

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation met at 7:00 p.m. on Monday, August 19, 2013, in the Board Room of the Administration Center. Those present were President Lynne Bobe, Vice President Aaron Bauer, Secretary Pat Hutchison, Members Karla Smith and Barb Toole, and Superintendent Greg Parsley.

Mrs. Bobe led the audience in the Pledge of Allegiance to the American Flag.

By unanimous vote, the board approved Mr. Parsley's recommendation for the following Consent Agenda items:

- A. Minutes of July 22, 2013 Meeting
- B. Claims 19554 – 19712
- C. Financial Statements
- D. Personnel

**Resignations:**

Debbie J. Kirk	CMS 6 <sup>th</sup> Grade Language Arts Teacher
Mary F. Miller	CMS 7 <sup>th</sup> & 8 <sup>th</sup> Grade Science Teacher
Tiffany Akers	Franklin Classroom Aide
Lisa Coffman	Franklin Classroom Aide
Sandy Noble	Riley Media Aide
Jordan Ingram	Vigo Special Ed Aide
Kristy Dice	CMS Student Council Sponsor (1/2)
Melissa Schroeder	CMS Student Council Sponsor (1/2)
Beth Lindsey	CMS Yearbook Sponsor
Dustin Jones	LHS Boys Basketball 1 <sup>st</sup> Assistant
Cody Trueblood	LHS Boys Basketball Other Asst/Freshman Coach
Scott Huxley	LHS Football Assistant Varsity Coach
Jake Beamon	LHS Football Assistant Varsity Coach
Joe Lancaster	CMS Golf Coach
Derrick Daniels	LHS Girls Assistant Soccer Coach
Carly Tibbs	LHS Boys Assistant Tennis Coach
Ralph Connor	LHS General Athletics – Fall
Tammy Cox	LHS General Athletics – Fall
Kenneth Yochum	LHS General Athletics – Fall
Chuck Sebring	CMS General Athletics – Fall

**Transfers:**

Cindy Pagan	CMS 6 <sup>th</sup> Gr Lang Arts Tchr from Franklin Gr 5 Teacher
Holly Lynn Hampsch	Franklin Kdgn Tchr from Title 1 Academic Specialist
Constance M. Slowik	Riley Gr 1 Teacher from Tec-Harr Classroom Aide – Sub pay until license received
Sara Beth Dodson	Franklin Title 1 Acad Spec from Tec-Harr Title 1 Aide
Gina M. Kerns	Tec-Harr Acad Spec from Tec-Harr Title 1 Aide
Rodney Lopez	Franklin Special Ed Aide from CMS/LHS Special Ed, 5.5 hrs per day, funded through JSS Budget
Sara Dodson	Tec-Harrison Title 1 Aide from Tec-Harr Special Ed Aide
Krista LeAnne Willis	Vigo Title 1 Interventionist from Tec-Harr Special Ed Aide at \$22,200 per year
Mary Jo Washington	Vigo Title 1 Aide from Vigo Classroom Aide
Carole O'Dell	Riley Media Aide from Riley Classroom Aide

**Recommendations:**

Kristen LeAnne Murphy	Franklin Grade 5 Teacher
Coty Michael Wiley	CMS 7 <sup>th</sup> Grade Language Arts Teacher
Matthew Devore Houchin	CMS PE Teacher
Amy Lynn Kwolek	CMS 7 <sup>th</sup> Grade Math Teacher
Gabe Skinner	Franklin Part-Time Grade 4 Teacher-Pending Backgrnd
Henry Joseph Schmitt III	CMS Grades 7 & 8 Science Teacher-Pending Backgrnd
Derek James Gaines	KCSEC Secretary (pending background clearance)
Gwendolyn "Gwen" Houpey	Riley Title 1 Aide
Marcia D. Combs	Franklin Classroom Aide
Teresa M. Stangle Otten	CMS 8 <sup>th</sup> Grade Special Ed Aide
Jyllian E. Kumfer	CMS Expedition Program/Gr 6 Study Hall Aide
Dawn M. Akes	Vigo Classroom Aide
Melissa A. Balvich	Vigo Classroom Aide – Pending Background Check
Dodie J. Evans	Vigo Special Ed Aide – Pending Background Check
Kelly M. Shults	Riley Classroom Aide
Nicole Lynn Hambrick	Tec-Harrison Title 1 Aide – Pending Backgrnd Check
Susannah May Julian	Tec-Harrison After School Daycare Aide

Mike Noel	Special Education Bus Aide
Beth A. Scott	Transportation Bus Washer eff 8/20/13
Whitney Thacker	Franklin Temporary Office Worker
Carla Young	Contracted Services for Occupational Therapy Evaluation at \$60.00 per hr as determined by KCSEC
Joyce Cornelison	Contracted Services for Physical Therapy Evaluation at \$60.00 per hour as determined by KCSEC
Andrea Hess	CMS Math Department Chairperson
Tim Hutchison	CMS Student Council Sponsor
Randy Rinehart	LHS AM & PM Safety Controller
Terri Thompson	LHS AM Safety Controller (1/2)
Jayne Sievers	LHS AM Safety Controller (1/2)
Tod Held	LHS PM Safety Controller
Sara Schutz	Vigo Breakfast Supervision (1/2)
Christe Jarvis	Vigo Breakfast Supervision (1/2)
Jeanne Heiden	CMS Yearbook Sponsor
Cody Trueblood	LHS Boys Bsktball 1 <sup>st</sup> Asst from Frshmn Boys BB Coach
Dustin Jones	LHS Boys Basketball Other Assistant Coach
Jared Blue	LHS Boys Basketball Other Asst/Freshman Boys Coach
Jared Blue	LHS Football Varsity Assistant Coach
Scott Huxley	CMS Football Assistant Coach
Andrew Jennings	CMS Football Assistant Coach
Jake Beamon	CMS Football Volunteer Assistant Coach
Jason Kaylor	CMS Golf Coach
Jenna Kaylor	CMS Volunteer Golf Coach
Erica Causey	LHS Girls Assistant Soccer Coach (1/2)
Morgan Whitson	LHS Girls Assistant Soccer Coach (1/2)
Chris Clements	LHS Boys Assistant Tennis Coach
Doris Fellows	LHS General Athletics – Fall (Volleyball)
Candace Beard	LHS General Athletics – Fall
Joyce McCarter	LHS General Athletics – Fall (Football)
Sara Schutz	CMS General Athletics – Fall (Soccer)
Cody Trueblood	CMS General Athletics – Fall

**Leave Requests:**

Emily R. Pirtle	LHS Math Tchr– Maternity Leave from 8/9 thru 8/27/13
Melissa D. Schroeder	Tecumseh-Harrison Grade 5 Teacher – Maternity Leave 1/6 through 5/22/14
Sarah E. McKee	CMS Media Center Aide – Maternity Leave from 8/9 thru 8/23/13

All other Leave Requests were approved as submitted.

**E. Donations**

Daniel Combs	\$200.00	\$100 to be used for CMS Football & \$100 to be used for CMS Basketball
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**F. Fundraiser Requests**

Jennifer Kiel has requested permission to conduct “*Art to Remember*” keepsakes sales from August 23 through August 31, 2013. Proceeds will be used to purchase art materials for the art room at Riley Elementary School.

Donna Kramer and the LHS Cheer Block is requesting permission to sell “*Spirit T-Shirts*” for all activities and sports from August 23 through September 20, 2013. Proceeds will go to the Student Activity Fund.

Holly Bane, LHS Cheer Coach, is requesting permission to conduct a “*Football Cheer Clinic*” on October 5, 2013. Proceeds will be used to purchase cheer uniforms, competition costs, etc.

**G. Use of Facilities Requests**

YMCA of Vincennes requests permission to use the LHS Football Practice Fields and Inman Field on Tuesdays and Thursdays, 6:00 to 8:00 p.m., and on Saturdays from 10:00 a.m. to 5:00 p.m., August through October 2013, for *YMCA Youth Flag and Tackle Football*.

Travis Connor requests permission to conduct *Free Girls Basketball Fundamental Clinics* in the Gyms at the elementary buildings as follow:

Franklin Elementary	2:50 to 4:00 p.m.
September 30 <sup>th</sup>	4 <sup>th</sup> & 5 <sup>th</sup> Grade Girls
October 7 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup> Grade Girls

Riley Elementary	2:50 to 4:00 p.m.
October 1 <sup>st</sup>	4 <sup>th</sup> & 5 <sup>th</sup> Grade Girls
October 8 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup> Grade Girls
Tecumseh-Harrison Elementary	2:50 to 4:00 p.m.
October 2 <sup>nd</sup>	4 <sup>th</sup> & 5 <sup>th</sup> Grade Girls
October 9 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup> Grade Girls
Vigo Elementary	2:50 to 4:00 p.m.
October 3 <sup>rd</sup>	4 <sup>th</sup> & 5 <sup>th</sup> Grade Girls
October 10 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup> Grade Girls

WIN Energy REMC requests permission to use LHS Ader Auditorium on Saturday, April 5, 2014, from 9:00 a.m. to 4:00 p.m. to conduct the *Annual Meeting for Members*.

Greg Parsley opened a Public Hearing for the 2014 VCSC Budget. He advised that a work session was held on July 22, 2013, and the board gave him permission to advertise the budget at their regular meeting that evening. Funds in the budget include General Fund, Debt Service, Pension Bond, Capital Projects, Transportation, Bus Replacement, and the Rainy Day Fund.

The proposed budget is as follows:

<b><u>FUND</u></b>	<b><u>BUDGET ESTIMATE</u></b>	<b><u>MAX EST FUNDS</u></b>	<b><u>TAX RATE</u></b>
General Fund	\$17,761,357.00		
Debt Service Fund	\$ 4,590,062.00	\$3,802,095.00	0.6559
Retirement/Sev Fund	\$ 235,274.00	\$ 285,651.00	0.0571
Capital Projects Fund	\$ 2,826,806.00	\$2,904,284.00	0.4303
Transportation Fund	\$ 1,498,965.00	\$1,358,703.00	0.2013
Bus Replacement Fund	\$ 460,000.00	\$ 460,000.00	0.0681
Rainy Day Fund	\$ 1,260,353.00		
<b>TOTALS</b>	<b>\$28,632,817.00</b>	<b>\$8,810,733.00</b>	<b>1.4127</b>

Greg advised that realistically, the Capital Projects Fund will probably come in at a 21 to 22 cents rate, but we are advertising at the higher figure.

There being no public comment or questions, the Public Hearing was closed.

Pastor Rick Grant from First Christian Church presented an update on the Washington Christian Center, which transferred hands on June 21, 2012. Pastor Grant reported that one year later, \$39,900 in building renovations and \$4,900 in equipment had been spent on the Center. He presented a slide show, pointing out that the apple on the sign in front had been changed to a heart to represent FCC's love and passion for the project.

Pastor Grant stated that last fall they began new things, one of which was the "5<sup>th</sup> Quarters", which is a good place for middle and high school students to go to have good food and fun after the home football games. This will resume on August 30<sup>th</sup> this year.

Last summer they brought in "The Jungle", which was a summer day camp. They had 17 children from the ages of 5-12 that participated. They hope to have a great 2014 with the coming of the new swimming pool at their back door.

The also have a computer lab due to the closing of the Lawrenceville Technical School and their donation to WCC of computers and furniture. They are providing computer classes and have 17 people of various ages in the classes at \$25 for 10 classes. They hope to expand this program for next year.

They opened the doors to the Washington Pre-School Academy on August 9<sup>th</sup> with 18 enrolled. They have a 19<sup>th</sup> that will be enrolling on August 20<sup>th</sup>. Five of those students are on scholarships due to the generosity of FCC members. The students have a three-hour experience, which includes breakfast and lunch.

They are excited about becoming a certified pre-school to offer a readiness program to prepare these students for kindergarten.

Pastor Grant reported that KETA (Kids Equipped to Achieve) now has a new home and over 600 students have received needed school supplies thanks to hundreds of volunteers and donations for the actual distribution on August 10<sup>th</sup>.

Pastor Grant extended a big "Thank You" to all that have helped WCC become what it has.

Greg Parsley gave a review of the Board/Administrative/Department Head Retreat that was held August 1<sup>st</sup> and 2<sup>nd</sup>. Copies of this overview were made available to the media and anyone else that may be interested. He reported that the first day strictly dealt with Curriculum, from the letter grades handed down from the state, to Acuity, Dibels, mClass, I-STEP+, I-READ Assessment, and the “fans” and high-low typical growth.

The second day was devoted to the operations side of the VCSC from the Maintenance, Food Services on what has been done this summer as it pertains to our facilities, and an overview of the Transportation, Business Office and Technology Departments.

The final presentation was made to the Board and Mr. Parsley by Performance Services Inc. They had conducted a feasibility study whereby they examined all the elementary buildings over the summer while they were unoccupied and made several recommendations for the board as it pertains to the years ahead.

Some of the noted items were original windows are in the buildings, in some cases cloth wiring is still being utilized, rotary switches are still being used with some of the electrical systems, and steam radiators are still being utilized to heat the buildings.

At the present, the Board needed an understanding of the particulars of our present elementary buildings to begin some planning and preparations for the future of our buildings.

By unanimous vote the board approved Sandra Lange’s recommendation to sign a Memorandum of Understanding between the Greene-Sullivan Special Education Cooperative and the Knox County Special Education Cooperative. This MoU will allow the GSSEC to offer vision impairment services for a student in the KCSEC. Mrs. Karen Todd from the GSSEC will be the vision impairment instructor.

By unanimous vote the board approved Barry Stone’s recommendation for the submission of the Title III Grant Application through the SIEC (Southern Indiana Education Center) consortium in the amount of \$3,101.34. This grant allows VCSC to work with English Language Learners by providing professional development.

By unanimous vote the board approved Greg Parsley’s recommendation for LHS Spanish teacher Kaitlyn LeGout to provide Spanish help sessions for staff. This will start with the staff at Vigo Elementary, as they have a Spanish speaking family in their district that does not speak any English. These sessions will provide basic conversational Spanish in order to communicate with the parents and students. The program could be expanded to other schools as needed.

By unanimous vote the board approved Steve Combs request to continue an alternative to expulsion program at Lincoln High School. This program would be run on Wednesdays after school, from 4:30 to 7:30 p.m., and with Kim Prout as the instructor. As Alice Academy is restricted in the number of students it can handle due to number of computers, etc., this is another opportunity for those students with behavior problems to graduate from LHS.

By unanimous vote the board approved Steve Combs request to approve a three-year contract with Pro-Rehab for athletic training services for our student athletes. They have been our partner for the last several years and this contract would run through Spring 2016 at a cost of \$5,950 per year.

By unanimous vote the board approved Steve Combs recommendation for approval of the Extra-Curricular Handbook for the 2013-2014 school year for Grades 6-12. In addition to VCSC athletes and student drivers, the handbook also covers students involved in extra and co-curricular activities such as band and choir.

Mr. Combs will bring to the board in September a recommendation on the company to conduct the random selection for testing and the processing of the testing. Until that time, Mr. Combs will be able to use whomever he’d like for the processing.

By unanimous vote the board approved Greg Parsley’s recommendation for approval of the VEA/VCSC Master Teaching Contract for the 2013-2014 School Year. Although identical in language from the previous year’s contract, the compensation model for this contract is much different. Per statute, the contract can only pertain to salary and benefits.

As per Indiana Code, the compensation model must include two of the four categories and this includes: Educational Experience/Educational Attainment (cannot exceed 33% of the model), Academic Needs of the Student, Leadership, and Evaluation Results. The VCSC model emphasizes Educational Attainment in addition to the Evaluation Results.

VCSC has set aside \$200,000+ that will provide to teachers who have their Master's Degree a raise on their base salary, but cannot exceed 33% of the monies being set aside for the compensation model. The remaining 67% will focus upon compensating our Highly Effective/Effective teachers by providing a one-time stipend on June 18, 2014, or when testing data has been returned from the state to teachers.

In addition the base starting salary for a teacher in the VCSC has been increased from \$31,106 to \$31,750.

Also, a commitment to Professional Development by VCSC teachers and staff will be placed into a procedural manner. Teachers and staff will have 12 additional hours above and beyond their expected workday, per month, with which they will engage in different professional development activities. Items that will be covered in the monthly PD will include that of curriculum mapping, technology presentations, faculty meetings, Green Room Share Outs, etc.

The VEA ratified the contract by a vote of 33 to 8 on Tuesday, August 13, 2013.

By unanimous vote the board approved Greg Parsley's request to purchase the following items totaling \$795.89 from the CMS Contingency Fund:

Speed Skin, LLC	\$451.03	Ultra Slim Keyboard Instruction Covers
Office Connection	\$344.86	Wall Clocks

There is still a balance in excess of \$65,000 being maintained in the account.

All board members welcomed all the shining, driven new employees to VCSC. The talent we have acquired is unbelievable. Congratulations and "thank you's were extended to Pastor Grant on the many wonderful changes at the Washington Christian Center. They all commented on the wealth of information that was gleaned from the Board/Administrative Retreat.

Pat Hutchison also brought to everyone's attention the recent loss of Joy West, a long-time VCSC teacher, and Jack Reel, a long-time custodian at Lincoln High School.

Mr. Parsley also welcomed all the new hires and wanted everyone to know that education is not a nine-month job, that it is a calling and is more like a 12-month job. The amount of time the curriculum team put together with the technology team in getting information to our teachers this summer is to be commended. He said that if people had gone by the buildings the week before school started, they would have thought school was already in session just based on the number of vehicles in the parking lots. Teachers and administrators took time out of their summer for the professional development that was offered.

Mr. Parsley also thanked Pastor Grant and all the changes at WCC. He particularly wanted to commend them for the KETA project, and the number of VCSC administrators, teachers, social workers, and curriculum and other staff that assisted in this endeavor a week ago Saturday. He extended a big "thank you" to all that helped.

There being no further business, the meeting was adjourned at 7:57 p.m.

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Lynne Bobe, President

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Patrick Hutchison, Secretary