

August 18, 2014

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held at 7:00 p.m. on Monday, August 18, 2014, in the Administration Center Board Room. Those present were President Aaron Bauer, Vice President Pat Hutchison, Secretary Karla Smith, Members Lynne Bobe and Barbara Toole, and Superintendent Greg Parsley.

Mr. Bauer led the audience in the recitation of the Pledge of Allegiance to the American Flag.

Greg Parsley opened a Public Hearing on the 2015 VCSC Budget, the 2015-2017 VCSC Capital Projects Fund, and the 2015-2026 VCSC Bus Replacement Plan. A work session was held with the Board on July 21, 2014 and permission to advertise the budget was approved at the regular meeting later that morning. The Vincennes Sun Commercial ran two different advertisements, one on July 23rd and one on July 30th. The entire budget has been uploaded to Gateway, which is the online portal for taxpayers to look at all government entities.

The advertisement includes:

<u>FUND</u>	<u>BUDGET ESTIMATE</u>	<u>MAX. EST. FUNDS</u>	<u>TAX RATE</u>
General	\$18,118,563.00		
Debt Service	\$ 4,578,309.00	\$ 5,464,116.00	1.0408
Retirement/Severance	\$ 235,932.00	\$ 336,659.00	0.0641
Capital Projects Fund	\$ 3,261,525.00	\$ 3,196,558.00	0.6089
Transportation	\$ 1,530,459.00	\$ 1,237,847.00	0.2358
Bus Replacement	\$ 275,000.00	\$ 280,755.00	0.0535
Rainy Day Fund	\$ 1,260.353.00		
TOTALS	\$ 29,260,141.00	\$ 10,515,935.00	2.0031

It should be noted that there is a concern with the assessed valuation for the City of Vincennes. As a point of comparison, see the below extremes which the assessed valuation is going in the City of Vincennes:

<u>YEAR</u>	<u>ASSESSED VALUATION</u>
2009-2010	\$555,090,522
2010-2011	\$555,090,522
2011-2012	\$656,105,741
2012-2013	\$708,819,349
2013-2014	\$652,651,245
2014-2015	\$525,000,000 *

* Was advised by Department of Local Government and Finance to drop AV by 20%

Individuals and taxpayers need to understand the impact that the AV has on local budgets, especially with the tax rate. Less AV means a higher tax rate and more so to those who are not already up against the circuit breaker, which is "capping" many homeowners, business and agricultural properties.

This Tax Rate based on assessed valuation comparison is as follows:

Leigh Anne Eck	Franklin High Ability Facilitator (½ Gen Fund ½ HA Fund)
Leigh Anne Eck	Franklin Junior Great Books (HA Fund)
Casey Kotter	Franklin High Ability Facilitator (½ HA Fund)
McKenna Williams	LHS Girl's Basketball First Assistant Coach
Matthew Houchin	LHS Girl's Softball Assistant 2 nd Coach

Transfers:

Richard A. Rutherford	LHS Alternative Ed Principal from Franklin Elem
Melissa D. Pancake	Franklin Principal from CMS Asst. Principal
Jyllian Elizabeth Kegley	CMS Social Studies Teacher from CMS Study Hall Aide
Sandy Noble	Riley Title 1 Aide from Riley Classroom Aide *
Gwen Houpey	Riley Classroom Aide from Riley Title 1 Aide *

* Involuntary Transfer

Veda Strate	Vigo Day Care Aide at 3.5 hours from Vigo Cafeteria/ Day Care Aide at 5.5 hours
Susannah Julian	Tec-Harr Day Care Aide to VCSC Day Care Aide Sub

Recommendations:

Haley Dawn Benefiel	VCSC Elementary Music Teacher
Kayla Lynn Talley	Vigo Special Ed Teacher
Caryn Lynn Yochum	CMS Physical Education Teacher
Craig A. Klitz	CMS Health Teacher
Timothy P. Helfen	LHS English Teacher
Timothy M. Salters	VCSC Secondary Curriculum Coach and will come in as a Row 7 teacher (35,017) and will receive a Stipend of \$8,525

Bailey Hacker	LHS Spanish Teacher (pending background clearance)
Stacey Renee Lee	Riley Special Education Teacher
Brandie Brown	VCSC Speech/Language Pathologist - \$750 Stipend for Supervising Speech/Lang Asst. 2013-2014 school year
Susan Sewell	VCSC Speech/Language Pathologist - \$555 Stipend for Supervising Speech/Lang Asst. 2013-2014 school year

Diane Elaine McGiffen	Franklin Title 1 Academic Specialist
Jonas Aaron Hamilton	Vigo KCSEC Special Ed Aide
Christin Marie Wyant	Franklin Kindergarten/Grade 2 Classroom Aide
Brandi R. Clahan	CMS Media Aide
Shelly Ann Garner	CMS KCSEC Special Ed Aide
Theresa Denise Rall	LHS Special Ed iTac/Transition Aide
Erica Lynne Wanke	Tec-Harrison Title 1 Aide
Lori A. Miller	CMS Grade 6 Study Hall Aide
Jacqueline Rose	Tec-Harrison Special Ed Aide
Keira L. Shade	CMS 7 th Grade Study Hall Aide (pending Para Pro Test)
Vickie L. Craig	Franklin Sub KCSEC Special Ed Aide at \$10.00 per hour/ 5.5 hrs per day, while Mary Small on medical leave

Aubrey Paige Murphy	Riley Day Care Aide
Kalee Inez Britton	Franklin Day Care Aide
Sheri D. Bray-Dellion	Franklin Day Care Aide
Robert DeGraff	Tec-Harrison Crossing Guard
Carla Young	KCSEC Occupational Therapist at \$60 per hour
Joyce Cornelison	KCSEC Physical Therapist at \$60 per hour
Timothy M. Salters	VCSC ECA Gifted/Talented Coordinator Position
Angela Marie Baldwin	LHS Freshman Class Sponsor
Timothy P. Helfen	LHS Freshman Class Sponsor
Jody Noland	LHS Sophomore Class Sponsor
Ann Donovan	LHS Senior Class Sponsor
Amy Elizabeth Conner	LHS Fall Play Director

Blair A. Grant	Tec-Harrison Breakfast Supervisor (replace B Quarterman)
Kristin Murphy	Franklin High Ability Facilitator (Full-time HA Fund)

Kristin Murphy	Franklin Junior Great Books (Full-time HA Fund)
Casey Kotter	Franklin High Ability Facilitator (Full-time Gen Fund)
Brooke Owens	LHS Girls' Softball Assistant 2 nd Coach (JV)
Brooke Owens	LHS Girls' Bsktball Other Asst (Frosh) (replace K. Battles)
Kreg Battles	LHS Girls' Basketball 1 st Asst (JV) (replace M. Williams)
Andrew Malone	CMS Football Assistant Coach
Garrett Coffey	LHS General Athletics – Fall Band
Kale Barmes	CMS Volunteer Football Coach (7 th Grade)
Maggie Rutherford	CMS Volunteer Soccer Coach
Jeremy R. Adams	LHS Ader Auditorium Lights & Sounds **
Gareth Martin	LHS Ader Auditorium Lights & Sounds **
Josh Sollman	LHS Ader Auditorium Lights & Sounds **
Alexander Smith	LHS Ader Auditorium Lights & Sounds **

** Pending Background Checks – To be Used on “As Needed” Basis when other staff unavailable for plays, musicals or other events. Expenses to be borne by Drama Boosters or entities utilizing Ader Auditorium.

Leaves:

Abigail M. Setser	LHS Math Teacher requests Maternity Leave from approximately 10/22/14 through end of 1 st Semester
Mary E. Small	Franklin KCSEC Special Ed Aide requests Medical Leave without pay from 8/7/14 until released by doctor

All other Leave Requests were approved as submitted

6. Administrative Contracts

NOTE: All but the Franklin and LHS AE/Programming Principal positions (Melissa Pancake and Richard Rutherford respectively) were pulled from the Agenda.

Melissa Pancake will replace Mr. Rutherford at Franklin Elementary School at a salary of \$68,422. She will also be eligible for anything else that might be given to the administrators in terms of a percentage raise.

Richard Rutherford will assume the newly created position of Principal of Alternative Education/Programming. He will take with him his former salary and will remain status quo for the 2014-2015 school year.

E. Donations

DonorsChoose.org	\$634.40	Book donations to Haley Lancaster, LHS English Teacher, which she earned via the DonorsChoose.org from numerous individual donations.
------------------	----------	---

F. Fundraiser Requests

Franklin Elementary PTO requests permission to conduct the following fundraisers during the 2014-2015 school year. All proceeds will provide the PTO with the ability to assist teachers and students with items needed to aid in the educational process:

Ongoing	Buddy Bench	(Collecting plastic caps)
Ongoing	School Store	(Sale of products)
September 2014	Penny Wars	(Donating coins/cash)
November 2014	Chili Supper	(Annual Fund Raiser)

LHS Cheer Team & Booster Club requests permission to conduct a *Fan Cloth Sale* in August 2014 to raise funds to purchase new uniforms.

LHS Student Council requests permission to conduct a *Gatti's % Night* on a yet to be determined date in August 2014. Proceeds will be used for Backpacks of Food for Students.

LHS Student Council requests permission to conduct a *Bake Sale at Wal-Mart* on yet to be determined dates in August or September 2014. Proceeds will be used for Backpacks of Food for Students and Homecoming Expenses.

LHS Cheer Team requests permission to conduct an Elementary *Football Cheer Clinic* on September 6, 2014. Proceeds will be used to purchase new uniforms.

Elementary Art Teacher Jennifer Kiel requests permission to conduct an *Art to Remember* fundraiser at Riley Elementary School from September 24 through October 3, 2014. Proceeds will be used to help supplement art supplies for their Art Room.

Elementary Art Teacher Jennifer Kiel requests permission to conduct an *Art to Remember* fundraiser at Franklin Elementary School from September 24 through October 3, 2014. Proceeds will be used to help supplement art supplies for their Art Room.

Greg Parsley announced that Melissa Pancake is the new principal at Franklin Elementary and Richard Rutherford is now principal for the AE/Programming program at Lincoln High School.

Pat Hutchison commented that Susan Duffey was one of the last teachers that transferred to the new Clark Middle School when it opened. There are only two or three of these teachers remaining at CMS. Greg Parsley stated that Susan has taught for 26 years with VCSC and she will be missed. However, she will undoubtedly be returning to assist teachers in their projects and activities.

Curriculum Director Barry Stone and Principals Steve Combs, Ryan Clark, Kelley McCarty and Susan Marchino introduced new teachers to their buildings.

Also, Greg Parsley stated Riley Elementary Principal Susan Marchino had some good news to share. Mrs. Marchino stated that this Friday, August 22, 2014, they would have a celebration from the Institute of Quality Education. Riley Elementary was one of three schools selected in the state that demonstrate an unwavering commitment to quality teaching and exhibit positive gains in student learning outcomes. Eligible schools had to inspire a heightened desire for achievement and academic excellence among students. They will have a red carpet out for all students as they enter the building and to celebrate their success and all their hard work. They will cater a lunch for all faculty and staff to celebrate their hard work. Mrs. Marchino invited everyone to come join in the celebration.

Mrs. Marchino explained that Teacher Josh Frederick nominated their school for this recognition. The Institute of Quality Education narrowed it down from almost 40 nominated schools to two finalists from Southern Indiana, two from Central Indiana and two from Northern Indiana. They then did an online vote to pick the three winners. Susan stated students and staff were very excited about the honor.

Discussion Items:

There were no Discussion Items for tonight's meeting.

Decision Items:

By unanimous vote the board approved Greg Parsley’s request for Second and Final Reading of the following Revised Policies & Procedures and Guidelines:

<u>POLICY #</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
1615	Revision	“Use of Tobacco by Administrators” to update current policy to include all grounds and VCSC vehicles
3215	Revision	“Use of Tobacco by Professional Staff” to update current policy to include all grounds and VCSC vehicles
4215	Revision	“Use of Tobacco by Support Staff” to update current policy to include all grounds and VCSC vehicles
5512	Revision	“Use of Tobacco” to update current policy to include all grounds and VCSC vehicles
7434	Revision	“Use of Tobacco by Visitors” to update current policy to include all grounds and VCSC vehicles
1617	New	“Weapons” to add new policy per state statutes
3217	Revision	“Weapons” to update policy with new legal verbiage
4217	Revision	“Weapons” to update policy with new legal verbiage
5772	Revision	“Weapons” to update policy with new legal verbiage
7217	New	“Possession of Firearms and Weapons by Visitors” to add policy with new legal verbiage

<u>ADMINISTRATIVE GUIDELINE</u>	<u>CHANGE TYPE</u>	<u>COMMENTS</u>
1615	New REJECT	“Tobacco Free Environment” to include new guidelines
3215	New REJECT	“Tobacco-Free Environment” to include new guidelines
4429	Revised	“Compensation” to update Rate Schedule for non-certified positions
5772	Revised	“Weapons” to include current legal verbiage

By unanimous vote the board approved Sandra Lange’s request for a Memorandum of Understanding between the Greene-Sullivan Counties Special Education Cooperative and the Knox County Special Education Cooperatives. This is to partner with them for the purpose of a visual impairment instructor. The KCSEC will reimburse at a daily rate of \$248.50, in addition to covering mileage costs, for the 2014-2015 school year.

By unanimous vote the board approved Richard Rutherford’s request to continue with the Alternative to Expulsion Program at Lincoln High School. This will be the third year for the program, which allows for certain students who have met the required criteria to complete course work in the alternative setting in lieu of expulsion, through the Alice Academy software, on Wednesday evenings. Kim Prout will continue to serve as the teacher and Mr. Rutherford will oversee the program. Mr. Prout will be placed on time card and paid his hourly rate.

By unanimous vote the board approved Barry Stone’s recommendation to submit the Title III grant application through the Southern Indiana Education Center (SIEC) in the amount of \$4,681.00. This grant is done through a consortium through SIEC. The grant is for English Language learners and will mainly be used for professional development for our teachers.

The approval of the VEA/VCSC Master Contract for the 2014-2015 School Year was removed from the Agenda. The VEA needed further clarification with some items and as a result the ratification vote has been moved forward. The contract will come to the Board on Monday, September 22nd.

The approval of the VEA/VCSC Procedures and Guidelines Manual for the 2014-2015 School Year was also removed from the Agenda and will come to the Board on Monday, September 22nd.

By unanimous vote the board approved Greg Parsley's request to run a Second Claims Docket prior to the September 22nd Board Meeting. This is in large part due to health insurance vendor needing to be paid prior to the next meeting and the amount due is unknown at this time. It will also allow for payments to vendors of the statewide Indiana School Board Association (ISBA) and the Indiana Association of Public School Superintendents (IAPSS) conferences, as our monthly meeting is being held a week later than normal.

All board members welcomed all our new employees to a very progressive school corporation. They all extended congratulations to Riley Elementary School for their recent accomplishment and wished everyone a great school year.

Karla Smith also extended congratulations to Mike Szady and the Summer Meal Program with a total of 7,938 meals served. This is a great accomplishment and says great things about the program and the number of students that received healthy meals over the two summer months.

Greg Parsley stated we are coming along with the renovations at Inman Field, that the boys would be in the new locker room by the second home game, that the fencing and concrete is near completion, the press box is coming along and the visitors will be in the new fieldhouse. Greg stated that this has come about with no added expense to the taxpayers and it will be a great addition along with all the Gregg Park/Rainbow Beach renovations.

Aaron Bauer also stated that Inman Field is finally getting the "fix" that has been needed for some time. He stated it is something we as a corporation, as well as visitors could be proud of. In addition, enrollment is up and we have many out of district students enrolling in our corporation and we are looking at great things to come for this corporation.

Greg Parsley also extended tremendous thanks to Mike Szady and the number of meals served over the summer. It is a shame that there is a need of this magnitude out there, but is very thankful so many were served.

There being no further business, the meeting was adjourned at 7:27 p.m.

Aaron Bauer, President

Karla Smith, Secretary