

August 17, 2015

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, August 17, 2015, at 7:00 p.m. in the Administrative Center Board Room. Those present were President Pat Hutchison, Vice President Karla Smith, Secretary Barbara Toole, Members Aaron Bauer and Lynne Bobe, and Superintendent Greg Parsley.

Shea Duke, LHS Science Teacher, led the audience in the Pledge of Allegiance to the American Flag.

Pat Hutchison opened the Public Comment section of the meeting and asked if anyone in the audience would like to address the board with questions or comments. No one came forward.

Brad Bingham, an attorney with Barnes and Thornburg, was present to work with the board to sign a Resolution, which will be the Sixth Amendment to Lease of Vincennes Lincoln High School. Earlier in the evening, Mr. Bingham worked with the Vincennes Schools Building Corporation on the Resolution. Members of the Building Corporation are President Dave Skinner, Vice President Chris Sievers, Secretary/Treasurer Greg Cardinal, and Members Timothy Smith and Wally Nowakowski. All were present except Mr. Nowakowski.

Greg Parsley explained that this Sixth Amendment to Lease will allow for VCSC to place \$2M in debt in order to complete some projects related to Lincoln High School. It is also intended to protect that tax rate and levies as decisions are going to need to be forthcoming regarding the elementary schools. For the purpose of the debt being incurred, Lincoln High School will complete projects that include flooring, lockers, exterior lighting, which also includes Inman Field, and athletic upgrades/repairs. This includes the resurfacing of the tennis courts, weight room, soccer and other multi-purpose facilities to be shared by different LHS sports. The need to incur debt is a result of paying off Lincoln High School in December. The good thing with embarking upon this project is that our high school will in large part be in good shape moving forward for the next 10-15 years with the exception of roof updates, which are on a schedule in the VCSC.

Mr. Parsley explained that this Amendment is also to be considered a placeholder for the possible future renovations for the elementary schools. This would keep our current tax rate in effect so there would be no distress to the other taxing units in the city.

Mr. Bingham advised that it would go for the sale of the bonds in mid-November and close in early December.

The Resolution was approved on a 5-0 vote following proper motion and second.

Pat Hutchison then opened a Public Hearing for the following 2016 Budget pieces:

2016-2018 School Corporation Capital Projects Fund	\$3,212,071
2016-2027 School Corporation Bus Replacement Plan	\$ 355,000

Mr. Parsley presented the following forms for board review: Form #3 (Notice to Taxpayers of Tax Levies, Capital Projects Notice, Bus Replacement Notice) and

Form#4-B's (Budget Estimate – Financial Estimate – Proposed Tax Rate for each respective fund)

There being no questions or comment from the audience, Mr. Parsley closed the Public Hearing and the regular meeting resumed.

By unanimous vote of 5-0, with proper motion and second, the following Consent Agenda was approved at Mr. Parsley's recommendation:

- A. Minutes of July 20, 2015 Meeting
- B. Claims 24240 – 24440
- C. Financial Statements
- D. Personnel

Resignations:

Stacey Lee	Special Ed Riley Elementary Teacher
Connie Slowik	First Grade Riley Elementary Teacher
Heidi Litwiler	LHS/CMS Spanish Teacher
Brooke Reed	First Grade Vigo Elementary Teacher
Cathy Schlomer	Teachers Aide Franklin Elementary
Ramona Griffith	Daycare Coordinator Vigo Elementary
Kelli Grissom	LHS/CMS CBI Bus Driver
Nicholas Combs	Teachers Aide Tec-Harr Elementary
Summer Setser	Daycare Aide Franklin Elementary
Mary Litherland	Lincoln High School Job Coach
Amanda Orchard	Riley Challenge Research Facilitator

Transfers:

Kaleigh Raney	Riley Sp Ed from Franklin/Riley Elementary
Cheryl Clemens	LHS Sp Ed Resource from CMS
Candus Yochum	CMS Sp Ed Aide from CMS Media Aide
Wendy Neighbors	Daycare Coordinator from Vigo Daycare aide
Rachelle Froeschke	1 st Grade Aide Frank Elem. From Sp Ed Frank.
Lisa Higgins	Sp Ed Aide Frank Elem from 5 th Grade Frank.
Angie Fisher	5 th Grade Frank Elem from KG Aide Frank
Wendy Mullins	Tec-Harr Academic Specialist from Tec Harr Title I Aide

Recommendations:

Jill Hanson	1 st Grade Riley Elem Teacher
Daphne Holland	Riley/Franklin Special Ed Teacher
Nikki Monroe	CMS 8 th Grade Special Ed Teacher
Melissa Bradburn	1 st Grade Vigo Elem Teacher
Brandi Thorne	CMS 7 th Grade English/L.A. Teacher
Rosemarie Tucker	CMS Media Specialist
Benny Brammer	LHS/CMS CBI Bus Driver
Wendy Mullins	Tec-Harr K-1 Math Pentathlon/Math Bowl Coach
Kellie Cargal	Lincoln High School Social Worker
Patrick Schutz	Vigo Elementary Daycare Aide
Sarah Schaefer	Vigo Elementary Sp Ed Aide
Jeffrey Cunningham	LHS Baseball Volunteer Asst. Coach
Jason Lane	CMS Golf Coach
Travis Connor	CMS Cross Country Coach (2)
Barry Clegg	CMS Cross Country Coach (2) from volunteer
Beverly Bolton	Tec Harr Title I Aide (pending Para Pro testing/ Background check)
Jennifer Williams	Tec Harr Sp Ed Aide (pending Background check)
Michelle Sexton	Vigo Elementary Academic Specialist

Susan Sewell	VCSC Speech/Language Pathologist- \$250 Stipend for Supervising Speech/Lang Asst. 2014-2015 school year
Carla Young	2015-2016 Occupational Therapy \$65.00/hr.
Joyce Cornelison	2015-2016 Physical Therapy \$60.00/hr.
Kelly Irvin	Daycare Coordinator Tec-Harrison
Leaves:	Mary Ann Bible medical leave July 31, 2015 thru September 15, 2015

Vigo Elementary Principal Kelley McCarty, Riley Elementary Principal Susan Marchino and Clark Middle School Principal Ryan Clark introduced their new certified staff members.

E. Field Trip Requests

Ms. Gretchen Bruner, Lincoln High School Music Director is requesting approval to take the Musical Theatre and Tech Theatre students to Indianapolis Beef and Boards to view the musical production of "Adams Family" on November 18, 2015. The cost per student is \$45.00.

Mrs. Shea Duke, Lincoln High School Student Council Sponsor is requesting approval to take her students to attend the IASC Convention in Indianapolis on November 5, 2015. The cost per student is \$100.00.

F. Fundraiser Requests

Franklin/Riley Elementary Art teacher, Jennifer Kiel wishes to do the fundraiser "*Art to Remember – Keepsake Fundraiser*" at both schools. Students' artwork will be sent to the company where parents can purchase keepsakes with their child's artwork on it. The schools will make 25% of profits.

Vigo Elementary PTO wishes to do their annual Fall fundraiser beginning August 20, 2015 thru September 4, 2015 by selling Paragon Promotion items. Projected net profit is \$8,000.00, which will be used to purchase the PBIS, Accelerated Reader and the Lucky Bulldog and Awards day awards, support field trips, classroom projects and materials when there is a need throughout the year.

Vigo Elementary PTO wishes to hold a "*Casey's General Store Community Pizza Night for Vigo School*" on the first Monday of each month. Vigo Elementary receives \$3.00 for each pizza ordered between 5-8 pm on these nights. There is an estimated net profit of \$600.00, which goes towards purchasing items for the school.

Vigo Elementary PTO wishes to do their annual Spring fundraiser February 20, 2016 thru March 4, 2016. Projected profit is \$3,000.00. Profits will be used for the same items as the Fall fundraiser.

Vigo Elementary PTO wishes to hold their Spring Carnival on April 14, 2016. The estimated net profit is \$5,000.00, which goes towards purchasing items for the school.

LHS JROTC wishes to hold a car wash on September 19, 2015 and October 10th, 2015. A total profit of \$450.00 is expected of which a portion will be donated to "*Honor Flight*" in our community.

LHS Student Council wishes to hold the "*Fan of the Game*" at all home varsity football games. Expected profit is \$450.00. Funds will be used for the Good Samaritan Dance Marathon.

LHS Student Council wishes to hold a bake sale at Wal-Mart on September 12, 2015. Expected profit is \$500.00, which will help pay for Homecoming.

LHS Student Council wishes to sell “*Santa-grams*” beginning December 1, 2015 – December 11, 2015. The \$250.00 expected profit will be used for the Dance Marathon.

LHS Student Council wishes to hold a “*Good Samaritan Hospital Dance Marathon*” in February of 2016. The expected \$2,000.00 profit will be donated to the Good Samaritan Hospital Foundation.

LHS Student Council wishes to sell “*Relay for Life*” Candy Bars April 1, 2016 – April 30, 2016. The expected profit of \$1,000.00 will be donated to their “Relay for Life” team.

CMS 6th Grade Cheerleaders wishes to hold a bake sale on June 19, 2015 and July 10, 2015. The expected profit of \$800.00 will go towards the purchase of new uniforms.

CMS 6th Grade Cheerleaders wishes to hold a “Pop Around the Clock” sale June 19, 2015 thru June 30, 2015. The expected profit of \$400.00 will go towards the purchase of new uniforms.

Riley Elementary PTO wishes to hold, Fall Fundraiser; Candles; Pizza; and Ice Cream Social at the end of August, 2015 November, 2015 February, 2016 and May, 2016. The combined net profit of \$5,500.00 will support many student activities, out of town/in town field trips, field day, Thanksgiving and Christmas dinners, PBIS awards.

G. Use of Facilities Requests

Mr. Jeff Hein asks permission for Jeff Cunningham to use the Inman Sports Complex for working with VCSC and non-VCSC students for hitting related to softball and baseball. He will reimburse the VCSC \$2,400.00 for the use of the facility for the non-VCSC students.

Mr. Darwin Lindsay with the Vincennes Football Association asks permission to use Inman Field on the following dates: 8/29/15, 9/12/15, 9/19/15, 9/26/15, 10/3/15, 10/10/15, 10/17/15, 10/24/15, 10/26/15, 10/28/15, 10/31/15 and 11/1/15.

The Salvation Army asks permission to use Tecumseh-Harrison Elementary parking lot for a 5K Run/Walk on August 29, 2015.

Chaz Hendrix asks permission for Illiana Kaos Travel Softball to use Lincoln High School’s softball field on August 23, 2015. This will be for tryouts for multiple travel softball teams.

Stacy Lee with the Knox County Relay For Life is asking permission to use the upper and lower gyms, concession stands and the outside area behind the gym of Lincoln High School for the 2016 event on May 20, May 21 and May 22, 2016. She is also asking to use a room inside Lincoln High School for event meetings on 11/14/15, 1/23/16, 2/18/16, 3/17/16, 4/21/16, 5/17/16.

DISCUSSION ITEMS:

Mr. Parsley presented for First Reading a Proposed Update of VCSC Policy #4436 on *Personal Leave*. Most of the changes are simply a matter of updating the policy to go along with the VEA/VCSC Master Contract.

Gretchen Bruner, VCSC Music Department, gave a presentation on a one-week onstage experience for elementary students grades K-5 desiring to be a part of the fine arts and theater. Students will learn and experience the different aspects of theater. This one-week experience is for the summer of 2016 from June 6 through 10, from 9:00 a.m. to 3:00 p.m., and will add one more "layer" to what is already an award winning Fine Arts Program for VCSC.

DECISION ITEMS:

By unanimous vote of 5-0, after proper motion and second, the board approved LHS Principal Steve Combs' request to continue with the *Alternative to Expulsion Program* at LHS for the 2015-2016 School Year. This will be the fourth year of the program and it has allowed expelled students to obtain credits by working through our digital programming. Class will be held on Wednesday evenings from 4:30 to 7:30 p.m. with the ultimate goal being graduation within four years. Students cannot enroll in the ATE Program that have committed violent offenses or distributed illegal drugs. Kim Prout will continue to be the teacher of the program and will be placed on a time card and paid his hourly rate.

By unanimous vote of 5-0, after proper motion and second, the board approved Curriculum Director Barry Stone's request to apply for Title III Funding through the SIEC Consortium. VCSC has been allocated \$3,469.09 and this money will be used to provide training for our current staff members in the area of English Language Learners.

By unanimous vote of 5-0, after proper motion and second, the board approved Mr. Parsley's recommendation of the following Resolution for Gift Cards. He explained that although the State Board of Accounts found the gift cards permissible, they requested local boards approve a resolution in order to do this. Mr. Parsley further explained that the only gift cards VCSC uses are Barnes & Noble and Apple. Staff often use the gift cards to benefit their classrooms and students.

RESOLUTION FOR GIFT CARDS

WHEREAS, the Board of Trustees of the Vincennes Community School Corporation, acting within the authority by the laws of the State of Indiana, wishes to allow gift cards by the corporation. It is hereby resolved that the following guidelines must be established.

The gift cards may be used as incentives and achievement recognition within the school corporation for students, faculty and staff.

The Vincennes Community School Corporation administration building and the different Vincennes Community Schools will be responsible for following the guidelines established for gift cards by the Indiana State Board of Accounts.

THEN BE IT RESOLVED that the Board does hereby declare the purchase of gift cards may be allowed, and will be accounted for in compliance with the Indiana State Board of Accounts regulations.

Passed and adopted by the Board of Trustees of the Vincennes Community School Corporation this 17th day of August, 2015.

Patrick P. Hutchison, President

Karla A. Smith, Vice President

Barbara L. Toole, Secretary

Lynne M. Bobe, Member

Aaron M. Bauer, Member

Attest: Barbara L. Toole, Secretary

By unanimous vote of 5-0, after proper motion and second, the board approved Mr. Parsley's request to award the building of the Soccer/Cross Country Restrooms for Lincoln High School and Clark Middle School to Jones Builders at a winning bid of \$163,251. The project will be paid from Rainy Day Funds.

Bids were submitted to Myszak + Palmer as they handled the design for the project. The complete project is to be 704 sq. ft. with a male and female restroom and storage. The building will also allow for an addition to be made in time that may include restrooms and locker rooms.

Other bids included:

Graves Construction	\$208,208	Wolfe Construction	\$176,958
Danco Construction	\$206,950	ARC Construction	\$242,960
Ellerman Construction	\$190,000		

By unanimous votes of 5-0, after proper motion and second, the board approved Mr. Parsley's recommendation to approve the Master Contract and the Procedural/Guidelines Manual between the Vincennes Education Association (VEA) and the Vincennes Community School Corporation (VCSC).

Contracts can only include salary and fringe benefits. Anything else must go to a Procedural Manual. The major components of the new contract include:

- Compensation Model that focuses on allowing teachers who are Highly Effective/Effective to make a row change
- Allowing for a column change if the teacher is awarded their Master's Degree
- Two (2) Year Contract that only allows for a re-opener on salary and insurance (precaution for both VCSC and VEA)
- If no sick/family illness days are taken, a \$500 stipend will be provided to the teacher
- Contribution to an HSA (\$2,500 for family, \$1,800 for Employee + Spouse or Child; \$1,250 for a single)
- Two (2) percent raise for each of the two years of the contract
- Elimination of the married rule in the VCSC and more so, married couple receiving their health insurance for .01¢ under PPO1.

A Procedural/Guidelines Manual has also been updated to deal with those items outside the contract that pertains to salary and fringe benefits. The primary change with this document is that RIF (Reduction in Force) and Recall language is added and this places the primary focus upon seniority and this is a result of a recent Indiana Circuit Court decision.

It should be noted that the terms of the Master Contract will also be in effect for our other groups of employees in the VCSC whom are considered full time status. Therefore, the benefits that are accorded to the teachers will also be extended to other full time employees. This includes administrators and support staff.

Finally, as it pertains to the performance grant stipend and as this is to be provided equally to ALL certificated employees. This includes ALL individuals on a teachers contract. The dollar amount that is provided to the VCSC will be distributed equally to the certificated employees (minus the 18% for FICA, etc.) and for those who are on a teacher's contract, but may not fall under the definition of the performance grant, i.e. librarians, guidance, special education cooperative, administration, etc., that they will also be entitled to the dollar amount. However, grant monies, in addition to general fund monies, may need to be used so that all employees are equally compensated.

By unanimous vote of 5-0, after proper motion and second, the board approved Mr. Parsley's request to run a Second Claims Docket so that some bills could be paid between August and September board meetings.

All Board Members welcomed all our new hires and thanked everyone for getting our year off to a good start.

Lynne Bobe thanked Gretchen Bruner for the theater camp she will be putting on next summer, saying she thinks it's wonderful to get the elementary students interested in theater and arts while they are still young.

Aaron Bauer commented on the great financial shape the corporation is in compared to others throughout the state.

Barb Toole thanked Steve Combs on his Alternative Education class and getting those kiddos a helping hand in obtaining needed credits.

Karla Smith also commented on how well this year is starting out.

Pat Hutchison commended VCSC staff that had a "chat" going one night while he was watching a Cardinals game. That just shows their dedication and using technology.

There being no further business, and after proper motion and second, the meeting was adjourned at 7:35 p.m.

Patrick P. Hutchison, President

Barbara L. Toole, Secretary