights & Privacy Act (FERPA), and the Individuals with Disabilities Education Improvement Act (IDEIA).
8405	New	Adds "Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property" policy to reflect current law on health model policies.
8431	Revised	Change "Preparedness For Toxic Hazard And Asbestos Hazard" policy to "Chemical Management and Preparedness for Toxic or Asbestos Hazard" policy with updated language in current law.
8615	New	Add "Idling School Buses and Other Idling Vehicles On School Property" policy to comply with recent law.
8750	Revised	Change "Indemnification" policy to "Defense And Indemnification of Board Members and Employees" policy to include current legal language.

**ADMINISTRATIVE**

**GUIDELINE      CHANGE TYPE**

**COMMENTS**

2623	Revised	"Testing Program" - Adds section regarding Remediation and Promotion/Retention.
2623A	Revised	Change from "ISTEP Testing for Special Education Students" to "Standardized Testing for Special Education Students" – add verbiage relative state mandated assessments.
5120	Revised	Change from "Assignment to School, Class, and Grade" to "Assignment of Students to Schools, Classes, Grades, and Programs Within the School District" to comply with new verbiage in statute.
5340.01	New	Adds new guideline on "Student Concussions".
5460A	Revised	"Graduation Examination" – Clarifies requirements

8310A	Revised	of passing graduation examination. Change "Public Records" to "Access to Public Records" and verbiage to comply with APRA.
8310C	Delete	"Receipt of Legal Documents" – incorporated with AG 8310A.
8310D	Delete	"Transmission of Records and Other Communications" – incorporated with AG 8310A.
8330	Revised	"Student Records" – to comply with current statute verbiage.
8405A	Revised	"Use of Animals in the Classroom and on School Premises" – to align with new policy.
8431	Revised	Change "Written Hazard Communication Program" to "Chemical Management/Toxic Hazards Plan and Written Hazard Communication Program" – to align with revised policy.
8615	New	"Anti-Idling and Smart Driving Procedures" – to align with new policy.

**GROUP TWO**

<b><u>POLICY #</u></b>	<b><u>CHANGE TYPE</u></b>	<b><u>COMMENTS</u></b>
0151	Revised	"Organizational Meeting" – change to reflect revised date of reorganization as per new statute.
0154	Revised	"Motions" – to reflect current committee appointments and liaisons.
0155	Revised	"Committees" – to update current legal verbiage.
0166	Revised	"Agenda" – to update current legal verbiage.
0166.1	Revised	"Consent Agenda" – to update current legal verbiage.
0167.1	Revised	"Voting" – to update current legal verbiage.
0167.2	Revised	"Executive Session" – to update current legal verbiage.
0167.3	Revised	"Public Participation at Board Meetings" – update policy on public participation at every meeting.
0167.5	New	"Use of School Corporation Electronic Mail by Board Members" – to add policy.
1422	New	"Nondiscrimination and Equal Employment Opportunity" – to add policy.
2260	Revised	"Nondiscrimination and Access to Equal Educational Opportunity" – to update current legal verbiage.
2340	Revised	"Field and Other Corporation-Sponsored Trips" – to update current policy.
3122	Revised	"Nondiscrimination and Equal Employment Opportunity" – to update current legal verbiage.
4122	Revised	"Nondiscrimination and Equal Employment Opportunity" – to update current legal verbiage.
4162	Revised	"Drug and Alcohol Testing of CDL License Holders" – to update current legal verbiage.
5136	New	"Personal Communication Devices" – to add policy.
5462	New	"Retaking a Class" – to add policy.
5463	Revised	"Credits and Placement from Nonaccredited Schools" – to update legal verbiage.
5530	Revised	"Drug Prevention" – to add current legal verbiage.
5630	Revised	Change "Corporal Punishment" policy to "Use of Force and Corporal Punishment in the Course of Staff Supervision of Students" – to comply with statute.



7434	Revised	Change "Use of Tobacco on School Premises" to "Use of Tobacco on School Grounds and Buses" – to comply with statute.
7440	Revised	Change "Facility Security" to "Facility Security Program" – to update current legal verbiage.
7440.01	Revised	Change "Video Surveillance and Electronic Monitoring" to "Electronic Monitoring and Recording" – to update current legal verbiage.
7530.01	New	"Board-Owned Personal Communication Devices" – to add policy.
7530.02	New	"Staff Use of Personal Communication Devices" – to add policy.
7542	Replacement	Change "Network Access from Personally-Owned Computers" to "Access to Corporation Technology Resources From Personal Communication Devices" – to update current policy verbiage.

**ADMINISTRATIVE**

<u>GUIDELINE</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
1422	New	"Nondiscrimination and Equal Employment Opportunity" – to align with new policy.
1422B	New	"Compliant Procedures for Nondiscrimination and Equal Employment Opportunity/Access" – to align with new policy.
2260	Revised	"Nondiscrimination and Access to Equal Educational Opportunity" – to update current legal verbiage.
2260B	Revised	Change "Complaint Procedures for Nondiscrimination" to "Complaint Procedures for Nondiscrimination and Equal Educational Opportunity/Access" – to update current legal verbiage.
3122	Revised	"Nondiscrimination and Equal Employment Opportunity" – to update current legal verbiage.
3122B	Revised	Change "Complaint Procedures for Nondiscrimination and Equal Opportunity/Access" to "Complaint Procedures for Nondiscrimination and Equal Employment Opportunity/Access" – to update current legal verbiage.
3220A	Delete	"Evaluation" – no longer applicable
4122	Revised	"Nondiscrimination and Equal Employment Opportunity" – to update current legal verbiage.
4122B	Revised	Change "Complaint Procedures for Nondiscrimination and Equal Opportunity/Access" to "Complaint Procedures for Nondiscrimination and Equal Employment Opportunity/Access" – to update current legal verbiage.
5136	New	"Personal Communication Devices" – to align with new policy.
5463	Revised	"Admission of Students from Nonaccredited Schools" – to update current legal verbiage.
5630C	New	"Corporal Punishment" – to align with revised policy and current legal verbiage.

By unanimous vote the board approved Steve Combs' request to charge each student taking an LHS summer school course \$10. This would be considered a material fee and be used for consumable materials, such as paper, printer ink, workbooks, etc.

By unanimous vote the board approved Saundra Lange's request to hold an Educational Functional Skills Class from June 4 through June 27, 2013 from 9:00 to 11:00 a.m. at Lincoln High School. The class would require enrollment of at least six students to continue with their Life Skills as per their IEP. Costs would be paid from the Joint Services Budget and may include North Knox and South Knox students.

By unanimous vote the board approved Barry Stone's request to adopt the *Pearson Reading Street* reading program for Grades K-5 and the *Saxon Phonics* program for Kindergarten commencing with the 2013-2014 school year. Mr. Stone advised that the Reading Adoption Committee – consisting of himself, Susan Marchino, Melissa Pancake, Brooke Newton, Josh Frederick, Ann Herman, Stephany Dillon, Stacey Tabler, Amy Utt, Julie Reynolds, Leigh Anne Eck, Amy Holscher, Katherine McCammon and Shelby Quarterman – had met at least six times to review material and programs to adopt.

Barry explained the main reason the Pearson program is being recommended is that it has the combination of Indiana Standards and the Common Core Standards better than the others reviewed.

By unanimous vote the board approved Steve Combs and Donna Kramer's request to conduct a German Grave Research project. LHS German III/IV students would travel to the different cemeteries to locate, identify and document the different German gravestones in Knox County. Once completed with the project, the students will provide the data to the Knox County Public Library and/or the Historical Society for genealogical purposes.

By unanimous vote the board approved Greg Parsley's request for a Vote of Support for Indiana House Bill 1381 that is currently in the legislature. If passed, this bill would require public schools to have their board make official notice, in addition to how many students, public schools will accept.

Greg stated that the VCSC as a public school does not deny requests for entrance. We accept students of all different backgrounds, including students who may not always be the best academically inclined student. Presently, many private (includes that of charters and parochial) schools and some public schools are denying students based on their academic scores, in addition to the need for services. The VCSC does not exclude students.

Greg also stated that if House Bill 1381 is enacted the VCSC Board will take formal action at a later date, but at the present time our schools can accommodate larger numbers. It would also require the board to state specific numbers by building. Based on this, Greg stated he believes LHS could hold up to 1,000 + students; CMS 800 students; Franklin, Tecumseh-Harrison, and Vigo Elementary Schools could hold 500 students; and Riley Elementary 250 students.

Greg further stated that VCSC would not allow for class sizes to become detrimental to any increases and would protect this. Should this become an issue, discussions will take place as to the needs of hiring additional staff.

Greg stated that VCSC is supportive of House Bill 1381 as primarily it will force public schools to go on record in advance as it pertains to their intentions when it comes to bringing additional students in. Further, it requires public schools to not deny admittance to students.

By unanimous vote the board approved Barry Stone's recommendation for the acceptance of a Special Education Improvement Grant award in the amount of \$69,895.60 from the Indiana Department of Education. Barry wanted to give special thanks to Sheryl Schaeffer-Jones and Sandra Lange for their help in submitting this grant application.

This grant is based on the needs of students at Lincoln High School. The grant focuses on increasing student engagement with technology and addressing the achievement gap and focusing the growth at the high school to help with the graduation rate. It will also focus on decreasing the amount of time students with disabilities need to leave the classroom for help and increasing the usage of unified technology resources by both general and special education students. Special Education teachers would be able to help both groups of students with these technology resources.

Some of the technology and equipment that will be purchased will be smart boards for the classrooms, starting with the English Department. We will also be looking at 30 to 60 laptops, and reflector apps to aid the teacher in using the app on their iPad and write it up on the TV screen. We would also be able to get accessible tools such as "*Dragon Naturally Speaking*" to help students with their speaking and listening skills, monitors for visually impaired students, "life scribe" pens for note taking, and an FMS system for hearing impaired students. We will be working with the PATENS office for assistance in training, etc. at no cost to us.

By unanimous vote the board approved Barry Stone's recommendation for acceptance in submitting the Rural and Low Income Grant in the amount of \$52,756.14 for the 2013-2014 school year. This is a grant we have applied for the last several years, but funds from the grant have been dwindling each year and from over \$100,000 a couple of years ago.

Funds from this grant would be used for technology, and more specifically for replacing the teacher computer machines at Lincoln High School, which are the oldest machines in VCSC. It would also be used to purchase mini iPads for K-5 students, and more so, to be used as an additional resource as it pertains to testing in the elementary schools with regard to mClass. Other funds from the grant will be used to continue to sustain the ongoing Professional Development in the VCSC that includes a complete rewrite of the curriculum.

By unanimous vote the board approved Greg Parsley's request to use \$3,188.54 from the CMS Contingency Fund for the following items:

Lee Company	\$ 480.00	For bleacher service not under warranty.
NASCO	\$2,419.36	Microscopes and digital camera for Science Dept.
H.G. Heinz, Inc.	\$ 289.18	For air conditioning repair not under warranty.

This leaves an approximate balance of \$130,000.00.

By unanimous vote the board approved Greg Parsley's request to use Rainy Day Funds for the Franklin Elementary School Connector Project, which is to connect the two existing buildings at the school. This is the project with which the Franklin PTO, being led by Franklin Elementary School parent Nikki Corey, is to provide half of the matching needed funds. In order for the materials to be ordered and secured for a June 1 delivery date, the board needs to take action on the request.

Included in the total of \$59,160.95 requested are the following:

Bricks	\$11,417.95	Jones & Sons
Labor to complete brick work	\$10,000.00	Walker Masonry
Upgrade to fire alarm system (As we can no longer add on to existing system.)	\$19,648.00	Niehaus Electric
Changing doors from Exterior to Interior doors	\$10,095.00	D & H Glass Service

Richard Rutherford advised the PTO has collected approximately \$5,000 toward this project.

Melissa Gurchiek, Principal of Tecumseh-Harrison Elementary School, reported that the 2<sup>nd</sup> Annual THE 5K Run held this past Saturday was a huge success. They had a total of 117 entrants, which included three board members, and enough money was raised to completely fund the overnight trip for the 4<sup>th</sup> graders to Nature's Classroom in Merom, Indiana. She wanted to thank everyone that participated. Board members commented on the great day they had and on the very nice t-shirts that were given out.

Barb Toole congratulated Valerie Kelly on her Golden Apple Award, and to Sandy and Marsha for their being named *Employees of the Month*. She stated we have such great people working with our kids and we are so lucky. She said with the THE 5K Run and then to the VEF Rockin' for Kids, it was a very great day. She also extended congratulations to Jono Connor.

Karla Smith also commented on the great day on Saturday and congratulated Jono, Sandy, Marsha and Valerie. She also thanked Barry Stone on all the great things he is doing. Karla stated that while the two teachers involved were not present tonight, she wanted to thank Clark Middle School Social Studies teachers Wendy Smith and T.J. Frederick for taking a group of 42 students to Washington, D.C. over spring break. She said she had a child that went on the trip and it was a fabulous experience and wanted to acknowledge and thank the teachers.

Pat Hutchison stated he was there in Washington, D.C. and it looked like they all were having a good time. He congratulated Valerie on her Golden Apple award and Jono on being named principal at Tecumseh-Harrison. Pat stated he had known Jono for many years and he had a tough act to follow and was confident he would do well.

Aaron Bauer commented that Barb said it best – that we have a great bunch of people working for us and congratulated Jono, Valerie, Sandy and Marsha. He said that even though this is an occurrence every month, it is not routine. He stated when he gets his board packet he is anxious to see who is being honored, and to see the students with their presentations. He said he could not say enough except to say how proud he is to be on the board and to see these wonderful things.

Greg Parsley congratulated Travis Connor and his students on their presentation, to Jono Connor, stating he is looking forward to working with him in his new role, to all the employees on their recognition, and to Barry Stone and the work he did on the grants that will help students succeed.

Lynne Bobe thanked Travis and his students on their presentation and congratulated Jono on his new assignment. She congratulated Valerie on her award, saying that her kids thought very well of her, even if they didn't have her as a teacher, that she was very caring and loving to all students, and that any contact with them was special.

There being no further business, the meeting was adjourned at 8:38 p.m.

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Lynne Bobe, President

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Pat Hutchison, Secretary