

October 15, 2012

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation met in the Board Room on Monday, October 15, 2012, at 7:00 p.m. Those present were President Bryan Thais, Vice President Lynne Bobe, Secretary Pat Hutchison, Member Melissa Turner, and Superintendent Greg Parsley. Member Aaron Bauer was absent.

Tecumseh-Harrison 5th grade students led the audience in the Pledge of Allegiance to the American Flag.

Stacie Tabler and some of her 5th grade Reading students from Tecumseh-Harrison Elementary School gave a presentation on how they have set goals for the Reading, Writing and Vocabulary ISTEP+ testing this coming spring. They took their 4th grade scores, charted their targeted scores and set goals on how they are going to increase their 5th grade scores. Students presenting were: Ashton Russell, Grace Catiller, Alysa Valdez, Trevor Robbins and Camden Lemons.

Dan Singleton, Director of Maintenance and Custodial Services, stated that since September he has instituted an *Employee of the Month* and will give a gift card as a token of appreciation. He stated that for the month of September the *Employee of the Month* was James Thomas, a two-year custodian at Lincoln High School. He said James is one of those employees that quietly goes about his work and is always willing to lend a hand if the need arises at another school. He is fortunate to have James on the team.

Dan advised that Brian McCall of the Maintenance Department was named the October *Employee of the Month*. Brian is a 29-year employee and he also quietly goes about his work, picking up Work Orders, gets them done as quickly as possible, and is always willing to help where needed. He thanked Brian for all he does.

Melissa Gurchiek, Principal of Tecumseh-Harrison Elementary School, reported that their faculty had selected Ann Herman, Multi-Category Resource Teacher, as their *Certified Employee of the Month*. Melissa stated that she worked with Ann years ago and when Ann returned to teaching after raising her children, Melissa jumped on the chance to get her in their building. She said that Ann is very exceptional, she doesn't get ruffled, she jumps right in to help all the students be as successful as they can be and always gives 100% everyday. They are honored to have Ann in their building.

Richard Rutherford, Principal of Franklin Elementary School, reported that the *Non-Certified Employee of the Month* selected from their building is Dee Dawson, their school secretary. He stated Dee is the one that makes sure things run smoothly throughout the year in their building. She is a 17-year employee who started out as an Office/In-School Restriction Aide. He stated Dee is very trustworthy, has been known to work as long as it takes to clear her desk, and at the start of the school year has been known to stay as late as 8:00 or 9:00 p.m., or work weekends, to get things done. She is a perfectionist, is well organized, has a quick wit, and is a great listener. She is a great asset to the Corporation.

By unanimous vote the board approved the following Consent Items:

- A. Minutes of the September 17, 2012 meeting
- B. Claims 17540 – 17726
- C. Financial Statements
- D. Personnel

- 1. Resignations

Jamie Jenkins	Tecumseh-Harrison Speech/Language Pathologist
Stephanie Dillon	Tecumseh-Harrison Challenge Research Coach
Jessica Connor	Head 8 th Grade Girls' Basketball Coach

- 2. Recommendations

Mary Jo Washington	To assume Michelle Sexton's duties while she is on maternity leave until December 10, 2012. Mary Jo is a licensed teacher who is currently serving as a Kindergarten Aide at Vigo Elementary School.
Jessica Lewis	To replace Michelle Bloebaum as 2 nd Grade Teacher at Tecumseh-Harrison Elementary School.
Leslie Smith	Tecumseh-Harrison Challenge Research Coach

Tia Smith	CMS Head 8 th Grade Girls' Basketball Coach
T.J. Frederick	LHS Assistant Varsity Softball Coach
Bryce Buchannan	LHS Assistant Girls' Swim Coach
Cole Warner	LHS Volunteer Assistant Wrestling Coach

3. Leaves

Mary Ann Bible	Medical leave of absence from Monday, September 10, 2012, through Friday, October 19, 2012, due to surgery. She expects to return to work on Monday, October 22, 2012.
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Mr. Parsley introduced Jessica Lewis, Grade 2 teacher replacing Michelle Bloebaum at Tecumseh-Harrison Elementary. Jessica has worked for VCSC as a substitute teacher and just completed an assignment for a teacher on leave at Riley Elementary. Her experience in these assignments will be a great asset.

E. Field Trip Requests

LHS Teacher Karen Query requests permission to take students to IU on October 25, 2012, to hear a presentation on study abroad programs, attend French classes, and to eat lunch at a French restaurant.

LHS JROTC instructor Timothy Knigge requests permission to take JROTC Students to Old Ben Scout Reservation on November 16-18, 2012, to study survival skills, navigation skills, and open fire cooking. They will return on Sunday, November 18, 2012.

F. Fundraiser Requests

The Tri-M National Honor Society for Music requests permission to sponsor the *Tri-M Annual Haunted House* as a fundraiser on Sunday, October 28, 2012 from 7:00 to 9:00 p.m. An admission price of \$5.00 will be charged.

LHS Teachers Tonya Stoll and Joanne Bahr request permission to conduct a fundraiser for RAK Club (Random Acts of Kindness) on October 31, 2012 to raise funds for *Trick or Treat for Unicef*.

Kyela Jones requests permission to raffle a candy-filled pumpkin at the *Senior Night* boys' football game on October 12, 2012 for a JAG fundraiser.

Karen Query requests permission for the French Club and Sister Cities Club to sell crepes on November 8-12, 2012, to help those interested in going on the exchange trip to Vincennes, France and for activities in the French Club.

The Functional Life Skills Class requests permission to sell "Alices" T-Shirts, sweatshirts, and hoodies on October 22 through November 19, 2012. Funds will be used for field trips so student fee is less throughout the year and for instructional supplies for the class.

G. Use of Facilities Requests

Doug Blome requests permission to use the Franklin Elementary School Gymnasium for a *Fast Pitch Softball Camp* for one day per week starting January 7 through April 2013, from 6:00 to 7:30 p.m.

The Girl Scouts of Southwest Indiana request the use of Franklin Elementary School on the 1st and 3rd Thursdays, from 3:00 to 4:30 p.m. from October 1 through May 31, 2013, for the *Brownie Troop meetings*.

Cub Scout Pack 270 request permission to use the Franklin Elementary School gymnasium on the 1st and 3rd Tuesdays and the cafeteria on the 4th Tuesday of each month until May 22, 2012 for *Pack meetings*.

There were no Discussion Items for this meeting.

By unanimous vote the board approved Barry Stone's request to apply for the Title II Grant in the amount of \$204,742 for the 2013-2014 school year. This is a planning grant with which the dollars will not actually be available until later this school year if approved. The grant would provide monies for the Class Size Reduction, administrative pieces, the Curriculum Coach, SIEC and in-house Professional Development, of which \$20,000 would be for VCSC. The grant

is submitted on behalf of all six VCSC schools, in addition to Flaget, Rivet and the Southwest Indiana Regional Youth Village, as VCSC acts as the LEA for these entities.

By unanimous vote the board approved Lincoln High School Assistant Principal David Hill's request to make changes in the Acceptable Use Policy to combat the improper access and usage of Wi-Fi on the iPad 2 in the classroom.

This change would allow the Technology Department to collect the iPad 2's on Friday, November 16th for technicians to:

- a. Install a new Wi-Fi code on each device.
- b. Install a mobile device management system

With proper training, the File Wave we have now should be sufficient as long as students who remove the "client" can be tracked.

The following appropriate consequences would be implemented as it pertains to removing the "client". The LHS Administrative Team will implement these consequences:

- 1st Offense: After-School detention and iPad 2 use restricted to check-in/check-out for one week.
- 2nd Offense: Friday Night School and iPad 2 use restricted to check-in/check-out for one week.
- 3rd Offense: One day Out-of-School Suspension and iPad 2 use restricted to check-in/check-out for one week.
- 4th Offense: Three days Out-of-School Suspension and iPad 2 use restricted to check-in/check-out for one week.
- 5th Offense: Five days Out-of-School Suspension and iPad 2 restricted to check-in/check-out for one week.
- 6th Offense: Ten days Out-of-School Suspension and/or expulsion request.

By unanimous vote the board approved LHS Assistant Principal David Hill's request to implement an Alternative to Expulsion Program at the high school. The intent of this program would be to keep students in school, instead of expelling if the situation warrants, and for the student to continue with their education. This is one more way that LHS continues to meet the educational needs of diversified students.

This program is being made available with the purchase of additional seat licenses through Novel Start software (current software being used in Alice Academy, the Alternative School). Students would be housed in the Alice Academy classroom, and would be run one night a week from 4:30 to 7:30 p.m. on Wednesdays.

Alice Academy Instructor Kim Prout will lead the program and would be paid the three hours at his current hourly rate, totaling approximately \$4,555. Funding would come from the Alternative School Grant, which will be amended to include this program

By unanimous vote the board approved Greg Parsley's request to advertise the Transportation Contract/Bus Specifications for the 2013-2014 through the 2016-2017 school years. Bids would be accepted through December 10, 2012, with the first advertisement running on October 26th.

Unlike prior transportation contracts, VCSC will hold a pre-bid meeting to go over the expectations of the process, in addition to the expectations of the contract.

We are currently contracted with P.W. Mischler and his fleet to run all 19 of the K-12 regular routes for the VCSC. This includes a double route (one for elementary and the other for the middle school/high school). Our existing contract expires on June 30, 2013, at the end of the 2012-2013 school year.

By unanimous vote the board approved Greg Parsley's request to submit VCSC's Evaluation Submission Plan for all certificated employees to the IDOE by the required November 16, 2012 deadline.

VCSC is utilizing RISE for all certificated employees. These employees are required to have Student Learning Objectives (SLO's) and many are also required to have Targeted Learning Objectives (TLO's). Building Administrators and teachers will have a minimum of five (5) observations, which include three (3) short and two (2) long evaluations throughout the course of the 2012-2013 School Year.

Mr. Parsley stated that as Superintendent, he has sat down with all building administrators, curriculum director and curriculum coaches to establish both SLO's and building specific goals. All of our building principals have sat down with their certificated employees and established the SLO's and TLO's as applicable.

Under the RISE Evaluation, including the hybrid for those for whom no RISE is available, a point system is used to determine the certificated individual into one of four categories. These include Highly Effective, Effective, Improvement Necessary or Ineffective.

Under Other Business Greg Parsley announced that tonight would be Dan Singleton's last board meeting with us. He is going to be going in a different direction with Sodexo and will be leaving VCSC. Greg stated we have certainly enjoyed having Dan with us in the year and a half he has been with us and he has put us in a better situation with the maintenance, grounds, and buildings of the corporation with his accountability and structure. He congratulated Dan and wished him the best.

Mr. Parsley also reported that the Knox County Community Foundation has presented the Vincennes Education Foundation with a total of \$519.00 to provide for general support and scholarships.

Mr. Parsley wanted to extend congratulations and wish everyone a good week with the Girls' Cross Country headed to semi-state, Dakota Mercer Szady qualifying for Boys' Cross Country regional, Volleyball will be playing at Jasper this week, Football team will start sectional play Friday night, our Boys' Soccer team went undefeated this season, and the LHS Band will be semi-state bound on October 27th. Good luck to all.

Board Members congratulated all the sports groups and band on their accomplishments, thanked Mrs. Tabler and her students for their presentation.

Melissa Turner stated she is appreciative that teachers are paying attention to the ISTEP testing and explaining scores to students, stating she as a parent had a hard time understanding them. All extended congratulations to our Employees of the Month, extended best wishes to Dan Singleton and welcomed Jessica Lewis. Lynne Bobe also thanked the children for all their hard work. They all wished everyone a wonderful fall break.

There being no further business the meeting was adjourned at 7:40 p.m.

Bryan Thais, President

Patrick Hutchison, Secretary