

May 18, 2015

An Informational Meeting with LHS Social Studies Teacher Mike Hutchison and some of his college credit Grade 11 U.S. History class students was held at 6:30 p.m. prior to the regular board meeting.

Mr. Hutchison and his students gave tours and discussed the partnership with George Rogers Clark Memorial and Park Ranger Jason Collins over the course of the 2014-2015 school year. This included “blogs”, which students created and included conversations with the historical figures that became central to the history of the GRC Memorial, including George Rogers Clark himself.

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was called to order at 7:02 p.m. on Monday, May 18, 2015, at the George Rogers Clark Memorial Visitors Center. Those present were President Pat Hutchison, Vice President Karla Smith, Secretary Barbara Toole, Members Aaron Bauer and Lynne Bobe, and Superintendent Greg Parsley.

Pat Hutchison led the audience in the Pledge of Allegiance to the American Flag.

Greg Parsley opened a Public Hearing on the *2014 Annual Performance Report*, which was published in the *Vincennes Sun Commercial* on March 28, 2015. This Annual Report is required by law and in addition to being published in the newspaper, has been added to the corporation’s website.

The APR looks at the corporation as a whole, in addition to the different school buildings, with regard to enrollment, teacher salary, and standardized test scores, etc. A comparison is provided as the APR examines four years at a time with the data that is available.

There being no comments or questions raised, the Public Hearing was closed.

Franklin Elementary School Principal Melissa Pancake announced that Title 1 Lead Teacher Chris Clements has been named a Peabody Energy *Leader in Education Award* winner for the 2014-2015 school year.

Mr. Clements thanked Peabody Energy and VCSC for this honor.

Riley Elementary School Principal Susan Marchino announced that Grade 1 Teacher Katherine McCammon has been named a Peabody Energy *Leader in Education Award* winner for the 2014-2015 school year.

Mrs. McCammon thanked everyone for the award and stated she is proud to be a part of Riley Elementary School and VCSC.

Lincoln High School Principal Steve Combs announced that Science Teacher Shea Duke has been named a Peabody Energy *Leader in Education Award* Winner for the 2014-2015 school year. Mr. Combs stated that Mrs. Duke is the third teacher from Lincoln High School that had been named a Peabody Energy *Leader in Education* in the last three years.

Mrs. Duke thanked everyone and was very appreciative of the comments from the students.

It should be noted that Mr. Clements, Mrs. McCammon and Mrs. Duke are three of the four VCSC winners of what will be 30 from the State of Indiana to be formally honored later this summer in Evansville, along with other Indiana Peabody Energy Leaders in Education. Mrs. Jill Lopez is also a recipient and has already been recognized by VCSC.

Each individual award winner receives a \$1,000 check from Peabody and will also compete for the honor or title of the Peabody Energy Indiana Leader in Education Award Winner. Along with this comes a \$5,000 cash prize.

VCSC congratulates all four of these outstanding individuals.

Franklin Elementary Principal Melissa Pancake, who is also IASP District 11 Secretary, formally honored Clark Middle School Principal Ryan Clark as the IASP District 11 *Secondary Principal of the Year*. He will now compete for the Indiana State Secondary Principal of the Year and this will be announced in November.

Mr. Clark thanked everyone for the honor and stated that all the VCSC building principals had attended the meeting in Haubstadt. He stated that says a lot about the team spirit and camaraderie VCSC principals have.

Greg Parsley announced that former Business Manager Madonna Williams had been named IASBO (Indiana Association of School Business Officers) Region 9 *School Business Official of the Year*. Although Mrs. Williams retired at the end of the 2013-2014 school year, she agreed to work on a part-time basis for the 2014-2015 school year. He stated VCSC is proud and indebted to Mrs. Williams and thanked her for all that she has done, in addition to congratulating her on this well-deserved honor.

Mrs. Williams thanked everyone for the award.

Elementary Curriculum Coach Suzanne Corrora announced the winners of the 2014-2015 Accelerated Reader awards. They are:

Franklin Elementary	Grade 5	Elijah D. Hovland	693.9 Points
Riley Elementary	Grade 5	Lauron A. Foreman	174.9 Points
Tecumseh-Harrison Elementary	Grade 4	Mary C. Wilson	373.5 Points
Vigo Elementary	Grade 5	Autumn R. Hanvey	579.2 Points
Clark Middle School	Grade 7	Molly A. Tredway	537 Points *

* This is Molly's third time in winning this award

Mrs. Corrora then announced that Elijah Hovland, with 693.9 Points, has been named the winner of the *Nonte Reading Award* for the 2014-2015 school year. Elijah's name will be added to the perpetual plaque that is in the reception area of VCSC Administration Center.

By unanimous vote, the board approved Greg Parsley's recommendation of the following Consent Agenda:

- A. Minutes of April 20, 2015 Meeting
- B. Claims 23624 – 23837
- C. Financial Statements

D. Personnel

Resignations:

Coty Wiley	CMS 7 th Grade English/Lang Arts Tchr – eff 5/22/15
Brittany Eckert	Vigo Grade 2 Teacher – eff 5/22/15
Phil Whigham	VCSC Computer Technician – eff 5/8/15
Kristy Courtney	CMS Special Ed Aide – eff 5/22/15
Jennifer Kiel	Franklin 4 th /5 th Grades Math Pentathlon Coach
Donald Altstadt	LHS Girls' Varsity Basketball Assistant
Brooke Owens	LHS Girls' Freshman Basketball Assistant

Recommendations:

Levi Atkins	Homebound Instructor for CMS ASD Student – 5 hrs
Rick Lang	VCSC Multi-Media/Technology Education – eff 6/1/15
Holly Morrison	KCSEC Functional Skills Summer School Teacher
Joyce McCarter	KCSEC Functional Skills Summer School Assistant
Amy Boberg	IREAD Summer School Teacher
Amber Soderling	IREAD Summer School Teacher
Josh Frederick	Summer Reading Camp Teacher – Duke Energy
Amy Boberg	Summer Reading Camp Teacher – Duke Energy
Leigh Ann Eck	Summer Reading Camp Teacher – Duke Energy
Jennifer Jewel	Summer Reading Camp Teacher – Duke Energy
Jessica Whipkey	Summer Reading Camp Teacher – Duke Energy
Casey Kotter	Summer Reading Camp Teacher – Duke Energy
Lori Norrick	Summer Reading Camp Teacher – Duke Energy
Marcia Combs	Summer Reading Camp Teacher – Duke Energy
Nick Combs	Alternate Summer Reading Camp Teacher – D. E.
Gina Kerns	Alternate Summer Reading Camp Teacher – D. E.
Josh Frederick	SPARK Camp Teacher *
Casey Kotter	SPARK Camp Teacher *
Justin Kotter	SPARK Camp Teacher *
Jennifer Vickers	SPARK Camp Teacher *
Kristen Murphy	SPARK Camp Teacher *
Leigh Ann Eck	SPARK Camp Teacher *
Meredith Dreiman	SPARK Camp Teacher *

* \$500 Stipend, 6/9-12/15, 8:00 a.m. to 12:00 noon

Dustin Jones	SPARK Camp Technology Coach **
Suzanne Corrora	SPARK Camp Curriculum Coach **
Tim Salters	SPARK Camp Curriculum Coach **

** \$1,000 Stipend for SPARK Camp responsibilities

Sheryl Schaefer-Jones	KCSEC Director of Special Education
Carrie Wampler	VCSC Speech/Language Pathologist ***

*** Pending Indiana Licensure and copy of transcripts

Darrell Stephens	LHS Unified Track Coach Volunteer – Paid by IN Sp Olympics
Tim Helfen	LHS Girls' Varsity Basketball Asst. Coach
Megan Eck	LHS Girls' Freshman Basketball Asst. Coach
Brett L. Eaton	LHS Dance Team Co-Coach
Bailey Hacker	LHS Dance Team Co-Coach
Destiny McGavic	CMS Dance Team Coach
Mary "Elizabeth" Hardin	CMS Volunteer Cheer Coach
Corbin McCrary	LHS Volunteer Asst. Softball Coach – Pending Background Check

Leaves:

All Leave Requests were approved as submitted.

Athletic Contract:

Jeff Hein is to be extended a four (4) year contract as the LHS Boys Varsity Basketball Coach and the Athletic Director for VCSC. Specific school years include 2015-16, 2016-17, 2017-18, and 2018-19.

Mr. Parsley recognized new employees Carrie Wampler, Speech and Language Pathologist, and Sheryl Schaefer-Jones, the new Director of Special Education for the Knox County Special Education Cooperative.

E. Donations

Gamma Zeta Tri Kappa \$50.00 VCSC Nurses' Fund

F. Fundraiser Requests

Holly Bane and LHS Cheer Team request permission to have a *Slicer's Pizza Night* on Thursday, May 28, 2015. Proceeds will be used toward Cheer Camp.

Holly Bane and LHS Cheer Team request permission to conduct *Candle Sales* from Monday, June 1, through Friday, June 12, 2015. Proceeds will be used toward Cheer Camp.

Holly Bane and LHS Cheer Team request permission to conduct a *Bake Sale* on Saturday, June 13, 2015 at Wal-Mart. Proceeds will be used toward Cheer Camp.

Holly Bane and LHS Cheer Team request permission to conduct a *Car Wash* on Saturday, July 11, 2015. Proceeds will be used toward Cheer Camp.

G. Use of Facilities Requests

Keep Vincennes Rolling is requesting to use Clark Middle School Cafeteria and Restrooms on Friday and Saturday, July 17 and 18, 2015 while they have their *Organized Bike Ride*.

Discussion Items:

Mike Szady, Sodexo Food Services Director, announced that the Summer Free Food Service Program would be made available at six (6) sites this year for lunch and at one site for breakfast. Breakfast will be at Clark Middle School, and Lunch will be at Riley Elementary and Tecumseh-Harrison Elementary Schools, Clark Middle School, Bowman Terrace and Presidential Estates Residential areas, and Washington Christian Academy. Services will be provided from June 1 through July 31, 2015 at all locations. Adults are welcome to join in the program at a cost of \$2.00 per meal.

Decision Items:

By unanimous vote the board approved Greg Parsley's recommendation to participate and host the second DOE Migrant Grant/Migrant Summer School from June 1 through July 31, 2015. The grant is being done in conjunction with the Southern Indiana Education Center (SIEC).

VCSC's Clark Middle will be the host school and it is estimated 35-50 students would be involved in the program. These will be students who are considered English Language Learners and the session will be eight (8) hours in length. Breakfast and Lunch will also be provided through the Summer Food Service Program.

By unanimous vote the board approved Greg Parsley's recommendation for the Breakfast and Lunch prices for the 2015-2016 school year. There is no increase for breakfast, but there is a .05¢ increase for lunch at the elementary level, a .10¢ increase at the middle and high schools, as well as a .05¢ increase in Tier 2 at the middle and high school. There was no increase for Tier 3 at the high school. New prices are as follow:

	Paid	Reduced		Paid	Reduced
Elementary Breakfast	\$1.35	.30¢	Elementary Lunch	\$2.35	.40¢
Middle School Breakfast	\$1.35	.30¢	Middle Sch Lunch	\$2.55-\$2.75	.40¢
High School Breakfast	\$1.35	.30¢	High School Lunch	\$2.55/\$2.75/\$3.00	.40¢

By unanimous vote the board approved Barry Stone's request to hold a *SPARK Camp* for a second year. Camp will take place June 9 through 12, 2015, from 8:00 a.m. to 12:00 noon at Tecumseh-Harrison Elementary School. This is for Gifted and Talented students in Grades 2-6 (this fall). Cost is \$20 per student and includes a T-Shirt.

Activities will consist of: Coding using Sphero, Robots, and Hour of Code; Sphero Basics and Newsletter with Google Tools; Writing Poetry with Google Tools; Finish the Story with 3-D Printer; Advance Sphero; Rube Goldberg Machine; and Augmented Reality.

By unanimous vote the board approved Barry Stone's request to hold a *Duke Energy Remediation Reading Camp 2015*. Duke Energy has provided this opportunity through a \$15,000 grant for identified students entering grades 2 and 3. The camp will be held May 26 through June 8, 2015, from 8:00 a.m. to 12:00 noon at Tecumseh-Harrison Elementary School. Breakfast, a snack and lunch will be provided, as well as transportation. Each student will receive a T-Shirt and will participate in two reading sessions and one interactive activity daily. Motivation pieces have been added to encourage more students to attend.

My unanimous vote the board approved Barry Stone's request to submit a Remediation Grant Application in the amount of \$7,751.25, which is about a \$1,400 decrease from last year. This grant is for remediation purposes and VCSC is required to put up a 50% match of \$3,875.63. VCSC has appropriated a total of \$158,617 for remediation. Mr. Stone reported that this may be the last Remediation Grant IDOE will provide, so VCSC will be losing a significant amount of money for remediation.

By unanimous vote the board approved Barry Stone's request to submit a Graduation Qualifying Exam Grant Application in the amount of \$8,902.80. These monies are used to remediate those high school students needing help in language arts and math. Again, IDOE has indicated this will be that last GQE Grant they will be providing.

By a 4-1 vote, with Pat Hutchison making the dissenting vote, the board approved Barry Stone's recommendation to approve the Textbook Rental Charges for the 2015-2016 school year.

Mr. Stone explained that the recommendation for Elementary Textbook Rental Charges is to add technology devices in Grades 3, 4, and 5, with a full year to plan for an Elementary Math

Adoption process next school year. Kindergarten and Grade 1 will remain status quo and the 2nd Grade will be receiving the remainder of the netbooks from the 3rd Grade adoption. Addition to this year will be Newsela for Grades 3-5. Newsela is an innovative way to build reading comprehension with nonfiction that is always relevant, i.e. daily news. This program will replace the Scholastic Weekly Reader.

Middle School will move into Year 2 of the 1 to 1 chromebook plan. An estimated cost for Math books has been added into the cost, but will be finalized next month as we continue to look at the products. Middle School will also receive Newsela for Grades 6-8.

High School will also move into Year 2 of the 1 to 1 chromebook plan. Newsela will also be available for Grades 9-12. Another addition to the textbooks is the approval of the cost for the new Early College classes. Recommendation is due to the large up-front cost to the district of these texts, so we will have the students be responsible for purchasing his/her textbooks from the university.

There was some discussion as to the process of seniors turning in or purchasing their iPads, and well as collection of iPads or Chromebooks from Grades 9-11 students. There was also some discussion of the Early College students purchasing their textbooks from the university as opposed to VCSC purchasing them up front.

By unanimous vote the board approved Steve Combs' request to create a new multi-disciplinary course, Course Code Number 0524, titled "Community Service". This course will recognize the activities of the RAK (Random Acts of Kindness) Club of LHS and will provide 1 credit per semester, for a total of 2 credits. The course would be for juniors and seniors and would be taught by Mrs. Tanya Stoll. There are already 24 students registered for the class for 2015-2016.

By unanimous vote the board approved Ryan Clark's request for approval of the Teacher Evaluation and Development Plan for 2015-2016 and the Teacher Effectiveness Rubric 2015-2016. Mr. Clark explained that the primary changes relate to being sure that the time lines are updated and more so in sync with the dates for the State of Indiana in regard to the Individual Growth Model (IGM). Also updated is that of the professional development (PD plan as the former model and form were not user friendly.

By unanimous vote the board approved Ryan Clark's request for approval of the Special Education Teacher Effectiveness Rubric 2015-2016. Primary change includes the IEP (Individual Education Plan) being included from the rubric standpoint for accountability. Not having this in the document or rubric could result in a loss of funding for the VCSC, as all IEPs must be compliant. The PD plan is also updated so that it is aligned to the teacher evaluation and development plan that is outlined in the previous board action item.

By unanimous vote the board approved Susan Marchino's request for approval of the Elementary Student Handbook for 2015-2016. In addition to changes, the entire handbook was updated to match NEOLA Policies (majority of these policies were already in place, but wording changed); change to the Attendance Policy (removed the categories Certified, Limited, Unexcused and Exempt). Students were allowed to have unlimited Certified days, which included doctor's excuse, family funeral, and emergencies approved by the principal. Students were also allowed seven (7) Limited and Unexcused days per semester. New wording for the Attendance Policy will only include Excused, Unexcused and Exempt. Excused absences can

include a written statement from a physician that is presented to the school within two (2) days of the appointment and the following situations:

- Family funeral
- Emergency or vacation time approved by school administration
- The day after a student is sent home by the school nurse with a fever

Students who have an excused absence are given the opportunity to complete any schoolwork that was given during the time of absence.

Each student will be allotted a maximum of ten (10) unexcused days for the school year before being referred to DCS. Examples include:

- Notification from a parent that the student will be absent without a physician's note
- Vacation days not approved by administration
- When the school has to contact the parent/guardian to inquire why the child is absent
- Truancy or refusal to attend school

The new policy also addresses tardies. Three (3) tardies will equal one (1) unexcused absence and will count towards the 10 days allotted for the school year.

By unanimous vote the board approved Ryan Clark's request for approval of the Clark Middle School Student Handbook 2015-2016. Primary changes include activities periods, removal of homeroom to start the day, and all students in 8th Grade take Algebra and 7th Grade take Pre-Algebra. Reasoning or rationale for the math changes is to help align the math curriculum for Grades 7-12.

By unanimous vote the board approved Steve Combs' request for approval of the Lincoln High School Student Handbook 2015-2016. Primary changes and/or additions include: Aligned handbook with most recent VCSC NEOLA Policies; added language to include E-cigarettes along with tobacco infractions; and added language requiring a parent conference after fifteen (15) total absences for a semester along with the potential for a Certificate of Incapacity.

By unanimous vote the board approved Steve Combs' request for approval of the LHS Alice Academy Student Handbook 2015-2016. Primary changes and/or additions include language to line up the attendance policy to mirror that of LHS; referral to probation for excessive absences, and a potential for loss of credit for excessive absences with an opportunity to appeal.

By unanimous vote the board approved Steve Combs' request for approval of the VCSC ECA Student Handbook 2015-2016. Primary changes and/or additions include revising the Reinstatement Policy as follows:

- Removed Middle School speech requirement
- Added language requiring student code violator to pay for drug screen
- Added language requiring a two-week grace period before the reinstatement process can begin
- Cleaned up the language in regard to the counseling piece of the reinstatement process spelling out that this is a cost to the student and his/her family

All board members congratulated all our teacher award winners tonight. Mr. Bauer stated that with the number of winners we have in the corporation and the number of those nominated, it

says something about the dedication and hard work our teachers expend on those students struggling to learn. It shows that we are very dedicated to our students.

Mrs. Bobe and Mrs. Smith both thanked the staff of George Rogers Clark Memorial in allowing the meeting to be held here tonight, as well as the partnership with LHS and Mike Hutchison in working with GRC Memorial staff and participation with the social studies students.

All board members thanked Mike Szady for all his hard work with the Summer Food Service Program and the added sites for this year. It feels good to see the number of children and adults that can count on at least one good meal a day.

Mrs. Toole also congratulated all the AR Award winners, and stated that with Chris Clements receiving a Peabody Energy Award, all the time and effort he has given in helping students with their reading is recognized.

Mr. Hutchison wanted to congratulate Mrs. Toole for being a *Shining Star* at Good Samaritan Hospital. He also announced that the VCSC Board of School Trustees has been recognized by the ISBA as an "Outstanding Board" for 2014.

Greg Parsley announced that with the ISBA "CAPS Program" and points earned by the board that Pat Hutchison has the highest number of points in the state.

For future reference, the June and July board meetings will be held in the Administration Center at 8:00 a.m.

There being no further business the meeting was adjourned at 8:20 p.m.

Pat Hutchison, President

Barbara Toole, Secretary