

February 25, 2013

The regular monthly meeting of the Board of School Trustees of the Vincennes Community School Corporation was held on Monday, February 25, 2013, and called to order at 7:00 p.m. by President Lynne Bobe. Others in attendance were Vice President Aaron Bauer, Secretary Pat Hutchison, Members Karla Smith and Barb Toole, and Superintendent Greg Parsley.

Mrs. Bobe led the audience in the Pledge of Allegiance to the American Flag.

Curriculum Director Barry Stone introduced Chris Clements, Math Lab Instructor at Vigo Elementary School to present the Curriculum Focus/Spotlight. Mr. Clements and some of his Grades 3 and 5 students discussed their "XTRA Math" program at Vigo. Mr. Clements stated that since 2002 he has been in the Math Lab at Vigo and this is the most rewarding and efficient supplement he has used in mastering the basic math facts, which is vital in the mathematics education. It is being used for all students in Grades 2-5 at Vigo. Progress Reports are sent weekly to any teacher using the program or to any parent that signs up at home. The program is free and addresses accuracy and fluency, which will help with the students' ISTEP+ testing coming up.

Grade 3 students participating in the presentation were Jayda Jenkins and Hailey Yochum, and Grade 5 students participating were Greg Haislip, Gavin Smith, Honey Ralston, Daphne Reel and Veronica Delgado.

Valerie Grumieaux, Grade 3 Teacher at Vigo, was the first classroom teacher to introduce XTRA Math to her class. She stated that once the students were using the XTRA Math program they went from the 70% accuracy to 90% accuracy in the 5-minute timed test of 100 problems. She stated that this program has helped her students tremendously.

Kelley Crowley announced that Valerie Grumieaux was selected as the certified *Teacher of the Month* from Vigo Elementary School. Kelley stated that Valerie has been at Vigo for the last five years and serves on their Autism Team, that she is on the corporation IN-TASS Team and has just completed her Masters Degree. They are fortunate to have Valerie on the team at Vigo.

Valerie stated she enjoys what she does and could not achieve what she has without the great support of her principal and corporation administration. She thanked everyone for this honor.

Steve Combs announced that Amy Tolliver, Student Services Coordinator at Lincoln High School, was named their non-certified *Employee of the Month*. She has been at LHS since the fall of 2008, after working several years in the mental health field. Steve stated that Amy is relentless in her job, advocating for all students. She monitors the daily attendance and graduation rate. With the help of a former assistant principal, she initiated the "Secret Alice" program, which is now shared in all schools in the Vincennes Community School Corporation. In addition, she monitors students' attendance and work in Alice Academy and enrolling students in their classes. She has created a model of attendance tracking where we are on the same page with Knox County Probation Department as it pertains to habitual truants. She is liked and trusted by the students at LHS, who go to her with all kinds of issues and problems. Steve stated he was honored to recognize Amy for all she does as an employee of Vincennes Community School Corporation.

Amy thanked Mr. Combs and the entire team at LHS, saying they could not do it without each other. She stated she loves LHS and cares about the students and hopes it shows in what she does each day. She thanked everyone for this honor.

By unanimous vote the board approved the Consent Agenda consisting of the following:

- A. Minutes January 21, 2013 Meeting
- B. Claims 18385 – 18574
- C. Financial Statements
- D. Personnel

Retirements:

Sherry J. Michel CMS Art Teacher

Resignations:

Katherine Mikiska CMS Language Arts Teacher (Eff 1/20/13)
Erica Fetters Tec-Harrison Special Ed Aide (Eff 2/15/13)
Denise Sullivan Vigo Day Care Aide (Eff 2/6/13)

Recommendations:

Katie Marie McCormick KCSEC Secretary
Amy Michelle Stovall Tec-Harrison Special Ed Aide
Latosha Tyann VanDuyn Tec-Harrison Day Care Aide
Elizabeth T. "Betty" Mardis Tec-Harrison Grade 4 Classroom Aide
Cheri Chanley Vigo Day Care Aide (Contingent on background security clearance)

Shelby Smith VCSC Substitute Day Care Aide - \$8.25 hr
Carrie Wampler Speech/Language Asst – Increase to \$10.46 per hour Retroactive to 1/2/13

Dr. Stephen Holka VCSC Consultant Dentist
Melissa Schroeder CMS Student Council Co-Sponsor (Eff 8/14/12)
Caleh Miller LHS Girls Asst. Track Coach
Karen Query LHS Girls Asst. Tennis Coach
Brian L. McCrary CMS Volunteer Wrestling Assistant
Andrew Sandile Garnes LHS Instrumental Music Dept. Volunteer
Garrett Coffey LHS Instrumental Music Dept. Volunteer
Joseph Diko LHS Instrumental Music Dept. Volunteer
Paul J. Blair LHS Musical Volunteer
Garrett Coffey LHS Musical Volunteer
DeEtta Welte LHS Musical Volunteer (Contingent on background security clearance)

Leaves:

Cheryl Clemens CMS Special Ed Teacher requests Medical Leave from 1/24/13 for 8 weeks

Janice Allen CMS Secretary requests Medical Leave from 1/30 6-8 weeks post-op

Amy L. Schotter Tec-Harrison Social Worker requests Maternity Leave from approximately 4/22/13 until 8/9/13

All other Leave Requests were approved as submitted.

Greg brought to the attention of the board CMS Art Teacher Sherry Michel's intent to retire at the conclusion of the 2012-2013 school year. Mrs. Michel will have served 35 years with Vincennes Community School Corporation and Greg wanted to thank her for her years of service to VCSC and the many students over the years.

E. Donations

| | | |
|-----|---------|-----------------------|
| AME | \$50.00 | CMS Secret Alice Fund |
|-----|---------|-----------------------|

F. Field Trip Requests

LHS Art Teacher Amy Lane requests permission to take art students to the Art Institute of Chicago on Friday, April 26, 2013. They will visit museums, various exhibits, local sculptures and sketch and write in a journal throughout their experience.

G. Fundraiser Requests

Tecumseh-Harrison PTO requests permission to conduct their *2nd Annual 5K Run* on Saturday, April 13, 2013. Proceeds will be used to pay for overnight field trip for 5th Grade students to Nature's Classroom in Merom, Indiana.

Vigo PTO requests permission to conduct *Spring Bunnies and Bulbs Sale* from February 26 to March 1, 2013. Funds collected will be used to support the after-school tutoring and volunteer program at Vigo Elementary.

Haley Salitros and the LHS GSA (Gay Straight Alliance) requests permission to conduct *Aids Awareness Ribbons Sale* from February 26 through March 23, 2013, and to take part in the *VU Aids Walk* on Saturday, March 23, 2013. Proceeds from the ribbons sale will be donated to the VU Aids Walk.

Amy Lane and the LHS National Art Honor Society requests permission to conduct *Earth Candle Sales* March 18-29, 2013. Proceeds will be used to offset cost of field trip to Chicago Art Institute.

Vigo PTO requests permission to conduct a *Hat Day* on March 22, 2013 to collect funds for Riley Children's Hospital Kids Caring and Sharing Service Project. Students would donate \$1.00 to wear a hat on that day and school would earn emblem for Year 4 for their school participation plaque.

Tecumseh-Harrison PTO requests permission to conduct *Candles and Candle Warmer Sales* April 2-12, 2013. Proceeds would be used to fund school activities.

Brandon Pfoff and Varsity Baseball Team request permission to conduct a *Baseball Camp* on Saturday, April 20, 2013 for VCSC students in Grades 3-8. Proceeds would be used to buy equipment needed for the 2013 baseball season.

1st Sgt. Henning and JROTC class request permission to conduct a *1st Annual Pulled Pork Sandwich Cook-Off* on either Saturday, April 20th, or Saturday, April 27, 2013. Proceeds would be used to support the JROTC Program.

Jamie Wagler and Sarah McKee of the CMS Library request permission to conduct a *Scholastic Book Fair* the week of April 22-26, 2013 to raise monies for library book purchases.

Riley PTO requests permission to conduct an *Ice Cream Social* on Saturday, May 11, 2013. All monies raised would be used to support student activities and instructional needs.

H. Use of Facilities Request

Vincennes Swim Team requests permission to use Franklin Elementary School Gymnasium on Sunday, March 10, 2013 from 3:25 to 8:00 p.m. for the end of season banquet and parent meeting.

Knox County Community Foundation requests use of Adams Coliseum on Friday and Saturday, April 5-6, 2013, from 6:30 a.m. to 11:00 p.m. for practice and the Alumni Basketball Tournament.

Riley PTO requests permission to use Gymnasium, Playground and possible classrooms at Riley Elementary on Saturday, May 11, 2013, from 3:00 to 7:00 p.m. for an Ice Cream Social. Proceeds would be used to fund student activities and instructional needs at Riley.

Psi Iota Xi requests permission to use various classrooms of Lincoln High School from Sunday, July 7th, (for set-up from 5:00 to 9:00 p.m.) and Monday through Friday, July 8-12, 2013, from 8:00 a.m. to 2:00 p.m. for the annual *Art Adventures Camp* for Knox County children. They will use the proceeds for Art and ASL Scholarships and Teacher Grants.

Jennifer Vickers, second grade teacher at Tecumseh-Harrison Elementary School, representing the Tecumseh-Harrison PTO, gave a brief presentation on the 2nd Annual THE 5K Run to be held on Saturday, April 13, 2013. They had 100 participants last year, and their goal is for 150 this year. She said that this is strictly a PTO activity and it is to raise funds for all Grade 5 students to take an overnight field trip to Nature's Classroom in Merom. This was done last year and all students had a wonderful time. For some of them it was their first time out of Knox County and for some their first overnight experience.

The 5K Run is held in the area of the school, over the levee and in some of the children's neighborhoods. Participants may walk if they choose, last year they had some pushing babies in a stroller, and even had people walking dogs on leashes.

Jennifer stated they have many activities planned for this year, including long sleeved tech T-shirts for pre-registration participants, parent and teacher raffles, and an "apple" award for teachers. She has even challenged her students to work on math facts and other educational activities at home and for every hour they have, she will credit them with one mile.

There is a discount rate of \$18 for students high school age and younger, \$25 adult pre-registration, \$30 registration after March 30th. There will also be a Free Fun Run for elementary age students not participating in 5K.

Board members wished them success in their 5K Run.

Mike Szady, VCSC/Sodexo Food Service Director, gave a mid-year review of the Food Services area. He stated a student's well-being is a state of health and success nurtured through an awareness of choices through Nutrition, Achievement, Environment, Community and Activity.

Mike stated this also Food Service involvement in the wellness component, in addition to the partnership that includes scholarships, involvement in the VEF, Franklin PTO Chili Supper, LHS Health Fair, elementary backpack program, sponsor of Relay for Life and March of Dimes.

Sodexo employees also collected a truckload of goods to support tornado victims last spring. In addition, Sodexo and employee donations assisted a local family recovering from a recent house fire. They have also partnered with the Fuel Up to Play 60 program.

They are working on the 2nd Annual Future Chefs competition for Grades 3-6, which will be on March 20th, implementation of a Student Marketing Coordinator, Healthy US School Challenge,

annual student health fair at LHS, reducing student balance amounts, introducing a breakfast cart at LHS, an A to Z salad bar at the elementary buildings in March, continuation of featuring a different produce item each month. They are also promoting breakfast selections and healthy breakfast habits in conjunction with Vit-a-mix fruit smoothie machine and breakfast cart.

Mike, on behalf of Sodexo Education Services, then presented to VCSC a check for \$4,000 for their activities program.

Greg Parsley stated that we are fortunate and lucky to have Mike here, both as a Sodexo Food Service Director and a parent, in the amount of time and effort he puts in for the well-being of our students and staff. His participation in VEF activities and the Franklin Chili Supper and other activities in our buildings is to be commended.

By unanimous vote the board approved Greg Parsley's request to make application to IDOE for 100% funding to hold 2013 Summer School for Grades 1-3 in Reading. This program will be for those students who need additional preparation to get them ready for the I-READ testing in grade 3 and for those that do not pass I-READ testing in March. Program would run for three weeks after school lets out in May.

By unanimous vote the board approved Steve Combs request to make application to IDOE for 100% funding to hold 2013 Summer School for Algebra 1, English 9, English 10, PE I/II and credit recovery classes through Alice Academy. The program would run from May 29 through July 3, 2013 from 7:30 a.m. until 12:10 p.m.

By unanimous vote the board approved Greg Parsley's request for the following Resolution to Purchase Gift Cards. These gift cards are primarily used to fund programs like Secret Alice in each one of the buildings where we partner with Kohl's to provide clothing for students in need. They are also utilized for the Employee of the Month in which individuals receive gift cards to Barnes and Noble. This Resolution is coming as a result of State Board of Accounts asking all schools to have a Resolution in place so that better controls are in place for all public school corporations.

RESOLUTION FOR GIFT CARDS

WHEREAS, the Board of School Trustees of the Vincennes Community School Corporation, acting within the authority established by the laws of the State of Indiana, wishes to allow the use of gift cards by the corporation and extra-curricular accounts. It is hereby resolved that the following guidelines must be established.

The gift cards may be used as incentives and achievement recognition within the school corporation for students, faculty and staff.

The corporation and extra-curricular treasurers will be responsible for following the guidelines established for gift cards by the Indiana State Board of Accounts.

THEN BE IT RESOLVED, that the Board does hereby declare the purchase of gift cards may be allowed, and will be accounted for in compliance with the Indiana State Board of Accounts regulations.

Passed and adopted by the Board of School Trustees of the Vincennes Community School Corporation this 25th day of February, 2013.

Lynne M. Bobe, President

Aaron M. Bauer, Vice President

Patrick P. Hutchison, Secretary

Karla A. Smith, Member

Barbara L. Toole, Member

ATTEST: _____
Secretary, Board of School Trustees
Vincennes Community School Corporation

Under Other Business, Greg Parsley wanted to bring some information to the Board's attention. He advised that we just received the annual 1782 Notice from Department of Local Government and Finance pertaining to the actual budgets for the local taxing units. He reported VCSC was provided the following:

| | |
|-----------------------|----------------|
| Rainy Day Fund (RDF): | \$ 1,155,353 * |
| General Fund (GF): | \$17,712,221 * |
| Debt Service (D): | \$ 4,569,492 |
| School Pension (P): | \$ 239,129 |
| School CPF (CPF): | \$ 1,813,569 |
| Transportation (T): | \$ 1,484,065 |
| Bus Replacement (BR): | \$ 64 |

* Funds are not supported through property taxes

The Assessed Valuation for the VCSC's taxing area, which includes Vincennes City I and Vincennes City II, is \$708,819,349. The Tax Rate is as follows:

| | <u>ACTUAL 2013</u> | <u>PROPOSED 2013</u> |
|------|---------------------------|-----------------------------|
| RDF: | 0.0000 | 0.0000 |
| GF: | 0.0000 | 0.0000 |
| D: | 0.7812 | 0.9583 |
| P: | 0.0348 | 0.0425 |
| CPF: | 0.2167 | 0.4743 |
| T: | 0.1775 | 0.2119 |
| BR: | 0.0000 | 0.0557 |

Total Tax Rate for VCSC is: 1.2102

In comparison as it pertains to the Tax Rate is as follows:

| | <u>2013</u> | <u>2012</u> | <u>2011</u> | <u>2010</u> | <u>2009</u> |
|---------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| RDF: | 0.0000 | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| GF: | 0.0000 | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| D: | 0.7812 | 0.7336 | 1.1503 | 0.7430 | 0.5003 |
| P: | 0.0348 | 0.0327 | 0.0454 | 0.0466 | 0.0297 |
| CPF: | 0.2167 | 0.1950 | 0.2875 | 0.2526 | 0.2795 |
| T: | 0.1775 | 0.1866 | 0.2092 | 0.2982 | 0.1947 |
| BR: | 0.0000 | 0.0000 | 0.0000 | 0.0181 | 0.0207 |
| TOTAL: | 1.2102 | 1.479 | 1.6924 | 1.3585 | 1.0249 |

Assessed Valuation Point of Comparison:

| <u>School Year</u> | <u>Assessed Valuation</u> |
|---------------------------|----------------------------------|
| 2007-08 | \$667,919,420 |
| 2008-09 | \$572,704,816 |
| 2009-10 | \$555,090,522 |
| 2010-11 | \$555,090,522 |
| 2011-12 | \$656,105,741 |
| 2012-13 | \$708,819,349 |

With regard to the 1782 Notice, VCSC is filing an Appeal with regard to our CPF. Our total adjusted fund rate cap is 0.2368. The VCSC received 0.2167. With the Appeal, the VCSC will provide actual expenditures and items encumbered in hopes that the DLGF will adjust the CPF rate.

The VCSC Board of School Trustees also authorized the legal services of Barnes and Thornburg in Indianapolis in May 2012 as the formula and/or calculation used to arrive at the rate for the VCSC is flawed within the 8-step process. Because the formula that is run is set for a 7-year period and becomes locked, the tax cap is taking an additional \$125,000 over and beyond what it should because of the formula. And more so what the VCSC contends is a flawed error in the calculation. As we are at that point of resetting a 7-year period, we need to get this corrected so we do not lose additional monies to the actual tax caps.

Prior to the caps being implemented, the VCSC would have received all of their needed monies via the state through property tax collections. As a point of reference:

| <u>Year</u> | <u>Actual % Collected</u> | <u>Impact of Caps</u> |
|--------------------|----------------------------------|------------------------------|
| 2008 | 103% | + 3% |
| 2009 | 91% | - 9% |
| 2010 | 82% | - 18% |
| 2011 | 75% | - 25% |
| 2012 | 84% | - 16% |

Under Other Business, Mr. Parsley said VCSC has many things to celebrate, most importantly the number of VCSC teachers who have been nominated for the WTHI-TV 10 Golden Apple Award. Those nominated this year include: Bryan Quarterman, Grade 5 teacher at Tecumseh-Harrison, Amanda Orchard, Special Ed Teacher at Riley, Brandon Pfoff, Grade 5 teacher at Franklin, Valerie Kelly, Grade 5 teacher at Vigo, Marsha Miller, Grade 6 Language Arts at Clark Middle School, Brittany Lynch, Kindergarten teacher at Franklin, Amy Lane, Art teacher at Lincoln High School, and Janet Telligman, Grade 4 teacher at Franklin. Greg extended his congratulations to these teachers and wished them good luck as they move to the next round.

Greg also wanted to congratulate the Boy's Swim Team on their participation in Indianapolis at the state swim finals this past Friday night. Congratulations to Jack Skinner, who participated in the 200 individual medley, and also as a part of the 400-yard freestyle relay team along with Jarrett Weger, Thomas Steele and Brayton Cummins. He also extended congratulations to Swim Coach Richard Rutherford for being recognized as the Jasper Sectional coach of the year.

In addition, Greg wanted to congratulate the winners of the CMS Daughters of the American Revolution History Contest. They were: Grade 6: Emma Besing, 1st Place, and Kaitlyn Stone, 2nd Place; Grade 7: Jordan Soderling, 1st Place, and Austin Luking, 2nd Place; Grade 8: Rebecca Rutherford, 1st Place. The Overall and Knox County Winner was Rebecca Rutherford. He extended a huge "Thank You" to Darla Webber, CMS Social Studies teacher for her work in organizing this.

Greg advised that the *Little Mermaid* musical production will be held this Thursday through Sunday, February 28 through March 3, in LHS Ader Auditorium.

Greg reminded everyone that ISTEP+ Testing will be conducted next week.

Greg announced that the new and improved VCSC website has gone live. It is both informational and more user friendly. He wanted to extend a huge "Thank You" to Mr. Stone for getting this changed over. Mr. Stone had partnered with AME and was assisted by Debbie Kirk.

Nikki Cory asked to speak to the board. She is the mother of daughter Mia, Grade 5 at Franklin Elementary, as well as a kindergartner, and a 7th grader at Clark Middle School, with a three year old at home that will eventually be going to Franklin Elementary. She stated she is coming before the board because of the safety of the children moving between the two buildings at Franklin. Franklin parents are looking at enclosing the walkway already there in place, and she has received quotes from local builders as to the cost of doing this. She stated that while she was receiving quotes from one builder, there were over 100 students/employees that went through the walkway. She is requesting permission to conduct fundraising activities to raise the funds needed to enclose this walkway.

Lynne Bobe advised Nikki that this matter had been looked at in the past and no decision made at that time, but they will revisit the matter and thanked her for her information and interest.

Barb Toole thanked everyone for their presentations, stating she was really interested in the math presentation and wished it had been available years ago. She stated there were a lot of good things going on in town for our kids. She also congratulated and thanked Greg on the new website

Karla Smith also thanked everyone for their presentations, stating she was excited about learning what all is happening in our schools. She congratulated Valerie Grumieaux on obtaining her Masters Degree and all the teachers being nominated for the Golden Apple Award. She is also glad to know the Tecumseh-Harrison 5K Run can also be a walk. She also said the new website was welcome news.

Pat Hutchison reiterated what Barb and Karla said, and stated that the new website was a long time coming and congratulated everyone on its revision.

Aaron Bauer congratulated Amy Tolliver and Valerie Grumieaux on their well-earned recognition. He also wanted everyone to mark their calendars for the annual Vincennes Education Foundation's *Night for the Kids*, which will be held on Saturday, April 13th, featuring local band American Pie. There will be lots of items for auction, with several made by the students, and cost is only \$10.00. He also thanked Mr. Stone for getting the new website online and complimented how easy it is to navigate.

Lynne Bobe also congratulated Amy and Valerie, and Mrs. Michel on her retirement. She thanked Mr. Clements and Valerie on their Math presentation, and thanked Mike Szady on his wonderful presentation, and for his enthusiasm and innovativeness for our kids.

There being no further business the meeting was adjourned at 8:11 p.m.

Lynne M. Bobe, President

Patrick P. Hutchison, Secretary