

September 21, 2015

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, September 21, 2015, at 7:00 p.m. in the Board Room of the Administration Center. Those present were President Pat Hutchison, Vice President Karla Smith, Secretary Barb Toole, Members Aaron Bauer and Lynne Bobe, and Superintendent Greg Parsley.

Mr. Hutchison called the meeting to order and led the audience in recitation of the Pledge of Allegiance to the American flag.

Mr. Hutchison asked if anyone had any Public Comments or matter they wished to bring forward to the board. There were none made.

Greg Parsley then opened the Consolidated Public Hearing for the 2015-2016 High School Facility Improvements. He asked for any public comments, concerns, or questions regarding the project, which is to allow VCSC to place \$2M in debt in order to complete some projects related to Lincoln High School.

There being no comments, concerns, or questions from the public the hearing was then closed.

Greg Parsley then explained that several items needed to be approved by the board and Brad Bingham of Barnes & Thornburg, LLP, was asked to explain the forms and resolutions that need to be approved. Mr. Bingham advised that the Vincennes School Building Corporation Board of Directors approved the required documents to proceed with this matter at a meeting held earlier this evening.

Mr. Bingham explained that a Sixth Amendment to Lease needed to be approved as it will allow VCSC to sell Bonds to place \$2M in debt in order to complete some projects related to Lincoln High School. It is also intended to protect that tax rate and levies as decisions are going to need to be forthcoming regarding the elementary schools. For the purpose of the debt being incurred, Lincoln High School will complete projects that include flooring, lockers, exterior lighting, which also includes Inman Field, and athletic upgrades/repairs. This includes the resurfacing of the tennis courts, weight room, soccer and other multi-purpose facilities to be shared by different LHS sports. The need to incur debt now is as a result of paying off Lincoln High School in December.

Mr. Parsley explained that this Amendment is also to be considered a placeholder for the possible future renovations for the elementary schools. This would keep our current tax rate in effect so there would be no distress to the other taxing units in the city. The good thing with embarking upon this project is that our high school will in large part be in good shape moving forward for the next 10-15 years with the exception of roof updates, which are on a schedule in the VCSC.

In addition, Mr. Bingham stated an Appropriation Resolution also needs to be approved for VCSC to receive the funds, and needed approval for Execution of Sixth Amendment Lease to proceed with the project.

By unanimous vote of 5-0, upon proper Motion and Second, the following *Resolution Confirming Sixth Amendment to Lease* was approved:

NOTE: Resolution to voluptuous to include here. Contact Superintendent's Office to see copy of Resolution.

Mr. Parsley then introduced Belvia Gray of H.J. Umbaugh & Associates, who serves as the VCSC Financial Advisor. Belvia stated that she would walk through the school corporation's indebtedness on outstanding bonds, as well as looking at the parameters of the \$2M in Bonds.

Belvia distributed a packet showing VCSC's outstanding indebtedness and repayment through 2028. She explained that the dip shown for 2016 and 2017 is where they would expect to make the payments for the \$2M Bond issue.

Belvia further explained that the reason for the little blip that comes up in 2018 is due to back in 2013 there was an authorization for Bonds to be issued, and as a part of that there was a Bond issue that was approved for up to \$2M that could have been issued in 2014. However, because

the bids were favorable on the initial projects, that Bond issue was not needed and never issued. The reason for the blip is that there were Bonds issued that were QZABs (Qualified Zone Academy Bonds) that had very low to no interest, that are tax credit type Bonds, so that pushed repayment of the Bonds out further. Therefore, that is where we are looking to make the repayment on the current Bond issue.

She also wanted to point out that after 2018 there would be a significant amount of debt coming off with the repayment of the QZABs, which creates an opportunity for future Bond issuance, of which there have been discussions.

Belvia stated that the next table is summarizing the \$2M option, assuming a repayment term of just over two years with estimated interest expense of a little over \$47,000, which represents current interest rates plus 1¼%. The reason for this is the documents going to be approved include maximum parameters. If the Bonds were sold today you would be looking at an interest rate of approximately .8% and that would create interest of approximately \$18,000. They are expecting the interest rate to come in lower than that estimated.

Belvia also stated they are showing a maximum tax rate, however, based upon the school corporation's current levy, it is fully planning and expecting to manage the payment on these proposed bonds within the existing levies.

In answer to Aaron Bauer's question, Belvia stated that they are expecting a Bond sale in November and they are hopeful the rate will stay at the current level. With VCSC's repayment schedule, she believes they will get the low rate.

With the school corporation approving the documents tonight, and with a Bond sale in November, they are looking at cash in hand and closing in early December. Document preparation will be getting under way to accomplish this goal.

By unanimous vote of 5-0, upon proper Motion and Second, the board approved the following *Appropriation Resolution* regarding the sale of Bonds and receipt of funds from the Building Corporation:

NOTE: Resolution to voluptuous to include here. Contact Superintendent's Office to see copy of Resolution.

Mr. Bingham then had the President and Secretary of the Board of School Trustees of the Vincennes Community School Corporation sign copies of the *Execution of Sixth Amendment to Lease*.

Mr. Parsley then opened a Public Hearing on the 2016 VCSC Corporation Budget. He advised that the total Budget Estimate is \$30,704,686, with maximum estimated funds to be raised of \$11,537,765 and a tax rate of 2.0065.

There being no questions or comments from the public, the Public Hearing was closed by unanimous vote of 5-0 upon proper Motion and Second.

By unanimous vote of 5-0, upon proper Motion and Second, the following pieces of the 2016 VCSC Corporation Budget were adopted:

Capital Projects Fund with Budget Estimate of \$3,212,071, Maximum Estimated Funds to be raised of \$3,308,423 with a tax rate of 0.5754

Bus Replacement Plan with Budget Estimate of \$355,000, Maximum Estimated Funds To be raised of \$335,848 with a tax rate of 0.0584

Mr. Parsley advised that the realistic tax rates for these two funds are more than likely to be in the realm of 0.2701 for Capital Projects Fund and 0.0200 for Bus Replacement Plan.

Mr. Parsley further advised that the entire 2016 Budget for the VCSC would be adopted at the Monday, October 19th, meeting of the Board at the VCSC Administration Building.

Mr. Hutchison and the Board of School Trustees of the Vincennes Community School Corporation opened a Public Hearing on the Superintendent's Contract. Mr. Hutchison stated that complete terms of the contract have been posted on the VCSC website, and has been advertised in the *Vincennes Sun Commercial* per statute. He further stated that the actual contract would be awarded 10 days after the Public Hearing.

There being no comment or questions from the public, and by unanimous vote of 5-0, upon proper Motion and Second, the board approved closing of the Public Hearing.

LHS Assistant Principal David Hill announced that LHS JAG (Jobs for America's Graduates) Instructor Kyela Jones had been recognized this past summer as one of the ten best JAG instructors across the State of Indiana. There are 118 JAG programs throughout the state. Mrs. Jones is in her third year of teaching JAG at LHS. Mr. Hill relayed some of the comments made by Mrs. Jones' students and they all stated they loved her compassionate, caring demeanor for all students, that she teaches them about life lessons out in the "real world", and were very appreciative of all she had done for them.

Mrs. Jones thanked everyone for the recognition and she is doing something she truly loves and thanked the LHS administration for all their assistance.

Mr. Hill then announced that Science Teacher Deborah Nowakowski had been selected at LHS's *Certified Employee of the Month*. Mr. Hill stated that Debbie worked off and on at LHS and three years ago saw a need and returned to school herself to obtain her teaching credentials. She now teaches Chemistry and Integrated Chemistry and Physics at LHS. Dave read several accolades that some of Debbie's students had to say about her and they all agreed that she will always help any student that does not grasp a concept until they fully understand. They stated she is always happy and is a good role model for all students.

Mrs. Nowakowski thanked everyone, saying she is doing something she loves, and that she loves coming to school and does not like staying at home.

Mrs. Kelley McCarty then announced that Vigo Special Education Aide Dodie Evans had been chosen as Vigo Elementary's *Non-Certified Employee of the Month*. Mrs. McCarty stated that Dodie works in Miss Talley's Special Ed class with students in grades 3-5. Several teachers commented that Dodie is a very dedicated employee, always helping out where needed and has been instrumental in helping with difficult students and keeping them on task. They commented on her hard work ethic and how much help she is in the classroom. Mrs. McCarty stated that Dodie has two children at Vigo and she is very active in all aspects of the school, and is also serving as their PTO secretary this year. She thanked Dodie for all she has done.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's recommendation of the following Consent Agenda:

- A. Minutes of August 17, 2015 Meeting
- B. Claims 24441 – 24663
- C. Financial Statements
- D. Personnel

Retirements:

Coleen Bennett VCSC Administrative Secretary – eff 7/29/16

Resignations:

Denise Egel Tec-Harrison Grade 1 Teacher – eff 9/16/15

Sarah Schaefer Vigo Special Ed Aide – eff 8/25/15

Rachelle Froeschke Franklin Grade 1 Aide – eff 9/9/15

Angela Brannick Franklin KCSEC Aide – eff 9/11/15

Tammy Klein VCSC Free & Reduced Application Aide

Kennedy Rivera Riley Day Care Aide – eff 8/28/15

Kaitlyn (LeGout) Reding LHS ½ Student Council Sponsor

Denise Egel Tec-Harrison Academic Coach

Janis Hert CMS 7th Grade Basketball Coach

Jonathan Lange LHS Girls & Boys Head Swim Coach

Kristy Courtney LHS Boys Assistant Swim Coach

Bryce Buchanan LHS Girls Assistant Swim Coach

Mike Bezy LHS Freshman Baseball Coach

Terminations:

Floyd Overby Tec-Harrison Crossing Guard – eff 9/4/15

Transfers:

Karen Bible Vigo/Flaget Title 1 Teacher to Flaget Title 1 Teacher

Gina Kerns Tec-Harrison Gr 1 Teacher from T-H Title 1 Aide

Recommendations:

Johnna Bingham Franklin Part-Time Grade 5 Teacher

Eva Anees Snapp VCSC Administrative Asst. Curriculum/Technology

Danny R. Pierson CMS Special Ed/Success Academy Aide

Mindy L. Jenkins Vigo Title 1 Aide – to replace M. Washington

Ruth "Annette" Cornwell Franklin Special Ed Aide – to replace A. Brannick

Michael L. Miller	LHS Special Ed Life Skills Coach – to replace M. Litherland
Shakaja “KK” Gersbacher	Franklin Gr 1 Classroom Aide – to replace R. Froeschke (Pending Background Clearance)
David W. Wilkins	Franklin Day Care Aide
Ashley Parido	Riley Day Care Aide
Gary R. Adams	Tec-Harrison Crossing Guard
Amy Moore	VCSC Free & Reduced Application Aide – to be paid from time card at \$9.11 per hour
Jacob Beaman	Riley Gr 4-5 Math Pentathlon Coach – to replace S. Lee
Morgan Kitzman	Riley Challenge Research Coach – to replace A. Orchard
Charles “Chaz” Hendrix	LHS ½ Student Council Sponsor – to replace K. Reding
Gretchen Bruner	VCSC Elementary Drama Director
Josh Frederick	VCSC Elementary Assistant Drama Director
Amy Tolliver	LHS Counselor/Extended Services
Erika Shepard	LHS Early College Guidance Services/Extended Services
Tiffany Mathias	LHS Girls & Boys Head Swim Coach – to replace J. Lange
Jonathan Lange	LHS Boys Assistant Swim Coach – to replace K. Courtney
Maggie Rutherford	LHS Girls Assistant Swim Coach – to replace B. Buchanan
Daniel Ashby	LHS Freshman Baseball Coach – to replace M. Bezy
John “Garrett” Oexmann	LHS Volunteer Baseball Coach
Caryn Yochum	CMS 7 th Grade Girls Basketball Coach – to replace J. Hert
M. Elizabeth Hardin	CMS Cheer Coach – to replace A. Tolliver

Leaves:

Dana Ring	LHS Math Teacher requests Intermittent Medical Leave for treatment to end of 2015
Kacey Strange	LHS English Teacher requests Maternity Leave from approximately 10/12/15 to return 1/4/16
Leslie Smith	Vigo Grade 2 Teacher requests Maternity Leave from approximately 11/4/15 to return 1/4/16
Sara Schutz	Vigo School Nurse requests Maternity Leave from 11/2/15 to return 1/4/16

All other Leave Requests were approved as submitted.

E. Administrators & Central Office Raises

Dustin Jones	\$60,000 from \$47,788, from a 220 to a 260 day employee, or what is considered a 12 month employee, and will be given the benefits of a 12 month employee.
Melinda “Mindi” Decker	\$28,500 from \$23,872
Mary Beth Gavney	\$3,000 stipend - For performing duties during both the 2014- 15 School Year and the 2015-16 School Year in the administrative assistant’s role to the superintendent.
Barry Stone	\$100,648 from \$99,651
Steve Combs *	\$92,197 from \$89,512
Dave Hill *	\$78,000 from \$73,645
Don Altstadt	\$67,440 from \$65,476
Ryan Clark *	\$88,410 from \$85,835
Nancy Harrison *	\$76,426 from \$72,100 - goes from a 191 to 201 day contract
Brandon Pfoff	\$62,500 from \$56,511
Melissa Pancake *	\$74,704 from \$70,475
Susan Marchino *	\$71,080 from \$69,010
Jono Connor *	\$72,589 from \$70,475
Kelley McCarty*	\$72,589 from \$70,475
Jeff Hein	\$66,265 from \$63,716
Jon Heiden	\$45,560 from \$40,785
Suzanne Corrora	\$60,500 from \$53,990

To be included with a 3% raise:

Tim Salters
Col. James “Lee” Baker
1SG James “Brian” Deckard.

Stipend of \$1500 for Instructional Coaches should they desire to go from a 181 to 191 day contract. They would need to ask for this extension.

* Building Administrators would all be under contract through the 2017-18 School Year

Melissa Pancake introduced Johnna Bingham, Franklin Elementary’s new part-time Grade 5 teacher. Melissa stated Johnna is very enthusiastic, is there very early in the morning and late at night. Johnna comes to us from North Gibson and Evansville Schools.

Jono Connor introduced Gina Kerns, a 2011 graduate from IU and is working at Tecumseh-Harrison as a Grade 1 Teacher. Gina has worked at Tecumseh-Harrison the last three years as a Title 1 Academic Specialist.

F. Pay for Health Aides (Nurse Substitutes – LPNs)

To be paid at the rate of \$15 an hour

G. Donations

Target® \$100.00 For Clark Middle School Student Activity Fund

H. Fundraiser Requests

LHS Community Service Class requests permission to join *"Float the Boat"* campaign beginning September 22, 2015. This will be a *"Tug of War"* contest between LHS students and local firefighters as a fundraiser for the campaign. Proceeds will go to the Vincennes Fire Department for their campaign.

LHS Life Skills Class requests permission to conduct a *"Pop Around the Clock"* fundraiser from September 22 through October 2, 2015. Proceeds will be used for Community Based Instruction.

LHS Community Service Class/RAK requests permission to conduct *"Bracelet Sales"* during the month of October 2015. Proceeds will be donated to family of an LHS student, who is in kidney failure, to help pay for medical expenses.

Franklin PTO requests permission to conduct *"Franklin Cookbook"* sales beginning in October 2015 until they are all sold. Proceeds will provide necessary materials to the Franklin Staff.

LHS Dance team requests permission to conduct a *"Homecoming Dance"* on October 3, 2015. Proceeds will be used to fund Competition Fees.

LHS National Art Honor Society requests permission for *"Selling Handmade Ornaments"* during the month of November 2015. Proceeds will be used to help purchase award ribbons for their end of the year art show.

LHS National Art Honor Society requests permission for *"Selling Candles & Candle Waxes"* November 2 through 20, 2015. Proceeds will be used to help with transportation costs for their field trip.

LHS Dance Team requests permission to present a *"Wizards"* show on November 6, 2015. Proceeds will be used for Competition Fees.

LHS National Art Honor Society requests permission to conduct a *"Cups for a Cause Café"* on April 23, 2016. Proceeds will be donated to children in our local community for art supplies.

I. Use of Facilities Requests

The Girl Scouts of Southwestern Indiana requests permission to use the Art Room and Basement Hall Area of Vigo Elementary School on the Second and Fourth Friday of each month beginning September 25, 2015 for Troop Meetings for K-5 Grade girls. Meetings will be held after school dismissal until 6:00 p.m. Schedule excludes those days school is closed.

Velocity Sports Academy requests permission to use all levels of the Gym and Hallway at Lincoln High School, and the Gym at Clark Middle School, on September 27, 2015, from 11:00 a.m. to 7:00 p.m. They will conduct a "3 on 3 Basketball Tournament" and "Vendor Fair". Proceeds will benefit their gymnastics and dance teams.

Kids Hope USA requests permission to use Riley Elementary School Gym and Restrooms on Thursday, October 1, 2015, from 6:30 to 8:00 p.m. for a *Kids Hope USA Meet and Greet*.

LHS Fellowship of Christian Athletes request permission to use the bleachers and field at Inman Field on Tuesday, October 27, 2015, from 7:00 to 9:00 p.m., to host a *"Fields of Faith"* program. Student athletes from all three county schools will be participating.

The Vincennes Kiwanis Club requests permission to use Lincoln High School and Clark Middle School grounds, and LHS' Hart Street entrance to hallway and restrooms on

October 30 and 31, 2015 for a Half-Marathon and Family Fun Run. Proceeds will go to Riley Children's Hospital.

Discussion Items:

There are no Discussion Items for this meeting.

Decision Items:

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's request, on behalf of Sheryl Schaefer-Jones, for Knox County Special Education Cooperative to again enter into a Memorandum of Understanding with Greene-Sullivan Special Education Cooperative. GSSEC would provide services related to visual impairment and will bill KCSEC a daily amount of \$248.51, plus mileage, when KCSEC is in need of services.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Greg Parsley's request to continue with the Transportation Agreement between VCSC and Knox County Association for Retarded Citizens (KCARC). VCSC will pay KCARC \$1,600 per child for the 2015-2016 school year for those pre-school children of special needs ages three to five years. This is an annual agreement and is unchanged from the 2014-2015 agreement.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved David Hill's request, on behalf of Steve Combs, for Lincoln High School to participate in the Indiana University Honors Program in Foreign Language (IUHPFL) for high school students.

LHS French and Spanish teacher Bailey Hacker gave a presentation to the board of the program and the benefits it can provide students at LHS. Since 1962 Indiana University has sent Indiana High School students to ten different countries to study five to seven weeks of Chinese, French, German or Spanish.

The program operates during June and July and is a combination of intensive academic instruction and mandatory language commitment to speak only in the foreign language while abroad. The experience is a full-time integration into a host family and allows students to participate in a total immersion experience. IUHPFL students not only gain an exceptional knowledge and understanding of the host culture while abroad, but also make significant strides linguistically. Scholarships are available for students needing help with costs of the program.

Miss Hacker is a former student of the IUHPFL and has four LHS junior French and Spanish students that are planning on participating in the program this summer.

By unanimous 5-0 vote, upon proper Motion and Second, the board approved Barry Stone's request to make application for the Title II and the High Ability Grants through the Indiana Department of Education. The Title II Grant is in the amount of \$197,425, which is up \$2800. This grant covers all six VCSC schools, as well as Flaget Elementary School, Rivet Middle/High School, and Indiana Southwest Regional Youth Village. Monies from the grant are used for improving teacher quality and effectiveness. The High Ability Grant is in the amount of \$38,071, which is an approximate \$200 increase from last year.

By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's request for Second and Final Reading of the Proposed Policy Update on Policy #4436 on *Personal Leave* for non-certified employees. This change is an attempt to match up non-certified leave with that of certified leave. This includes non-certs being granted four days for personal leave and also combining sick and family illness days. The VCSC and the Board have consistently strived to extend the benefits of the master contract to the non-certified staff where it will be of a benefit to them.

By unanimous 5-0 vote, after proper Motion and Second, the board approved Greg Parsley's request to run a Second Claims Docket so that some vendors can be paid between the time of the September and October Board meetings.

All board members congratulated the *Employees of the Month*, as well as Kyela being named one of the best JAG instructors in the state. Comments regarding all employees were "spot on" with their dedication, compassionate and caring attitude toward the students. Members also welcomed all the new hires and wished them the best.

Pat Hutchison reminded everyone that Friday was an early dismissal day for Homecoming, which no one does like we do.

There being no further business, and upon proper Motion and Second, the meeting was adjourned at 7:42 p.m.

Patrick P. Hutchison, President

Barbara L. Toole, Secretary